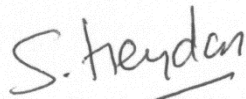


Summons to the Monthly Meeting of Mumbles Community Council

Councillors:

Tim Bull
Becca Child
Pam Erasmus
Rebecca Fogarty
Gareth Ford
Adam Gilbert
Sara Keeton
Richard Jarvis
Myles Langstone
Rob Marshall
Martin O'Neil
Philip Reason
Ian Scott
Rebecca Singh
Louise Thomas
William Thomas
Caroline Townsend Jones
Linda Tyler Lloyd

You are **SUMMONED** to the **MONTHLY MEETING** of **MUMBLES COMMUNITY COUNCIL** to be held on Tuesday,
12 October 2021 at 6 pm, via Zoom



Steve Heydon
Clerk to the Council
Dated 7 October 2021

**Mumbles Community Council
Meeting Agenda
12 October 2021 at 6 pm
Virtual Meeting (Zoom)**

01 Apologies for Absence

02 Declarations of Interest

03 Minutes of the Monthly Meeting held on 14 September 2021

To approve the minutes of the meeting held on 14 September 2021 as a true record.

04 Clerk's Report

RECOMMEND that the report be noted.

05 Chair's Report

RECOMMEND that the report be noted.

06 Financial Report

RECOMMEND that the electronic payments be retrospectively approved, and the rest of the report be noted.

07 Appointment of Committees

To appoint Carrie Townsend Jones to Cultural, Tourism & Communications

Recommendations by the Community & Social Development Committee

08 Langland Bay Tennis Courts

Using funds from the CSD3 – Langland Tennis Courts budget.

RECOMMEND that our project manager is asked to provide report on costs of ongoing maintenance of the three courts, the cost of gates, cost of remedial work to the court 3, as an alternative to Tennis Wales at a cost of up to £1,000.

09 Street Basketball Courts

Using funds from the CSD6 – Half Size Basketball Courts budget.

RECOMMEND that Council accepts the quote from Swansea Council of £2,380 to supply and install one basketball post, backboard, ring, and net to tarmac area in Yalton Park, including thermoplastic line markings for a half basketball court, subject to our RFO confirming that their procurement process conforms with our Financial Regulations.

10 Questions to the Chair of the Community & Social Development Committee

Recommendations by the Finance & Compliance Committee

11 Scout Hut Grant Application

Grant application for £19,578 for hall refurbishment.

Using funds from the FC1 – Small & Medium Grants budget.

RECOMMEND the grant be made, subject to a report from Rebecca Child & Rebecca Fogarty following their meeting with the applicant.

12 Ripples Ice Cream Parlour Grant Application

Grant application for £1,600 to cover the costs of a Turvec Public Bike Repair Stand.

Using funds from the FC1 – Small & Medium Grants budget.

RECOMMEND that the grant be made with the proviso our logo is put on the unit. (The manufacturer can do this at no additional cost.)

13 Red Community Project Grant Application

Grant application for £5,000 toward the costs of providing a West Cross Youth Club.

Using funds from the FC1 – Small & Medium Grants budget.

RECOMMEND that the grant be made.

14 Questions to the Chair of the Finance & Compliance Committee

Recommendations by the Environmental Committee

15 Green Underhill

For the following reasons:

- To meet MCC's environmental goals

- To discover the numerical value of potential savings
- To help 'future-proof' this community asset
- To enable an informed decision to be made

Using funds from the CSD1 – Large Capital Grants Underhill budget.

RECOMMEND that

- Our consultant is invited to a meeting with MCC/MCA to discuss the report at a cost of £285
- Following the meeting, MCC consultant to produce a costed list of actions to be considered at a cost of £450

16 Questions to the Chair of the Environmental Committee

Recommendations by the Culture, Tourism & Communications Committee

17 Monthly Coffee Afternoons

Using funds from the CTC8 – Community Parties budget.

RECOMMEND that a trial coffee afternoon is held in association with Neighbourhood Friends at the Ostreme a cost of no more than £150.

18 Christmas Lights

Using funds from the CTC3 – Christmas Motifs, CTC4 – Christmas Trees, CTC5 – Inspection of Southend Tree, CTC6 – New Christmas Motifs, CTC7 – New Christmas Tree Lights budgets.

RECOMMEND that,

- Phillips be asked to order shorter trees (20M)
- On the advice from the RFO, the quote from Phillips to arrange the Christmas Lighting be accepted.

19 Questions to the Chair of the Culture, Tourism & Communications Committee

20 Councillors Attendance

PROPOSED that councillor's attendance at full council, and Committees they stand on, are published for the entire term of office on the website under councillor profiles

Proposed by Rob Marshall, Seconded by Carrie Townsend Jones

21 Questions to Council Representatives on Outside Bodies

Minutes of Council Meeting

14 September 2021

MINUTES of the MONTHLY MEETING of MUMBLES COMMUNITY COUNCIL held via Zoom on Tuesday 14 September 2021

Present:

322.08 Councillors(s) .2021

Becca Child
Pam Erasmus
Rebecca Fogarty
Adam Gilbert
Richard Jarvis
Sara Keeton
Rob Marshall

Councillors(s)

Martin O'Neill
Philip Reason
Ian Scott
Louise Thomas
Caroline Townsend Jones
Linda Tyler-Lloyd

323.08 Officer in attendance:

Steve Heydon (Clerk)

324.08 Apologies for Absence

Councillor(s) Tim Bull, Gareth Ford, Myles Langstone & Rebecca Singh

325.08 Declarations of Interest

Cllr Richard Jarvis declared a personal interest in item 342.08 - Swim Lane for Mumbles, Swansea Bay as a member of the rowing club.

