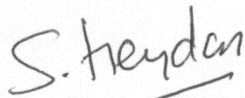


Summons to the Monthly Meeting of the Finance & Compliance Committee

Councillors:

Rebecca Child (Chair)
Carrie Townsend Jones (Vice-Chair)
Tim Bull
Rebecca Fogarty
Rob Marshall
Martin O'Neill
Ian Scott
Louise Thomas
Will Thomas

You are **SUMMONED** to the **MONTHLY MEETING** of the **FINANCE & COMPLIANCE COMMITTEE** to be held on
Wednesday, 20 October 2021 at 6.30 pm, via Zoom



Steve Heydon
Clerk to the Council
Dated 15 October 2021

**Finance & Compliance Committee
Meeting Agenda
20 October 2021 at 6.30 pm
Virtual Meeting (Zoom)**

01 Apologies for Absence

02 Declarations of Interest

03 Minutes of the Meeting held on 22 September 2021

To approve the minutes of the meeting held on 22 September 2021 as a true record.

04 Action Points Arising from Previous Minutes

05 Terms of Reference

06 Grants Procedure

07 Mumbles Bowls Club Grant Application

Grant application for £905.70 towards ground maintenance.

08 Finance Report

09 Budget Proposals 2022/23

Minutes of Meeting of the Finance & Compliance Committee held on 22 September 2021 at 6.30 pm by videoconference (Zoom)

Councillors Present: Rebecca Child (Chair), Rebecca Fogarty, Rob Marshall, Ian Scott, Louise Thomas, Will Thomas & Carrie Townsend Jones

Officer Present: Steve Heydon

FN2109-01 Apologies for Absence

Apologies for absence were received from Tim Bull & Martin O'Neil.

FN2109-02 Declarations of Interest

Rob Marshall declared a personal interest in item FN2109-10 as he knows the applicant

Rebecca Child declared a personal interest in item FN2109-11 as she has previously volunteered for the organisation applying.

Rebecca Fogarty declared a personal interest in item FN2109-11 as she is a member of Linden Church and knows the applicant.

FN2109-03 Election of Vice Chair

Carrie Townsend Jones was elected Vice Chair

FN2109-04 Terms of Reference

ACTION - Chair & Vice Chair to draft and circulate before the next meeting.

FN2109-05 Appointment of Sub Committees

- OCA/MCC JWG – Ian Scott, Louise Thomas, Will Thomas & Carrie Townsend Jones
- GDPR (sub-committee) - Rebecca Child
- PREMISES – Louise Thomas, Ian Scott, Will Thomas & Carrie Townsend Jones

- **AGREED** to offer places on GDPR & PREMISES to all councillors.

FN2109-06 Co-option of Members

AGREED to invite Helen Nelson to our meetings, but not formally co-opt her.

FN2109-07 Budget Timetable & Proposal

RESOLVED to note timetable and proposal.

ACTION – RFO to be asked to draw up procedure for accepting donations.

FN2109-08 Skatepark – Judicial Review

We have received notification that disputed Judicial Review costs have now been set by the Judge. There is no financial implication for MCC.

FN2109-09 Scout Hut Grant Application

Grant application for £19,578 for hall refurbishment.

RECOMMEND the grant be made, subject to a report from Rebecca Child & Rebecca Fogarty following their meeting with the applicant.

FN2109-10 Ripples Ice Cream Parlour Grant Application

Grant application for £1,600 to cover the costs of a Turvec Public Bike Repair Stand.

RECOMMEND that the grant be made with the proviso our logo is put on the unit. (The manufacturer can do this at no additional cost.)

The meeting was adjourned to allow a video to be played and questions asked of the applicant.

FN2109-11 Red Community Project Grant Application

Grant application for £5,000 toward the costs of providing a West Cross Youth Club.

RECOMMEND that the grant be made.

FN2109-12 Finance Report

First report will be available at the October meeting of the committee.

Meeting closed at 7.24 pm

Action Points Arising

Meeting paper for Finance & Compliance Committee - 20 October 2021

Agenda Item: 4

Item	Actions	Update
FN2109-04	<p>Terms of Reference</p> <p>ACTION - Chair & Vice Chair to draft and circulate before the next meeting.</p>	<p><i>Outstanding - drafting in progress</i></p>
FN2109-05	<p>Appointment of Sub Committees</p> <p>AGREED to offer places on GDPR & PREMISES to all councillors.</p>	<p><i>Completed - Clerk has sent an email to all councillors advertising positions</i></p>
FN2109-06	<p>Co-option of Members</p> <p>AGREED to invite Helen Nelson to our meetings, but not formally co-opt her.</p>	<p><i>Completed - Clerk has added Helen to the distribution list used to invite members to Zoom meetings.</i></p>
FN2109-10	<p>Budget Timetable & Proposal</p> <p>ACTION - RFO to be asked to draw up procedure for accepting donations</p>	<p><i>Outstanding - In progress. Clerk has asked RFO to produce procedure. RFO to draft.</i></p>
FN2109-09	<p>Scout Hut Grant Application</p> <p>Grant application for £19,578 for hall refurbishment.</p> <p>RECOMMEND the grant be made, subject to a report from Rebecca Child & Rebecca Fogarty following their meeting with the applicant.</p>	<p><i>Completed - resolution passed by Council.</i></p>

