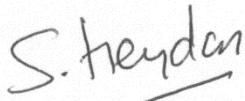


Summons to the Monthly Meeting of Mumbles Community Council

Councillors:

Tim Bull
Becca Child
Pam Erasmus
Rebecca Fogarty
Gareth Ford
Adam Gilbert
Sara Keeton
Richard Jarvis
Myles Langstone
Rob Marshall
Martin O'Neil
Philip Reason
Ian Scott
Rebecca Singh
William Thomas
Caroline Townsend Jones
Linda Tyler Lloyd

You are **SUMMONED** to the **MONTHLY MEETING** of **MUMBLES COMMUNITY COUNCIL** to be held on Tuesday,
12 April 2022 at 6 pm, via Zoom



Steve Heydon
Clerk to the Council
Dated 7 April 2022

**Mumbles Community Council
Meeting Agenda
12 April 2022 at 6 pm
Virtual Meeting (Zoom)**

01 Apologies for Absence

02 Declarations of Interest

03 Minutes of the Monthly Meeting held on 8 March 2022

To approve the minutes of the meetings held on 8 March 2022

04 Clerk's Report

RECOMMEND that the report be noted.

05 Chair's Report

RECOMMEND that the report be noted.

06 Financial Report

RECOMMEND that the electronic payments be retrospectively approved, and the rest of the report be noted.

07 Mumbles Digital Archive

Using funds from CTC12 - Digital Archive

PROPOSE that MCC's Heritage Co-ordinator – *Gower Unearthed* – be appointed to undertake stage two of the contract at a cost of £10,000.

Proposed by Cllr Will Thomas

08 Underhill – 3G Pitch

PROPOSE that we set the follow sums in our budget: £115,000 in 2023/24 and £115,000 in 2024/25 towards this project

PROPOSED by Cllr Will Thomas. Seconded by Cllr Martin O'Neil

Recommendations by the Finance & Compliance Committee

09 St David's Primary School Grant Application

Grant application for £2,500 to 'enhance pupils' well-being.'

Using funds from the FC1 - Small & Medium Grants budget

RECOMMEND that the grant be made for sole use on the trim trail (as this will be used by the wider public.

10 Ostreme - Appointment of Ostreme Development Consultant

RECOMMEND that the RFO's recommendation be accepted.

11 Questions to the Chair of the Finance & Compliance Committee

Recommendations by the Culture, Tourism & Communications Committee

12 Mumbles Fest

RECOMMEND that a virement of £2,500 is made from Council contingency fund to the Mumbles Fest fund to cover the costs of the Festival Assistant.

13 Questions to the Chair of the Culture, Tourism & Communications Committee

14 Questions to the Chair of the Environmental Committee

15 Questions to the Chair of the Culture, Tourism & Communications Committee

Minutes of Meeting of the Mumbles Community Council held on 8 March 2022 at 6 pm by videoconference (Zoom)

Members Present: Martin O'Neill (Chair), Rebecca Fogarty (Vice-Chair), Rebecca Child, Pam Erasmus, Adam Gilbert, Richard Jarvis, Sara Keeton, Rob Marshall, Ian Scott, Will Thomas, & Carrie Townsend Jones

Officer Present: Steve Heydon

C02203-01 Apologies for Absence: Pip Reason

C02203-02 Declarations of Interest

Cllr Rebecca Fogarty declared a personal & prejudicial interest in item C02203-06 as she is in receipt of a payment to be authorised. She left the meeting when the item was discussed.

Cllr Pam Erasmus declared a personal & prejudicial interest in item C02203-06 as she is in receipt of a payment to be authorised. She left the meeting when the item was discussed.

C02203-03 Minutes of Previous Meetings

RESOLVED to approve the minutes of the meetings held on 8 February 2022 as a true record.

RESOLVED to approve the minutes of the meeting held on 23 February 2022, as a true record.

C02203-04 Clerk's Report

RESOLVED that the report be noted.