326.08 Minutes of the Monthly Meeting held on 13 July 2021

To confirm as a correct record the minutes of the Monthly Meeting held on 13 July 2021.

327.08 Minutes of the Special Meeting held on 27 July 2021

To confirm as a correct record the minutes of the Special Meeting held on 27 July 2021.

328.08 Minutes of the final meeting of the Community & Social Well-being Committee held on 16 June 2021

To confirm as a correct record the minutes of the Community & Social Well-being Committee held on 16 June 2021

329.08 Minutes of the final meeting of the Economic Well-being Committee held on 28 June 2021

To confirm as a correct record the minutes of the Economic Well-being Committee held on 28 June 2021

330.08 Minutes of the final meeting of the Cultural & Tourism Well-being Committee held on 23 June 2021

To confirm as a correct record the minutes of the Cultural & Tourism Well-being Committee held on 23 June 2021

331.08 Minutes of the final meeting of the Environmental Well-being Committee held on 6 September 2021

To confirm as a correct record the minutes of the Environmental Well-being Committee held on 6 September 2021

332.08 Minutes of the final meeting of the Joint Enabling Committee held on 4 May 2021

To confirm as a correct record the minutes of the Joint Enabling Committee held on 4 May 2021

333.08 Minutes of the final meeting of the Premises Committee held on 31 March 2021

To confirm as a correct record the minutes of the Joint Enabling Committee held on 31 March 2021

334.08 Clerk's Report

335.08 Chair's Report

The Chair read his previously circulated report.

Cllr Rob Marshall thanked the Chair for his comments on Mumbles Festival and ask to add his thanks to the team of councillors and staff who helped with organisation, particularly Claire Anderson and Paul Beynon for all their work.

336.08 Cllr Carrie Townsend Jones joined the meeting.

337.08 Election of Chairs of New Committees

The following Chairs were elected:

Finance & Compliance	Rebecca Child
Community & Social Development	Rebecca Fogarty
Environmental	Sara Keeton
Culture, Tourism & Communication	Rob Marshall & Pip Reason
Personnel	Chair
Appeals	Vice-Chair

338.08 Alain Thomas Recommendation 1 - Sanctions should be added to our 'Ground Rules'

RESOLVED that the following sanctions be added to our adopted 'Ground Rules':

- i. Any member, as well as the Chair, could also be empowered to ask the meeting whether behaviour is in breach of the code and whether a member should be asked to leave the meeting.
- ii. The Chair and any other member could also be empowered to ask the meeting whether the matter should be referred to full council (in the case of behaviour occurring at a committee meeting) or if it should be referred to the local resolution panel (in the case of a committee of full council meeting).
- iii. If behaviour is referred to full council or the local resolution panel then the body concerned would have the options to follow any of the following courses of action following due consideration of the circumstances-:
 - o Take no further action.
 - o Issue a warning to the member(s) concerned that any repetition of the behaviour may lead to the removal of discretionary privileges.
 - o To remove any or all of the following discretionary privileges for a period of time also to be determined by the council/panel:
 - Membership of committees
 - Representative roles on behalf of the Council

339.08 Alain Thomas Recommendation 2 that the Council consider options to help identify behaviour which constitutes a breach of our 'Ground Rules'.

RECOMMEND that the Council consider the following options to help identify behaviour which constitutes a breach of our 'Ground Rules'.

- ~~i. Tasking officers to name inappropriate behaviour/breaches if they believe any have occurred.~~
- ii. Tasking specific members (e.g., members of the local resolution panel) to take on this role.
- iii. Tasking named members to take on the role on a rota basis.
- iv. Tasking ~~named officers/~~members to review video recordings of meetings and identify serious breaches of the code retrospectively.

The

340.08 Banner Stand

RESOLVED that

- (i) no expenditure is expended in removing and store the banner stand whilst planning permission is sought for a new site
- (ii) The Chair write to Phil Holmes and Cllr Watson on this matter.

341.08 Cllr Linda Tyler Lloyd joined the meeting

342.08 Swim Lane for Mumbles, Swansea Bay

The following proposal was tabled by Cllr Myles Langstone:

PROPOSE that MCC pay a contribution of £2,000 towards the total cost of £6,000 for a scheme to provide buoys marking a designated swim area in Mumbles Bay with appropriate signage. Swansea Council to provide the £4,000 balance.

RESOLVED that this be referred back to the Community & Development committee.

343.08 Digital Archive - Appointment of Heritage Co-ordinator

RESOLVED that:

- i. Beverley Rogers and Helen Nicholas are awarded the Heritage Co-ordinator contract at an initial cost of £4,000 to deliver the aims outlined above with the cost being met from the CL17 – Digital Archive budget.
- ii. The appointment is made for a period of 3 years subject to annual reviews with other Digital Archive work and Heritage

Projects work being awarded when funding is available and approved by Council.