FN2109-10	Ripples Ice Cream Parlour Grant Application Grant application for £1,600 to cover the costs of a Turvec Public Bike Repair Stand. RECOMMEND that the grant be made with the proviso our logo is put on the unit. (The manufacturer can do this at no additional cost.)	<i>Completed – resolution passed by Council.</i>
FN2109-11	Red Community Project Grant Application Grant application for £5,000 toward the costs of providing a West Cross Youth Club. RECOMMEND that the grant be made.	<i>Completed – resolution passed by Council.</i>

#110

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Monday, September 27, 2021 3:14:34 PM
Last Modified: Monday, September 27, 2021 3:34:25 PM
Time Spent: 00:19:50
IP Address: 86.26.99.19

Page 1: Overview

Q1

Name of Organisation

Mumbles Bowls Club

Q2

Name and official position of person in your organisation to contact about this application.

Arthur Hinton President & Treasurer

Q3

Contact Information

Email Address **art.hinton@virginmedia.com**
Phone Number **+447816493548**

Q4

Alternative Contact Name and Position

Nigel Richards Secretary

Q5

Alternative Contact Information

Email Address **dknrichards@gmail.com**
Phone Number **01792233058**

Q6

Name of project

Green Maintenance

Q7

Amount of grant requested

£905.70

Page 3: About the project

Q8

What is the purpose of the project? (In not more than 150 words)

Contribution to ground maintenance at De la Beche bowling green. We were forced to move to Sketty as Mumbles Bowling Green was unplayable and had to be relaid.

Q9

Date / Time

08/05/2021

Start date of project

Q10

Date / Time

11/09/2021

End date of project

Q11

Who will benefit from the project?

Members of Mumbles Bowls Club

Q12

How many people living in the MCC area will benefit from the project? (clearly specify estimated numbers)

20

Q13

How will you monitor both the numbers participating and meeting of project objectives?

Match records

Q14

What is the total cost of the project?

£1811.40

Q15

What amount of funding are you requesting from MCC?

£905.70

Q16

What amount of funding are you requesting from other bodies?

None

Q17

When will you hear the result of this application?

N/A

Q18

What is the amount of funding you are investing from your organisation's own sources?

£911.70

Q19

MCC is very conscious that any grant awarded is raised directly from householders in our area, if some of them were to say why should our money be spent on this what would your answer be? (in not more than 150 words).

In an effort to secure the future of the Bowls Club and therefore also the future of the Bowling Green, members agreed to play at De la Beche Park this Season to ensure continuity for the Club.

Page 4: About Your Organisation

Q20

What is the purpose of your organisation? (in not more than 150 words - if you are enclosing a copy of your constitution and this answers this question, please note below)

Sports Club

Q21

No

Does your organisation have a website?

Q22

Respondent skipped this question

If yes, please give details

Q23

No

Is your organisation a registered charity?

Q24

Yes

Do you have a written constitution?

Q25

If yes, please attach copy

Rules and Constitution.docx (24.6KB)

Q26

No

Can your company reclaim VAT?

Page 5: Major Capital Projects

Q27

Respondent skipped this question

Please provide a business plan to indicate that the income generated by the new/improved facilities will cover the revenue costs of such use. This business plan should include SWOT analysis and detailed estimates of hours of use and the pricing policy for such use.

Q28

Respondent skipped this question

Please provide a copy of the tender document/specification that has been submitted to three building contractors/design architects.

Q29

I confirm that

I am authorised to sign this declaration and that to the best of my knowledge all information within this application is accurate.

,

I understand that the grant must be spent for the purpose for which it is awarded otherwise it may be subject to repayment in part or in whole.

,

I accept the terms and conditions of grant.

Q30

Respondent skipped this question

I attach a copy of our most recently accounts.

Q31

Respondent skipped this question

I attach copies of our last 3 bank statements

Q32

Respondent skipped this question

I attach all quotes/estimates that we have.

Q33

How did you hear about MCC Grants?

Have successfully applied previously

Mumbles Community Council - Budget 2021/22

Code	Items	Amount £	RFO Authorised
<i>Finance and Compliance Committee</i>			
FC1	Small and Medium Grants	40,000	
FC2	Small Business Grant Scheme	20,000	
FC3	Multimedia Consultant	12,000	✓
FC4	Website and Email Hosting and Domain Name	1,700	✓
FC5	Training Courses and Associated Costs	2,000	
FC6	Evaluation Services	5,000	
FC7	Hybrid Meeting Equipment and Licences	5,000	
FC8	Ostreme Centre - Development Costs	30,000	
FC9	IT Support	0	
	Total	115,700	
<i>Ostreme Centre</i>			
OS1	Rent	15,000	✓
OS2	Electricity	1,800	✓
OS3	Gas	1,400	✓
OS4	Water	600	✓
OS5	Insurance	1,100	✓
OS6	Minor Maintenance	1,000	✓
OS7	Annual Gas Safety Check	200	✓
OS8	Annual Fire Alarm Check (2)	300	✓
OS9	Annual Fire Extinguisher Check	100	✓
OS10	Burglar Alarm Contract	150	✓
OS11	Rent - Ostreme Community Association	-7,000	✓
OS12	Loan Repayment	-5,000	✓
	Total	9,650	