

Minutes of Annual Meeting of the Mumbles Community Council held on 17 May 2022 at 6 pm by videoconference (Zoom)

Members Present: Carrie Townsend Jones (Chair), Rebecca Fogarty (Vice-Chair), Pam Erasmus, Sophie Gardiner, Phil Keeton, Sara Keeton, Rob Marshall, Emma McNamara, Clare-anna Mitchell, Helen Nelson, Francesca O'Brien, Angela O'Connor, Mike Parkin, Ian Scott, Louise Thomas & Will Thomas

Officers Present: Paul Beynon & Steve Heydon

C02205.AN-01 To elect a Chair of the Council

Nominations had been received for Cllr Ian Scott & Cllr Carrie Townsend Jones

Cllr Carrie Townsend Jones was duly elected Chair

C02205.AN-02 To elect a Vice-Chair of the Council

Nominations had been received for Cllr Rebecca Fogarty & Cllr Ian Scott.

Cllr Rebecca Fogarty was duly elected Vice-Chair

C02205.AN-03 Acceptance of Office Forms

The Clerk confirmed that all of these had been received.

C02205.AN-04 Apologies for Absence

Rhian Evans & Richard Jarvis

C02205.AN-05 Declarations of Interest

None.

C02205.AN-06 To receive the Chair's Annual Report

There was no annual report provided by the previous Chair. The newly elected chair used the opportunity to welcome new councillors and praise those former councillors who had not been re-elected for their hard work on behalf of the community.

C02205.AN-07 Review of delegation arrangements to committees, sub-committees, staff and other local authorities

RESOLVED to approve

C02205.AN-08 To review the terms of reference of the standing committees

AGREED to defer to next meeting of Council

C02205.AN-09 Appointment of members to existing committees

Councillors were duly appointed – please see Appendix A

C02205.AN-10 Election of Chairs of New Committees

Finance & Compliance – Ian Scott

Environmental – Helen Nelson

Community & Social Development – Pam Erasmus

Culture, Tourism & Communication – Rob Marshall & Clare-anna Mitchell

C02205.AN-11 Review and adoption of standing orders and financial regulations

RESOLVED that these be re-adopted

C02205.AN-12 Review of representation on or work with external bodies and arrangements for reporting back

RESOLVED that this be deferred to a future meeting of Council and that the current representatives remain in place.

C02205.AN-13 To appoint observers to the meetings of the governing bodies of the following organisations:

Oystermouth Historical Society – see above

West Cross Community Association – see above

Mumbles Development Trust – see above

Steering Committee of MCA – see above

Ostreme Management Committee – see above

C02205.AN-14 To appoint representatives to the following organisations:

One Voice Wales – Swansea Area Committee – see above
Town/Community Council’s Forum see above
One Voice Wales - Larger Council’s Committee – see above
Twinning Association of Mumbles – see above

C02205.AN-15 Appointment of School Governors

RESOLVED to keep existing appoint these at a later meeting of council

C02205.AN-16 Review of inventory of land and other assets including buildings and office equipment

AGREED that this be reported to the Special Meeting to approve the accounts and audit.

C02205.AN-17 Confirmation of arrangements for insurance cover in respect of all insurable risks

THE RFO, Paul Beynon, confirmed that the Insurance renewed with same company at the end of the financial year.

C02205.AN-18 Review of the Council’s complaints procedure

RESOLVED that these be re-adopted

C02205.AN-19 Review of the Council’s policies, procedures and practices in respect of its obligations under freedom of information and data protection legislation

RESOLVED that these be re-adopted

C02205.AN-20 Review of the Council’s policy for dealing with the press/media

RESOLVED that these be re-adopted

C02205.AN-21 Review of the Council’s employment policies and procedures

RESOLVED that these be re-adopted

C02205.AN-22 Review of the Council’s expenditure incurred under s.137 of the Local Government Act 1972 or the power of well-being.

THE RFO, Paul Beynon, confirmed that no such expenditure had been made.

C02205.AN-23 Determining the time and place of ordinary meetings of the Council up to and including the next annual meeting of the Council.

RESOLVED that the Council continue to meet on the second Tuesday of each month with a new start time of 6.30 pm.

APPENDIX ONE

Committee Listing 2022/23

<p>Finance & Compliance (9)</p> <p>Ian Scot (Chair) Rebecca Fogarty Sophie Gardiner Phil Keeton Helen Nelson Mike Parkin Francesca O'Brien Will Thomas Carrie Townsend Jones</p>	<p>Community & Social Development (9)</p> <p>Pam Erasmus (Chair) Rhian Evans Phil Keeton Sara Keeton Emma McNamara Clare-anna Mitchell Francesca O'Brien Ian Scott Will Thomas</p>
<p>Environmental (8)</p> <p>Helen Nelson (Chair) Rhian Evans Richard Jarvis Sara Keeton Emma McNamara Clare-anna Mitchell Angela O'Connor Carrie Townsend Jones</p>	<p>Cultural, Tourism & Communication (9)</p> <p>Rob Marshall (Co-Chair) Clare-anna Mitchell (Co-Chair) Pam Erasmus Rebecca Fogarty Sophie Gardiner Richard Jarvis Emma McNamara Angela O'Connor Mike Parkin</p>
<p>Personnel</p> <p>Carrie Townsend Jones (Chair) Pam Erasmus Sophie Gardiner Sara Keeton Richard Jarvis Rob Marshall Clare-anna Mitchell Ian Scott</p>	<p>Appeals</p> <p>Rebecca Fogarty (Chair) Phil Keeton</p>