- iii. Our solicitor prepares an appropriate contract for the Heritage Co-ordinator at a cost of between £500 and £800 + VAT with the cost being met from the CL 17 – Digital Archive budget.

Electronic Payments for Retrospective Approval

			£	£	£
344.08	02/07/21	Andrew George – NHS Day Band	250.00	0.00	250.00
345.08	02/07/21	Badgemaster – Badges for new Councillors	12.81	2.56	15.37
346.08	02/07/21	SA1 Solutions – IT Support	330.30	66.06	396.36
347.08	02/07/21	Claire Anderson – Phone June 2021	10.00	0.00	10.00
348.08	05/07/21	Claire Anderson – Purchases for NHS Day	100.37	0.00	100.37
349.08	05/07/21	Cllr Linda Tyler-Lloyd – Remuneration 2020/21	120.00	0.00	120.00
350.08	07/07/21	Caswell Catering – NHS Day Buffet	180.00	0.00	180.00
351.08	07/07/21	Dan Stockton – Ostreme Busking	50.00	0.00	50.00
352.08	07/07/21	Lisa Davies – NHS Day Wreaths	180.00	0.00	180.00
353.08	07/07/21	Cllr Gareth Ford – NHS Day Plaque Materials	33.20	0.00	33.20
354.08	08/07/21	Jasmine Weedon – Underpayment June 2020	312.16	0.00	312.16
355.08	15/07/21	Virgin Media – Phone and Broadband July 2021	73.60	14.72	88.32
356.08	15/07/21	Picseli – Multimedia Consultant July 2021	416.67	83.33	500.00
357.08	15/07/21	SA1 Solutions – new Councillor IT Kit	1,349.76	269.95	1,619.71
358.08	15/07/21	SA1 Solutions – IT Support	110.00	22.00	132.00
359.08	16/07/21	Atkins Accountants – Payroll Q1	50.00	10.00	60.00
360.08	16/07/21	Chiltern Sports Contractors – Langland Courts	5,162.14	1,032.43	6,194.57
361.08	16/07/21	All About The Image – NHS Day Photographer	130.00	0.00	130.00
362.08	16/07/21	Hurley and Davies – Langland Tennis Courts Project Manager	382.50	76.50	459.00
363.08	06/08/21	Embark Treecare – Tree Work at Orchard	475.00	0.00	475.00
364.08	16/07/21	VL Llewellyn – Internal Audit 20/21	660.00	0.00	660.00
365.08	16/07/21	One Voice Wales - Training	90.00	0.00	90.00
366.08	16/07/21	Victoria Hugtenburg – Book Exchange Grant	150.00	0.00	150.00
367.08	16/07/21	HMRC – Payroll Deductions Mth 3	63.14	0.00	63.14
368.08	16/07/21	Swansea Council – Pension Contributions June 2021	1,408.77	0.00	1,408.77
369.08	21/07/21	BT Group – Back Up Service	29.85	5.97	35.82
370.08	23/07/21	Barclaycard July 2021 – see below	1,028.22	0.00	1,028.22

371.08	23/07/21	Deborah Sazer – SMUGS Ecology Consultant	300.00	0.00	300.00
372.08	23/07/21	Geosphere – Parish Online Subscription 2021/22	280.00	56.00	336.00
373.08	23/07/21	Alain Thomas - Consultancy	325.00	0.00	325.00
374.08	23/07/21	Paul Beynon – Travelling & NHS Day Reimbursement	31.30	0.00	31.30
375.08	23/07/21	Newton AFC - Grant	2,165.00	0.00	2,165.00
376.08	26/07/21	Staff Salaries – July 2021	5,138.88	0.00	5,138.88
377.08	29/07/21	The Shared Plate – Family Fun Day Lunch Fairwood Park	160.00	0.00	160.00
378.08	29/07/21	The Shared Plate – Family Fun Day Lunch Highmead Park	160.00	0.00	160.00
379.08	29/07/21	JM Entertainment – Family Fun Day Climbing Wall Highmead Park	695.00	139.00	834.00
380.08	02/08/21	OCA – Ostreme Rent August 2021	800.00	0.00	90.00
381.08	03/08/21	MPM Wristbands – Family Fun Days	20.00	4.00	150.00
382.08	05/08/21	JM Entertainment – Family Fun Day Jungle Fun Run Castle Acre	170.00	34.00	63.14
383.08	06/08/21	The Shared Plate – Family Fun Day Lunch Mumbles Hill	180.00	0.00	1,408.77
384.08	06/08/21	The Shared Plate – Family Fun Day Lunch Castle Acre	280.00	0.00	679.95
385.08	06/08/21	Branded Coffee Cups – Plastic Free Mumbles	1,008.00	0.00	5,095.48
386.08	06/08/21	Picseli – Multimedia Consultant August 2021	416.67	83.33	33.20
387.08	06/08/21	Lighthouse Theatre – Digital Archive Video	500.00	100.00	312.16
388.08	06/08/21	HMRC – Payroll Deductions Mth 4	915.76	0.00	88.32
389.08	06/08/21	Embark Treecare – Tree Work at Orchard	475.00	0.00	475.00
390.08	06/08/21	SA1 Solutions – IT Support	45.00	9.00	54.00
391.08	06/08/21	Claire Anderson – Phone July 2021	10.00	0.00	10.00
392.08	06/08/21	Virgin Media – Phone & Broadband August 2021	75.11	15.02	90.13
393.08	09/08/21	Maria Chrysostomou - Intern	1,455.68	0.00	1,455.68
394.08	20/08/21	OCA – Room Hire NHS Day	60.00	0.00	60.00
395.08	20/08/21	DWJ Group – Family Fun Day Posters	56.00	11.20	67.20
396.08	20/08/21	Uplands Market – Mumbles Market Environmental Stall	40.00	0.00	40.00
397.08	20/08/21	Phillips Services – Festoon Lighting Repairs	245.00	49.00	294.00
398.08	20/08/21	Peter Lynn – Legal Fees Skatepark Judicial Review	572.85	114.57	687.42
399.08	23/06/21	Swansea Council – Pension Contributions May	1,941.16	0.00	1,941.16