C02203-05 Chair's Report

Chair read his report.

RESOLVED that the report be noted.

Cllr Rebecca Fogarty asked that her thanks to the Clerk & RFO for all their work preparing our response to Audit Wales be noted.

The meeting was adjourned to allow questions to the members of the public.

Cllrs Rebecca Child, Adam Gilbert and Rob Marshall joined the meeting.

C02203-06 Financial Report

RESOLVED that the electronic payments be retrospectively approved

RESOLVED that the rest of the report be noted.

Recommendations from the Community & Social Development Committee

C02203-07 Jubilee Arch

RESOLVED that MCC pay for

- (i) planning application (if needed)
- (ii) installation
- (iii) add to insurance & cover maintenance.

C02203-08 Questions to the Chair of the Community & Social Development Committee

No questions were asked.

Recommendations by the Finance & Compliance Committee

C02203-09 The Creatory Wales Grant Application

Grant application for £350 towards producing a Jubilee 'Yarnbomb'.

Using funds from the FC1 - Small & Medium Grants budget.

RESOLVED that a grant of £350 be made with the proviso that items be put across the whole of the MCC area, and they consider holding a 'yarnbomb' treasure hunt for children.

C02203-10 Mumbles First Scout Group Grant Application

Grant application for £19,080 towards completing works on Sutton Hall.

Using funds from the FC1 - Small & Medium Grants budget.

RESOLVED that a grant of £19,080 be made

C02203-11 Appointment of an Internal Auditor

RESOLVED that our RFO be empowered to appoint an Internal Auditor

C02203-12 Questions to the Chair of the Finance & Compliance Committee

A question was asked wondering why we needed to appoint a new internal audit and it was explained that our previous one had retired.

C02203-13 Questions to the Chair of the Environmental Committee

No questions were asked.

C02203-14 Questions to the Chair of the Culture, Tourism & Communications Committee

No questions were asked.

Recommendations by the Environmental Committee

C02203-15 Friends of Oystermouth Castle

RESOLVED that council accept the offer from friends of Oystermouth Castle to take part in a guided tour of the castle with the view to exploring future potential for greater partnership working and to plan accordingly

C02203-16 Mumbles Traders Grant Application

Using funds from the FC1 – Small & Medium Grants budget.

RESOLVED to make a retrospective grant of £1,630 to put welsh Flags up in the existing Christmas tree holders and change in May for the jubilee

RESOLVED to arrange quarterly meetings with representatives from Mumbles Traders.

C02203-17 Purchase of Hybrid Meeting Equipment

RESOLVED that

- I. MCC purchase Tecinteractive Hybrid Meetings equipment at a cost of £7,897
- II. MCC purchase 2 No. 1200 x 615 meeting tables at a cost of £156

C02203-18 Exclusion of the Press & Public

RESOLVED that the press and public be excluded from the remainder of the meeting due to the commercially confidential nature of the business to be transacted.

C02203-19 Appointment of HR services

RESOLVED that the quote received from NSP HR Solutions is accepted and that initially the Premium Level of retained service is selected with any unused time being utilised to review or prepare any HR policies or procedures that the Council is required to have.

RESOLVED that the Retained Services appointment is for three years with a review after the first year and a fourth year which may be offered if beneficial to both parties after the initial three-year contract.

