

Minutes of Meeting of the Mumbles Community Council held on 12 April 2022 at 6 pm by videoconference (Zoom)

Members Present: Martin O'Neill (Chair), Rebecca Fogarty (Vice-Chair), Rebecca Child, Pam Erasmus, Richard Jarvis, Sara Keeton, Rob Marshall, Rebecca Singh, Will Thomas, & Carrie Townsend Jones

Officer Present: Steve Heydon

C02204-01 Apologies for Absence: Gareth Ford, Myles Langstone, Rob Marshall & Ian Scott

C02204-02 Declarations of Interest

C02204-03 Minutes of Previous Meetings

RESOLVED to approve the minutes of the meetings held on 8 March 2022 as a true record.

C02204-04 Clerk's Report

Cllr Richard Jarvis thanked the staff for all the advice and support over the last five years.

Cllr Pam Erasmus asked how much time had been spent providing Audit Wales with material for their audit. She thanked the RFO and Clerk for their tireless work on this.

RESOLVED that the report be noted.

C02204-05 Chair's Report

Chair read his final report as Chair.

RESOLVED that the report be noted.

C02204-06 Financial Report

RESOLVED that the electronic payments be retrospectively approved

RESOLVED that the report be noted.

Recommendations from the Community & Social Development Committee

C02204-07 Mumbles Digital Archive

Using funds from CTC12 - Digital Archive

RESOLVED that MCC's Heritage Co-ordinator – *Gower Unearthed* – be appointed to undertake stage two of the contract at a cost of £10,000.

C02204-08 Underhill – 3G Pitch

RESOLVED that we set the follow sums in our budget: £115,000 in 2023/24 and £115,000 in 2024/25 towards this project

Recommendations by the Finance & Compliance Committee

C02204-09 St David's Primary School Grant Application

Grant application for £2,500 to 'enhance pupils' well-being.'

Using funds from the FC1 – Small & Medium Grants budget

RECOMMEND that the grant be made for sole use on the trim trail (as this will be used by the wider public.

C02204-10 Questions to the Chair of the Finance & Compliance Committee

Recommendations by the Culture, Tourism & Communications Committee

C02204-11 Mumbles Fest

RESOLVED that a virement of £2,500 is made from Council contingency fund to the Mumbles Fest fund to cover the costs of the Festival Assistant will be made if required.

C02204-12 Questions to the Chair of the Culture, Tourism & Communications Committee

A question was asked on the date of this year's Mumbles Fest which will be held on Saturday, 16 July 2022.

C02204-13 Questions to the Chair of the Environmental Committee

No questions were asked.

C02204-14 Questions to the Chair of the Community & Social Development Committee

Chair was congratulated on the opening of the basketball court at Langland.

C02204-15 Exclusion of the Press & Public

RESOLVED that

C02204-16 Ostreme - Appointment of Ostreme Development Consultant

RESOLVED that (as some of the fine details of the arrangement with Down To Earth are subject to further negotiation) power is delegated to the Clerk and RFO to negotiate the detailed terms of the agreement with Down to Earth subject to confirmation being obtained from One Voice Wales and Audit Wales regarding the proposed agreement.

RESOLVED those further discussions are held with Down to Earth with a view to them being appointed to deliver the entire Ostreme Centre redevelopment subject to the costs being reported back to Council for approval.

Meeting Closed at 7.12 pm

Appendix

Electronic Payments Approved

	£	£	£
	£	£	£
01/02/22 Linden Church Trust – Summer of Fun Grant	70.00	0.00	70.00
08/02/22 HMRC – Payroll Deductions Month 10	1,676.69	0.00	1,676.69
08/02/22 Cllr Rebecca Fogarty – Childcare	535.00	0.00	535.00
08/02/22 Claire Anderson – Phone January 2022	10.00	0.00	10.00
08/02/22 Virgin Media – Phone & Broadband February 2021	73.50	14.70	88.20
17/02/22 MPM Wristbands – Winter of Fun Grant	20.00	4.00	24.00
17/02/22 Second Life Products Wales – Park Bench Cllr Linda Tyler-Lloyd	545.00	109.00	654.00
17/02/22 SLCC – Climate Change Summit EEO	90.00	18.00	108.00
18/02/22 Cover to Cover – Book Tokens – Cllr Pamela Erasmus	500.00	0.00	500.00
18/02/22 Cllr Pamela Erasmus – Gift Cards	16.25	0.00	16.25
18/02/22 OCA – Hall Hire for Coffee Morning January 2022	68.00	0.00	68.00
18/02/22 Dave Cottle – Music for Coffee Morning February 2022	100.00	0.00	100.00
18/02/22 Caswell Catering – Sandwiches for Coffee Morning February 2022	60.00	0.00	60.00
18/02/22 SA1 Creative – Multimedia Consultant February 2022	416.67	83.33	500.00
18/02/22 SA1 Solutions – IT Support	15.75	3.15	18.90
18/02/22 Claire Anderson – Cakes for Coffee Morning February	18.00	0.00	18.00
21/02/22 Barclaycard February 2022 – see below	2,623.07	0.00	2,623.07
23/02/22 Swansea Council – Pension Contributions January 2022	2,049.18	0.00	2,049.18
25/02/22 Staff Salaries – February 2022	4,789.56	0.00	4,789.56
25/02/22 Linden Church Trust – Winter of Fun Grant	36.00	0.00	36.00
25/02/22 Claire Anderson – Crayons Winter of Fun Grant	7.96	0.00	7.96
25/02/22 One Voice Wales – Training	30.00	0.00	30.00
25/02/22 The Shared Plate – Lunches for Winter of Fun Grant	1,000.00	192.00	1,192.00
25/02/22 HMRC – Payroll Deductions Month 11	1,258.45	0.00	1,258.45
01/03/22 OCA – Ostreme Rent March 2022	800.00	0.00	800.00
Total	16,809.08	424.18	17,233.26

Barclaycard Purchases – February 2022 Statement

Reach Publishing – Evening Post Subscription	21.58
Landlife Wildflowers – SMUGS Bulbs	231.50
Click Up – Collaboration and Project Management Tool	59.85
Click Up – Collaboration and Project Management Tool	37.53
Adobe Creative – Adobe	49.94
Catalyst2 Services – Website Hosting	15.59
Giff Gaff – RFO Mobile Phone	6.00
Green Tech – SMUGS Tree Guards and Supports	75.60
Amazon – Staples for Office	4.49
Microsoft – Online Services	135.36
Microsoft – Online Services	72.96
Zoom – Monthly Fee	14.39
Toolstation – Weed Control Fabric	39.98
WoodblocX – SMUGS Planter	311.80
Primrose – SMUGS Planter	319.98
Rainclear Systems – SMUGS Metal Raised Beds	1,114.20
Shred-It – Confidential Waste	112.32
Total	2,623.07