400.08	23/06/21	Atkins Accountants – Annual Returns 2020/21	81.50	16.30	97.80
401.08	24/06/21	All Saints Church – Ostreme Rent	3,750.00	0.00	3,750.00
402.08	25/06/21	Staff Salaries – June 2021	4,901.92	0.00	4,901.92
403.08	01/07/21	OCA – Ostreme Rent July 2021	800.00	0.00	800.00
	Total		37,631.59	2,223.37	39,854.96

404.08 Barclaycard Purchases – July 2021 Statement

Apple – iPad Additional Storage	0.79
Reach Publishing – Evening Post Subscription	20.54
Creative Cloud – Adobe for EEO	49.94
Catalyst2 Services – Website Hosting	15.59
Shred It – Confidential Waste	599.40
Giff Gaff – RFO Mobile Phone	6.00
Microsoft – Online Services	147.36
Microsoft – Online Services	100.32
Doodle – Annual Fee	73.89
Zoom – Monthly Fee	14.39
Total	1,028.22

405.08 Barclaycard Purchases – August 2021 Statement

Apple – iPad Additional Storage	0.79
Reach Publishing – Evening Post Subscription	20.54
Creative Cloud – Adobe for EEO	49.94
Catalyst2 Services – Website Hosting	15.59
Giff Gaff – RFO Mobile Phone	6.00
Learning Bugs – Family Fun Day/EEO Resources	38.75
Catering 24 – Family Fun Day/EEO Resources	13.44
Wildflower – Family Fun Day/EEO Resources	20.99
NHBS – Family Fun Day/EEO Resources	62.48
Microsoft – Online Services	124.08
Microsoft – Online Services	39.67
Zoro – Water Carriers	59.96
Field Studies Council – Family Fun Day/EEO Resources	56.00

Learning Bugs – Family Fun Day/EEO Resources	50.65
Amazon – Phone Tripod for Climate Emergency Meeting	11.69
Amazon – Projector Screen for Climate Emergency Meeting	94.99
Zoom – Monthly Fee	14.39
Total	679.95

£

406.08 Income

Reach PLC – refund of duplicate payment	480.00
Swansea University – Intern Grant	2,000.00
Swansea Council – Family Fun Day Grant	2,000.00
The Shared Plate – Lunch Refund	20.00
Joe’s Ice Cream – Mumbles Fest Trader	75.00
Swansea Council – Precept Instalment 2	207,033.33
Total	211,608.33

407.08 Bank Balances at 02/09/2021

£

Current Account	12,080.06
Savings Account	985,738.79
Total	997,818.85

408.08 Budget Monitoring 2021/22

The new committee structure will be set up on the Scribe accounting package during the week commencing 20/09/2021 and all income and expenditure in 2021/22 will then be entered and monthly bank reconciliations completed.

Once complete budget monitoring reports will be produced for each committee and a summary included in the monthly Finance Report to Council.

409.08 Councillor’s Individual Fund

RESOLVED to refer this back to the RFO.

410.08 Budget Timetable 2022/23

RESOLVED that the Budget Timetable 2022/23 is approved and is reported to each committee later this month so that the budget process commences at the September meetings.

411.08 Councillors Remuneration Policy 2021/22

RESOLVED that

- i. In respect of the Three full payments made to the Chairs of the Community & Development, Environmental, and Finance & Compliance Committees and two half payments are made to the joint chairs of the Cultural, Tourism & Communication committee
- ii. The Councillors Remuneration Policy 2021/22 is adopted, and the non-mandatory payments are approved.

Recommendation by the Environmental Well-being Committee

412.08 Green Underhill Report

The following proposal was recommended by the Environmental Well-being committee:

RECOMMEND that

- i. Our consultant is invited to a meeting with MCC/MCA to discuss the report at a cost of £285*
- ii. Following the meeting, MCC consultant to produce a costed list of actions to be considered at a cost of £450*

This resolution was **NOT PASSED**.

Meeting Closed at 8.03 pm.

BACK

Clerk's Report

Meeting paper for Council on 12 October 2021

Agenda Item: 4

Recommendation:

Council is asked to note the report.

Communication

I am painfully about how we are all bombarded with information 24/7 and my role in the process as far as you, as councillors are concerned. I am also aware that there is information that you don't get sent, but that may be useful to you.