Meeting Closed at 7.19 pm

Appendix

Electronic Payments Approved

	£	£	£
	£	£	£
01/02/22 Linden Church Trust – Summer of Fun Grant	70.00	0.00	70.00
08/02/22 HMRC – Payroll Deductions Month 10	1,676.69	0.00	1,676.69
08/02/22 Cllr Rebecca Fogarty – Childcare	535.00	0.00	535.00
08/02/22 Claire Anderson – Phone January 2022	10.00	0.00	10.00
08/02/22 Virgin Media – Phone & Broadband February 2021	73.50	14.70	88.20
17/02/22 MPM Wristbands – Winter of Fun Grant	20.00	4.00	24.00
17/02/22 Second Life Products Wales – Park Bench Cllr Linda Tyler-Lloyd	545.00	109.00	654.00
17/02/22 SLCC – Climate Change Summit EEO	90.00	18.00	108.00
18/02/22 Cover to Cover – Book Tokens – Cllr Pamela Erasmus	500.00	0.00	500.00
18/02/22 Cllr Pamela Erasmus – Gift Cards	16.25	0.00	16.25
18/02/22 OCA – Hall Hire for Coffee Morning January 2022	68.00	0.00	68.00
18/02/22 Dave Cottle – Music for Coffee Morning February 2022	100.00	0.00	100.00
18/02/22 Caswell Catering – Sandwiches for Coffee Morning February 2022	60.00	0.00	60.00
18/02/22 SA1 Creative – Multimedia Consultant February 2022	416.67	83.33	500.00
18/02/22 SA1 Solutions – IT Support	15.75	3.15	18.90
18/02/22 Claire Anderson – Cakes for Coffee Morning February	18.00	0.00	18.00
21/02/22 Barclaycard February 2022 – see below	2,623.07	0.00	2,623.07
23/02/22 Swansea Council – Pension Contributions January 2022	2,049.18	0.00	2,049.18
25/02/22 Staff Salaries – February 2022	4,789.56	0.00	4,789.56
25/02/22 Linden Church Trust – Winter of Fun Grant	36.00	0.00	36.00
25/02/22 Claire Anderson – Crayons Winter of Fun Grant	7.96	0.00	7.96
25/02/22 One Voice Wales – Training	30.00	0.00	30.00
25/02/22 The Shared Plate – Lunches for Winter of Fun Grant	1,000.00	192.00	1,192.00
25/02/22 HMRC – Payroll Deductions Month 11	1,258.45	0.00	1,258.45
01/03/22 OCA – Ostreme Rent March 2022	800.00	0.00	800.00
Total	16,809.08	424.18	17,233.26

Barclaycard Purchases - February 2022 Statement

Reach Publishing - Evening Post Subscription	21.58
Landlife Wildflowers - SMUGS Bulbs	231.50
Click Up - Collaboration and Project Management Tool	59.85
Click Up - Collaboration and Project Management Tool	37.53
Adobe Creative - Adobe	49.94
Catalyst2 Services - Website Hosting	15.59
Giff Gaff - RFO Mobile Phone	6.00
Green Tech - SMUGS Tree Guards and Supports	75.60
Amazon - Staples for Office	4.49
Microsoft - Online Services	135.36
Microsoft - Online Services	72.96
Zoom - Monthly Fee	14.39
Toolstation - Weed Control Fabric	39.98
WoodblocX - SMUGS Planter	311.80
Primrose - SMUGS Planter	319.98
Rainclear Systems - SMUGS Metal Raised Beds	1,114.20
Shred-It - Confidential Waste	112.32
Total	2,623.07