I wondered whether a weekly, easy-to-read email Newsletter might be the solution to this, and was thinking of producing a trial edition in the next week or two.

I would welcome your views on this idea and what you would like included in the Newsletter.

Steve Heydon, Clerk

[BACK](#)

Chair's Report

Meeting paper for Council on 12 October 2021

Agenda Item: 5

Recommendation:

Council is asked to note the report.

There are a number of developments that I need to recount to council this month that relate to our own going projects and in relation to wider developments in the community.

Skate Park

I am pleased to report that in relation to the skatepark after what seems like a somewhat extended hiatus that was outside of our control there does now seem to be some movement on this front. City and County of Swansea have now issued the requisite notices in the local press, the failure of which to do so for the required period of time was the cause of the judicial review that the development was subject to. Hopefully all the required criteria will, this time, be conformed to and this will give us the opportunity to begin to further progress this initiative.

Underhill Park

The Underhill Park initiative also continues to move forward with the calls for tenders now being issued and these are due to be returned 5th November. I hope to be able to provide an update at the next meeting as to what progress we have made on that front. Regular meetings are now resuming of the joint working group with MCA and it has been agreed that going forward MCA will provide regular written updates on progress, and these can be circulated to all Councilors. The elephant in the room however in relation to future plans for this development, and one which I am sure we will need to be mindful of for all our other developments, is that unfortunately, in the last 16 months we have gone through an unprecedented period of change for the building industry, which has been significantly affected by BREXIT and COVID as well as general inflation and supply issues and there is potential that these may have implications for final costings. It is difficult to assess the impact of this, but this is a situation that needs to be reviewed once tenders are received.

Cycle Path on Mayals Road

Another issue that has come to the fore in the past few months that has been raised with me by a number of councilors and members of the public, has been the discussions that have been taking part in the community on social media and elsewhere in relation to the debates that have surfaced concerning the cycle

path developments along Mayals road. While this initiative is not one provided by MCC and ultimately MCC has limited influence on its progress the amount of interest this has caused with local residents and the amount of concerns it has generated I think means, that as a Community Council which seeks to represent the interests of the local community we should at least use the Community Council as a forum for a full and frank airing of these perspectives between all the relevant parties. I am therefore proposing that following this full council meeting that within the next two weeks we arrange a special meeting where we invite all the relevant stakeholders, including representatives from the city and County of Swansea, to explore and discuss all the various concerns and potential options. Although I am mindful that we are probably unlikely to arrive at the ideal solution that will keep all parties happy and, as I have previously outlined, this is not a MCC proposed or funded initiative I think providing the opportunity for the various stakeholders to express their opinions could potentially assist in avoiding any misunderstandings or misinformation.

Cllr Dr Martin O'Neill

Finance Report

Meeting paper for Council on 12 October 2021

Agenda Item: 6

Recommendation:

That the electronic payments be retrospectively approved, and the rest of the report be noted.

1. Electronic Payments for Retrospective Approval

	£	£	£
03/09/21 Bauer Radio Ltd – Mumbles Fest Radio Promotion	750.00	150.00	900.00
03/09/21 DWJ Group – Mumbles Fest Printing	331.00	66.20	397.20
03/09/21 DWJ Group – Mumbles Fest Printing	54.00	10.80	64.80
03/09/21 DWJ Group – Mumbles Fest Tickets	51.00	10.20	61.20
03/09/21 Open Spaces Society – Subscription	45.00	0.00	45.00
03/09/21 St John Ambulance – Family Fun Days	198.00	39.60	237.60
03/09/21 HMRC – Payroll Deductions Month 5	1,503.52	0.00	1,503.52
03/09/21 Peter Lynn – Underhill Legal Fees	522.60	104.52	627.12
03/09/21 Peter Lynn – Underhill Legal Fees	2,130.60	426.12	2,556.72
03/09/21 Peter Lynn – Underhill Legal Fees	1,226.10	245.22	1,471.32
07/09/21 Claire Anderson – Mumbles Fest Gazebo	85.82	17.17	102.99
09/09/21 Rebecca Fogarty – Mumbles Fest Recyclable Cups	37.90	7.58	45.48
09/09/21 Virgin Media – Phone and Broadband September 2021	73.50	14.70	88.20
09/09/21 Helen Docherty – Family Fun Days	150.00	0.00	150.00
09/09/21 Robert Bowen – Cliff Lighting Pre-Planning Application	484.00	0.00	484.00
09/09/21 Peter Lynn – Mumbles Fest Legal Fees	602.20	120.44	722.64
09/09/21 Peter Lynn – Mumbles Fest Legal Fees	281.40	56.28	337.68
09/09/21 MW Productions – Digital Archive Video	1,000.00	0.00	1,000.00
11/09/21 Burst – Mumbles Fest Food Vouchers Refund	13.00	0.00	13.00
12/09/21 Lorraine Crosby Productions – Mumbles Fest Performer	2,000.00	400.00	2,400.00
12/09/21 Zak and the New Men – Mumbles Fest Performer	250.00	0.00	250.00
12/09/21 Mick Luck – Mumbles Fest Performer	100.00	0.00	100.00

12/09/21	Mum's the Word – Mumbles Fest Performer	100.00	0.00	100.00
12/09/21	Mumbles A Cappella – Mumbles Fest Performer	100.00	0.00	100.00
12/09/21	Dan Stockton – Mumbles Fest Performer	100.00	0.00	100.00
12/09/21	Sian Martin – Mumbles Fest Stage Host	200.00	0.00	200.00
12/09/21	Shoal of Bass – Mumbles Fest Performer	250.00	0.00	250.00
21/09/21	Barclaycard – September 2021 see below	1,939.93	0.00	1,939.93
23/09/21	Claire Anderson – Mumbles Fest Purchases	39.32	0.00	39.32
23/09/21	Stay Focused Photography – Mumbles Fest Photographer	150.00	0.00	150.00
23/09/21	Commercial Marquee Hire – Mumbles Fest Marquees	1,851.95	370.39	2,222.34
23/09/21	Gower Events & Equipment Hire – M.Fest Picnic Tables	400.00	80.00	480.00
23/09/21	Silurian Security – Mumbles Fest Security	2,137.20	427.44	2,564.64
23/09/21	Total Sound Solutions – Mumbles Fest Sound and Lighting	3,640.40	711.21	4,351.61
23/09/21	The Rock Project – Mumbles Fest Performer	100.00	0.00	100.00
23/09/21	The Flames – Mumbles Fest Performer	250.00	0.00	250.00
23/09/21	JM Entertainment – Mumbles Fest Bouncy Castle	150.00	30.00	180.00
23/09/21	Picseli – Multimedia Consultant September 2021	416.67	83.33	500.00
23/09/21	SA1 Solutions – IT Support	203.85	40.77	244.62
23/09/21	City Loo Hire – Mumbles Fest Toilets	308.00	61.60	369.60
23/09/21	Amberon – Mumbles Fest Road Closure	285.00	57.00	342.00
24/09/21	Staff Salaries – September 2021	5,389.28	0.00	5,389.28
23/09/21	Swansea Council – Pension Contributions August 2021	1,408.77	0.00	1,408.77
29/09/21	All Saints Church – Ostreme Rent	3,750.00	0.00	3,750.00
01/10/21	OCA – Ostreme Rent October 2021	800.00	0.00	800.00
	Total	35,860.01	3,530.57	39,390.58

Barclaycard Purchases – September 2021 Statement

Apple – iPad Additional Storage	0.79
Reach Publishing – Evening Post Subscription	20.54
NHBS Ltd – EEO Resources	81.60
Creative Cloud – Adobe for EEO	49.94
Catalyst2 Services – Website Hosting	15.59
Findel Education – Cllr L Thomas Fund Purchase	581.38
Catalyst2 Services – Domain Name Renewal	96.00
Giff Gaff – RFO Mobile Phone	6.00
NHBS – EEO Resources	16.50
Home from Home – Mumbles Fest Accommodation	788.00

Microsoft – Online Services	135.36
Microsoft – Online Services	68.40
Zoom – Monthly Fee	14.39
Amazon – RFO Printer Cartridges	31.95
Amazon – Mumbles Fest Hula Hoops	33.49

Total **1,939.93**

2. **Income** £

Village Creperie – Mumbles Fest Traders Fee	75.00
Gower Dough – Mumbles Fest Traders Fee	75.00
Mumbles Fest – Gate Takings	2,777.51
Burst – Mumbles Fest Traders Fee	75.00
Tuckers Butchers – Mumbles Fest Trader	75.00
Elwyn’s – Mumbles Fest Food Traders Fee	75.00
Ostreme Community Association – Rent	3,500.00

Total **6,652.51**

3. **Bank Balances at 06/10/2021**

	£
Current Account	9,037.71
Savings Account	955,745.91

Total **964,783.62**

4. **Budget Monitoring 2021/22**

The new committee structure will be set up on the Scribe accounting package during the week commencing 20/09/2021 and all income and expenditure in 2021/22 will then be entered and monthly bank reconciliations completed.

Once complete budget monitoring reports will be produced for each committee and a summary included in the monthly Finance Report to Council.

Paul Beynon, Responsible Financial Officer

Report on meeting with Steve Hardy (Scouts Group)

Meeting paper for Council on 12 October 2021

Agenda Item: 11

Purpose:

Council to take the contents of this report into consideration when considering the grant request.

The meeting was held via Zoom on Thursday, 7 October at 10 am.

Mr Hardy had circulated a presentation detailing the plans for the Sutton Hall Scout Headquarters and the other organisations funding had been sought from.

Cllr Fogarty explained that all grants had now moved to the Finance & Compliance Committee's and explained the Committee's discussion about whether this constituted a large grant rather than a small one.

Cllr Fogarty went through all the criteria for a large grant, detailing where the criteria had been provided or needed further information. Cllr Child asked about other local groups who had expressed interest in using the facility if fully accessible locally.

Mr Hardy responded to all the criteria, explaining how the Scout Hall grant application met these and provided further information about grants applied for, expressions of interest for hall use from other community groups and discussed the trouble getting quotes after seeking them from multiple builders. Mr Hardy also talked about the size of the space and ability to be used for badminton/volleyball/squash.