Finance Report

12 April 2022

1 - Electronic Payments for Retrospective Approval

	£	£	£
04/03/22 One Move House Removals – deposit to move planters to SMUGS site	24.00	0.00	24.00
05/03/22 St John Ambulance – Family Fun Days	198.00	39.60	237.60
05/03/22 Hurley and Davies – Underhill Monitoring Surveyor Appraisal Report	2,250.00	450.00	2,700.00
05/03/22 Alain Thomas Consultancy – SMUGS Appraisal Review	587.50	0.00	587.50
05/03/22 Swansea Council – Election Costs	5,279.32	0.00	5,279.32
05/03/22 Virgin Media – Phone and Broadband February 2022	73.50	14.70	88.20
07/03/22 Oncourt – Basketball Installation Court 3	2,250.00	450.00	2,700.00
08/03/22 Npower – Electricity West Cross Xmas Tree June 2021 – Jan 2022	257.02	12.85	269.87
11/03/22 Claire Anderson – Phone February 2022	10.00	0.00	10.00
15/03/22 One Move House Removals – balance to move planters to SMUGS site	96.00	0.00	96.00
17/03/22 SA1 Creative – Posters Family Fun Days	55.00	11.00	66.00
17/03/22 SA1 Creative – Multimedia Consultant March 2022	416.67	83.33	500.00
17/03/22 SA1 Solutions – IT Support	3.15	0.63	3.78
17/03/22 Mumbles Traders Association - Grant	1,630.00	0.00	1,630.00
17/03/22 Mumbles Book Swap - Grant	169.90	0.00	169.90
17/03/22 Mumbles Rugby Club - Grant	250.00	0.00	250.00
17/03/22 Mumbles Bowls Club - Grant	905.70	0.00	905.70
17/03/22 Film Bank Media – 50+ Grant	83.00	16.60	99.60
17/03/22 Hurley and Davies – Underhill Monitoring Surveyor – Payment Notice 1	680.00	136.00	816.00
17/03/22 HMRC – Payroll Deductions Month 12	2,577.20	0.00	2,577.20
17/03/22 Swansea Council – Removal and Storage of Banner Stand	950.00	0.00	950.00

21/03/22	Barclaycard March 2022 – see below	1,637.08	0.00	1,637.08
22/03/22	SLCC - Climate Change Summit	90.00	18.00	108.00
24/03/22	Apogee - Photocopier	60.00	12.00	72.00
25/03/22	Staff Salaries – March 2022	5,540.50	0.00	5,540.50
25/03/22	Hurley and Davies – Langland Tennis Courts Project Manager	175.00	35.00	210.00
25/03/22	Dave Cottle – Coffee Morning Music March 2022	100.00	0.00	100.00
25/03/22	Pop Cycle - Family Fun Days	225.00	0.00	225.00
25/03/22	Caswell Catering – 50+ Grant	160.00	0.00	160.00
25/03/22	The How People - Grant	1,250.00	0.00	1,250.00
25/03/22	Claire Anderson – Coffee Morning Cakes March 2022	21.10	0.00	21.10
25/03/22	Claire Anderson – 50+ Grant	13.55	0.00	13.55
25/03/22	Swansea Council – Cleaning SLA 2021/22	6,478.00	0.00	6,478.00
25/03/22	YGG Llwynderw – Cllr Sara Keeton Individual Fund	1,000.00	0.00	1,000.00
25/03/22	Npower – Electricity West Cross Xmas Tree Feb 2022	29.74	1.49	31.23
25/03/22	Swansea Council – Pension Feb 2022	1,771.73	0.00	1,771.73
25/03/22	Swansea Council – Pension March 2022	2,125.06	0.00	2,125.06
25/03/22	All Saints Church – Ostreme Lease	3,750.00	0.00	3,750.00
30/03/22	PWLB – Loan Fee	421.75	0.00	421.75
31/03/22	Claire Anderson – Phone March 2022	10.00	0.00	10.00
31/03/22	Cllr Rebecca Fogarty – Family Fun Days	113.75	0.00	113.75
31/03/22	Cllr Rebecca Fogarty – Basketball Langland Court 3 Delivery	40.00	0.00	40.00
31/03/22	Caswell Catering – 50+ Grant	320.00	0.00	320.00
31/03/22	Kirsten Orsborn – 50+ Grant	140.00	0.00	140.00
31/03/22	Hurley and Davies – Underhill Monitoring Surveyor – Payment Notice 2	610.00	122.00	732.00
31/03/22	Swansea Council – Basketball Hoop Yalton Park	2,430.00	0.00	2,430.00
31/03/22	Gallagher – Insurance 2022/23	3,237.54	0.00	3,237.54
31/03/22	Joanne Caulfield – Family Fun Days	40.00	0.00	40.00
31/03/22	Peter Lynn – Legal Fees Langland Tennis Courts	1,555.50	311.10	1,866.60
31/03/22	Peter Lynn – Legal Fees Skatepark	510.00	102.00	612.00