The length of time the process had taken was acknowledged and Cllr Fogarty explained the next steps Mr Hardy would need to take in order for the matter to be considered as a large grant by MCC.

- A detailed business plan demonstrating how costs will be met with income, and details of additional groups interested in using the hall.
- Evidence of legal ownership of the premises.

Mr Hardy said he try to get this information to MCC as quickly as possible.

Councillors Rebecca Child & Rebecca Fogarty

#107

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Tuesday, June 01, 2021 11:26:08 AM
Last Modified: Tuesday, June 01, 2021 11:33:42 AM
Time Spent: 00:07:33
IP Address: 109.149.121.109

Page 1: Overview

Q1

Name of Organisation

1st Mumbles Scout Group

Q2

Name and official position of person in your organisation to contact about this application.

Steve Hardy - Group Scout Leader/Group Chairman

Q3

Contact Information

Email Address **s.j.hardy@swansea.ac.uk**
Phone Number **07967 808875**

Q4

Alternative Contact Name and Position

Andi Lyden - Group Treasurer

Q5

Alternative Contact Information

Email Address **alyden63@gmail.com**
Phone Number **07918 638380**

Q6

Name of project

Redevelopment of Sutton Hall Scout Headquarters

Q7

Amount of grant requested

£19,578

Page 2: About the project

Q8

What is the purpose of the project? (In not more than 150 words)

In our first application in 2020, we talked about the importance of Scouting and Guiding in Mumbles for over a century. We explained that Sutton Hall, which is the HQ for both organisations in Mumbles, is in desperate need of modernisation including making it 'disabilities friendly'. The application for MCC funding was towards this renovation project. We were very grateful to receive a grant of £6,942 from your 2020/21 budget to provide for an entrance ramp, railings and lighting. This work is due to start shortly. The next stage of the project for which we are applying for a grant towards is to install a Disabled Toilet. This requires some reconfiguration of the Entrance Hall with new entrances to the Gents Toilets and Stores in order to provide a suitable footprint for this toilet.

Q9

Date / Time

26/07/2021

Start date of project

Q10

Date / Time

02/09/2022

End date of project

Q11

Who will benefit from the project?

Our Hall is used by the Scout and Guide Associations for the specific purpose of providing those Associations' aims and objectives. These youth and adult members will clearly benefit from the improvements. Making our Hall more 'disabled friendly' will also enable those Associations to potentially recruit more members with disabilities. We recently had a physically disabled Cub who had to be carried up and down the concrete stairs to the Gents toilets. We anticipate that these improvements will also make our Hall a more viable and attractive option for other local clubs/groups/societies, mainly but not exclusively adults, who are looking for a venue. Over the last few years, we have received a number of tentative enquiries from other local clubs wanting to relocate. Until now we have been reluctant to open up the Hall to other groups in view of its rather 'sad' condition. Nevertheless, our Hall has been used very effectively by Kings Road Surgery during the pandemic to roll out their vaccination programme. We

Q12

How many people living in the MCC area will benefit form the project? (clearly specify estimated numbers)

Currently we have approximately 150 local Beavers, Cubs, Rainbows, Brownies, Guides and Leaders and a further ~10 in the keep fit class. We would estimate that at least 50 more local users could result from making the facilities more widely available. Although the number of additional users is very important, just as important is the social benefit to the community. For example, although the drop-in centre may not attract a large number of participants, the benefits of such a facility are clear to see.

Q13

How will you monitor both the numbers participating and meeting of project objectives?

The Scout and Guide Sections keep their own attendance records, from which current numbers will be made available for scrutiny. The Project Manager and our Hall Development Group (consisting of a Leader, our Treasurer, one previous Leader and two ex-Executive members) run, monitor and discuss progress on the overall project and how the project objectives are being met. They will continue to monitor overall numbers and investigate and approach other potential Users in order to estimate the likely increase in numbers.

Q14

What is the total cost of the project?

£77,497

Q15

What amount of funding are you requesting from MCC?

£19,578

Q16

What amount of funding are you requesting from other bodies?

£14,897

Q17

When will you hear the result of this application?

Within the next 3 months

Q18

What is the amount of funding you are investing from your organisation's own sources?

£17,000

Q19

MCC is very conscious that any grant awarded is raised directly from householders in our area, if some of them were to say why should our money be spent on this what would your answer be? (in not more than 150 words).

Since their origins over 100 years ago, the Scouting and Guiding movements have always been at the heart of Mumbles life. Furthermore, Sutton Hall is a valuable asset to the village. Opened in 1976, the Hall has many of its original features and is rather outdated and 'tired' generally. It is in desperate need of renovation/improvement, for example the roof, the toilets and the kitchen all need extensive work. Also, the hall lacks adequate disabled facilities. The total cost of this redevelopment, to bring Sutton Hall into the 21st Century, is £77,497 with £45,600 being sought from MCC over a three year period. In addition to improving the facilities for current users, It will also provide the opportunity for more extensive use by other local organisations/clubs/societies. This grant will be used to create the additional space needed for a disabled toilet and install the toilet.