31/03/22	Steve Heydon – Apple Additional Storage Jan – March 2022	2.37	0.00	2.37
31/03/22	Second Life Products Wales – Cllr Rob Marshall Individual Fund	640.00	128.00	768.00
31/03/22	Total Sound Solutions – 50+ Grant	245.00	49.00	294.00
01/04/22	OCA – Minor Hall Rent April 2022	800.00	0.00	800.00
	Total	54,288.63	1,993.31	56,281.94

Barclaycard Purchases – March 2022 Statement

Reach Publishing – Evening Post Subscription	21.58
Wilko – SMUGS Purchases	36.00
Wilko – SMUGS Purchases	33.25
Wilko – Family Fun Days	15.50
Porton Garden Centre – Family Fun Days	53.90
Catalyst2 Services – Additional Storage	6.00
B & Q – SMUGS Purchases	187.82
Onbuy – SMUGS Purchases	68.84
Wildflower Shop – SMUGS Purchases	119.95
Amazon – Printer Cartridges	27.32
Adobe Creative - Adobe	49.94
Catalyst2 Services – Website Hosting	15.59
Giff Gaff – RFO Mobile Phone	6.00
Survey Monkey – Annual Subscription	408.00
Dropbox – Annual Subscription	95.88
Catalyst2 Services – Annual SSL Certificate	118.80
Microsoft – Online Services	135.36
Microsoft – Online Services	72.96
Zoom – Monthly Fee	14.39
Film Bank Media – Account Deposit	150.00
Total	1,637.08

2-	Income	£
	Peter Lynn & Partners – Police Station Refund	371.00
	PWLB – Underhill Loan	1,205,000.00
	Total	1,205,371.00

3 -	Bank Balances at 06/04/2022	£
	Current Account	182,800.43
	Savings Account	1,930,792.72
	Total	2,113,593.15

4 - Budget Monitoring to 28/02/2022

The Budget Monitoring reports to 28/02/2022 are summarised in the table below.

Service	Budget £	Actual £	+/- Under/Over £
Community & Social Development	1,089,150	19,418	1,069,732
Culture, Tourism & Communications	135,600	50,007	85,593
Environmental	76,500	47,390	29,110
Finance & Compliance	151,700	79,323	72,377
Ostreme Centre	9,650	3,019	6,631
General Fund	41,550	9,587	31,963
Office Costs	11,900	9,688	2,212
Payroll	94,100	91,631	2,469
Contingency	51,800	0	51,800
Total	1,661,950	310,063	1,351,887

All virement approved by Council to 31/01/2022 and all earmarked reserves to be carried forward from 2020/21 agreed at Council on 14/12/2021 have now been included in the budget for 2021/22.

Actual expenditure to 28/02/2022 represents 18.7% of the annual budget for 2021/22.

Mumbles Digital Archive

Meeting paper for Council on 12 April 2022

Agenda Item: 7

PROPOSE that MCC's Heritage Co-ordinator – *Gower Unearthed* – be appointed to undertake stage two of the contract at a cost of £10,000.

Gower Unearthed are coming to the end of their first stage of their work with MCC. I propose that we ask them to undertake stage two

Key areas of the role which need achieving by the end of the next 6 months. These KPI's were:

- Liaison with volunteers – increase the number, training and administration of rota and work
- Overview of content data and data entry
- Preparing training sheets
- Training of new volunteers
- Overview and administration of copyright permission for both website, audio and video content
- Website maintenance
- YouTube input and maintenance
- Maintenance and populating of social media
- Public and stakeholder liaison for questions, queries and donations.
- Prepare paperwork for donations.
- Holding and chairing committee meetings for stakeholders
- Reporting to MCC on progress
- Beginning to transfer of John Powell's articles on his website onto the new digital platform
- Grant applications

Cllr Will Thomas

#124

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Friday, January 28, 2022 1:33:47 PM
Last Modified: Monday, February 07, 2022 10:05:41 AM
Time Spent: Over a week
IP Address: 159.86.182.37

Page 1: Overview

Q1

Name of Organisation

St David's School

Q2

Name and official position of person in your organisation to contact about this application.