Q20

What is the purpose of your organisation? (in not more than 150 words - if you are enclosing a copy of your constitution and this answers this question, please note below)

The purpose of Scouting (taken from Policy, Organisation and Rules, The Scout Association, May 2021):

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

Similarly, for Guiding (taken from Girlguiding.org.uk):

Through fun, friendship, challenge and adventure we empower girls to find their voice, inspiring them to discover the best in themselves and to make a positive difference in their community.

Q21

Yes

Does your organisation have a website?

Q22

If yes, please give details

www.1stmumblesscoutgroup.com

Q23

Yes

Is your organisation a registered charity?

Q24

Yes

Do you have a written constitution?

Q25

If yes, please attach copy

constitution.docx (44KB)

Q26

No

Can your company reclaim VAT?

Page 4: Major Capital Projects

Q27

Respondent skipped this question

Please provide a business plan to indicate that the income generated by the new/improved facilities will cover the revenue costs of such use. This business plan should include SWOT analysis and detailed estimates of hours of use and the pricing policy for such use.

Q28

Respondent skipped this question

Please provide a copy of the tender document/specification that has been submitted to three building contractors/design architects.

Q29

I confirm that

I am authorised to sign this declaration and that to the best of my knowledge all information within this application is accurate.

,

I understand that the grant must be spent for the purpose for which it is awarded otherwise it may be subject to repayment in part or in whole.

,

I accept the terms and conditions of grant.

Q30

Respondent skipped this question

I attach a copy of our most recently accounts.

Q31

Respondent skipped this question

I attach copies of our last 3 bank statements

Q32

Respondent skipped this question

I attach all quotes/estimates that we have.

Q33

How did you hear about MCC Grants?

From the MCC website

BACK

#108

INCOMPLETE

Collector: Web Link 1 (Web Link)
Started: Tuesday, July 27, 2021 1:09:47 PM
Last Modified: Tuesday, July 27, 2021 1:31:13 PM
Time Spent: 00:21:26
IP Address: 86.7.78.31

Page 1: Overview

Q1

Name of Organisation

Ripples Ice Cream Parlour

Q2

Name and official position of person in your organisation to contact about this application.

Dennis Dwyer Manager

Q3

Contact Information

Email Address	Demnis.Dwyer@icloud.com
Phone Number	07769224902

Q4

Alternative Contact Name and Position

Kate Williams

Q5

Alternative Contact Information

Email Address	kate.i.williams@aol.com
Phone Number	07423 416231

Q6

Name of project

Bike Repair Tool Station

Q7

Amount of grant requested

£1,600.00

Page 2: About the project

Q8

What is the purpose of the project? (In not more than 150 words)

There are few bike facilities along the promenade and we are frequently requested to offer assistance to cyclists who have suffered breakdowns or need tyres inflating. A Turbec Tool Repair Station would address this lacuna ; the nearest one is at The Secret by St Helen's. The cost is £1,290 including vat plus carriage and security doors. The facility would encourage cyclists, promote well being and healthy living, and support people who would prefer to cycle rather than use cars along the increasingly busy Mumbles Road,

Q9

Date / Time

16/08/2021

Start date of project

Q10

Date / Time

29/09/2021

End date of project

Q11

Who will benefit from the project?

Persons of all ages including those with additional needs, for example mobility scooters, wheelchairs and other could benefit. Residents and schools children who cycle to school e.g. Along the new Olchfa and Bishop Gore links would be encouraged to cycle more. Tourists and users of the Santander bikes would benefit also.

Q12

How many people living in the MCC area will benefit form the project? (clearly specify estimated numbers)

2,800 primary school pupils. 1,800 Secondary School pupils. An estimated 400 University staff and 200 University students. 2,000 other residents who cycle both frequently and infrequently

Q13

How will you monitor both the numbers participating and meeting of project objectives?

A simple 5 var gate system monitored by staff at Ripples

Q14

What is the total cost of the project?

£1,600.00

Q15

What amount of funding are you requesting from MCC?

£1,600.00

Q16

What amount of funding are you requesting from other bodies?

None at this stage

Q17

When will you hear the result of this application?

As soon as MCC decide

Q18

What is the amount of funding you are investing from your organisation's own sources?

Staff time only

Q19

MCC is very conscious that any grant awarded is raised directly from householders in our area, if some of them were to say why should our money be spent on this what would your answer be? (in not more than 150 words).

The project will show that Mumbles is responsive to climate change and is making positive steps to reduce car usage and congestion along the Mumbles Road. It will encourage residents to adopt a healthier lifestyle, thereby reducing hospital admissions.

Page 3: About Your Organisation

Q20

What is the purpose of your organisation? (in not more than 150 words - if you are enclosing a copy of your constitution and this answers this question, please note below)

To provide good coffee, ice cream and company to residents of Norton, West Cross and Mumbles, in an environment where there is no car dependency; there is no car parking and comers have to access the cfae by walking, assisted means or bicycle.

Q21

No

Does your organisation have a website?

Q22

Respondent skipped this question

If yes, please give details

Q23

No

Is your organisation a registered charity?

Q24

Yes

Do you have a written constitution?

Q25

Respondent skipped this question

If yes, please attach copy

Q26

No

Can your company reclaim VAT?

Page 4: Major Capital Projects

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Email Address	Demnis.Dwyer@icloud.com
Phone Number	07769224902

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Alternative Contact Name and Position

Kate Williams

Q5

Alternative Contact Information

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