Headteacher

Q3

Contact Information

Email Address **richardse197@hwbcymru.net**
Phone Number **01792512212**

Q4

Alternative Contact Name and Position

Liz Richards

Q5

Alternative Contact Information

Email Address **st.davids.primaryschool@Swansea-edunet.gov.uk**
Phone Number **01792512212**

Q6

Name of project

Enhance pupils' well-being

Q7

Amount of grant requested

£3000

Page 3: About the project

Q8

What is the purpose of the project? (In not more than 150 words)

The project will enhance the well-being of pupils, focus on children's mental health as it will give children more opportunities to stimulate their brain. The environment will be more enriching

Q9

Date / Time

10/04/2022

Start date of project

Q10

Date / Time

17/04/2022

End date of project

Q11

Who will benefit from the project?

The children who attend St David's School.

Q12

How many people living in the MCC area will benefit from the project? (clearly specify estimated numbers)

Around 40 children.

Q13

How will you monitor both the numbers participating and meeting of project objectives?

Staff, Governors and Parents will observe the children when playing and also through discussions with children.

Q14

What is the total cost of the project?

£3000

Q15

What amount of funding are you requesting from MCC?

£2500

Q16

What amount of funding are you requesting from other bodies?

£500

Q17

Respondent skipped this question

When will you hear the result of this application?

Q18

What is the amount of funding you are investing from your organisation's own sources?

£500

Q19

MCC is very conscious that any grant awarded is raised directly from householders in our area, if some of them were to say why should our money be spent on this what would your answer be? (in not more than 150 words).

The increased wellbeing of children from the area who come to St David's School cannot be understated. This grant will support the wellbeing of the children, and also support the aspiration of children in the future.

Page 4: About Your Organisation

Q20

What is the purpose of your organisation? (in not more than 150 words - if you are enclosing a copy of your constitution and this answers this question, please note below)

Education - school

Q21

Yes

Does your organisation have a website?

Q22

If yes, please give details

www.stdavidsatholicprimary.swansea.sch.uk

Q23

No

Is your organisation a registered charity?

Q24

No

Do you have a written constitution?

Q25

Respondent skipped this question

If yes, please attach copy

Q26

Yes

Can your company reclaim VAT?

Page 5: Major Capital Projects

Q27

Respondent skipped this question

Please provide a business plan to indicate that the income generated by the new/improved facilities will cover the revenue costs of such use. This business plan should include SWOT analysis and detailed estimates of hours of use and the pricing policy for such use.

Q28

Respondent skipped this question

Please provide a copy of the tender document/specification that has been submitted to three building contractors/design architects.

Q29

I confirm that

I am authorised to sign this declaration and that to the best of my knowledge all information within this application is accurate.

,

I understand that the grant must be spent for the purpose for which it is awarded otherwise it may be subject to repayment in part or in whole.

,

I accept the terms and conditions of grant.

Q30

Respondent skipped this question

I attach a copy of our most recently accounts.

Q31

Respondent skipped this question

I attach copies of our last 3 bank statements

Q32

Respondent skipped this question

I attach all quotes/estimates that we have.

Q33

How did you hear about MCC Grants?

Contacting Mumbles Community Council

Subject: FW: Grant application
Date: Thursday, 17 February 2022 at 11:32:44 Greenwich Mean Time
From: Mumbles Community Council <council@mumbles.gov.uk>
BCC: ClickUp: ST DAVID SCHOOL - GRANT APPLICATION <a.c.1yn3k3b.u-32517014.297f575b-ee08-4412-b727-3d9698b3a517@tasks.clickup.com>, Rebecca Child <Rebecca.Child@mumbles.gov.uk>, Carrie Townsend Jones <carrie.townsendjones@mumbles.gov.uk>, Tim Bull <tim.bull@mumbles.gov.uk>, Rebecca Fogarty <rebecca.fogarty@mumbles.gov.uk>, Rob Marshall <rob.marshall@mumbles.gov.uk>, Martin O'Neill <martin.oneill@mumbles.gov.uk>, Ian Scott <ian.scott@mumbles.gov.uk>, William Thomas <william.thomas@mumbles.gov.uk>
Attachments: image002.jpg

Dear Committee Members

Following our meeting last night, I emailed the Head on St David's Primary School asking for the additional information you required.

Is this sufficient?

Best wishes

Steve

From: "E Richards (St Davids Catholic Primary School)" <RichardsE197@Hwbcymru.net>
Date: Thursday, 17 February 2022 at 10:36
To: Steve Heydon <steve.heydon@mumbles.gov.uk>
Subject: RE: Grant application

Good morning,

Many thanks for taking the time to look at our application.

We would like to continue to enhance our indoor and outdoor areas for the children. Therefore; indoors we are looking at developing a sensory/chill out room – material for the room, soft furnishing, having colour changing cubes, sensory floor tiles, lava lamps and bubble tubes. This will cost around £900.

Then we would also like to develop our playground areas – playground paint markings/ different games etc and also look at the area around our trim trail to make it usable for the whole year, rather than it being seasonal which it is now. The children show great enjoyment in the outdoors and this would be a way to encourage the children to be outdoors and give them stimulating and enriching opportunities. This would be more than £2100, however the school is happy to find ways to fund the remaining balance.

If you would like further information, please get in touch.

Kind regards,

Liz

Miss E Richards

Headteacher
St David's School
Swansea
01792 512212



RichardsE197@hwbcymru.net

From: Steve Heydon [mailto:steve.heydon@mumbles.gov.uk]
Sent: 16 February 2022 19:34
To: E Richards (St Davids Catholic Primary School) <RichardsE197@Hwbcymru.net>
Subject: Grant application

You don't often get email from steve.heydon@mumbles.gov.uk. [Learn why this is important](#)

Dear Headteacher

My Finance committee met tonight to discuss your application for a grant of £3,000 towards enhancing the well-being of your pupils

I have attached a copy of your application for your records.

I have been asked to write to you to ask for more details about your application. What exactly are you planning to do? Do you need to buy anything? How much will it cost? etc., etc.

Best wishes

Steve Heydon
Clerk to Mumbles Community Council
[Information and Data Protection Policy](#)

Ar gyfer yr unigolyn y cyfeirir yr e-bost hwn ato yn unig y mae'r neges a'r atodiadau sydd ynghlwm. Os ydych wedi derbyn y neges e-bost hon drwy gamsyniad, rhoch wybod i'r anfonwr a'i dileu'n barhaol o'ch system. Os oes cynnwys yn y neges e-bost hon sy'n bersonol neu os oes ynnddi gynnwys nad yw'n gysylltiedig â gwaith Llywodraeth Cymru, ysgolion, y consortia addysg rhanbarthol neu unrhyw awdurdod lleol yng Nghymru, nid ydym yn derbyn cyfrifoldeb am gynnwys o'r fath nac atebolrwydd drosto. Gallai data mewn negeseuon e-bost sy'n cael eu hanfon dros y rhyngwrdd gael eu llygru, neu gallai negeseuon gael eu darllen cyn iddynt gyrraedd pen eu taith neu gael eu diwygio heb awdurdod; nid oes gennym unrhyw reolaeth dros hyn.

Nid ydym yn atebol am unrhyw feirysau cyfrifiadurol a allai fod yn y neges hon nac am unrhyw golledion yn sgil feirysau. I gael gwybodaeth am y sail a ddefnyddir ar gyfer casglu gwybodaeth bersonol drwy <http://hwb.llyw.cymru>, ewch i <http://hwb.gov.wales/Privacy>, ac i weld telerau defnydd y wefan, ewch i <http://hwb.gov.wales/TermsAndConditions>

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