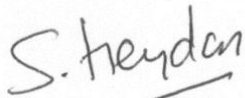


**Summons to the Monthly Meeting  
of Mumbles Community Council to be held on  
Tuesday 27 September 2022 at 6.30 pm via Zoom**

**Councillors:**

Pam Erasmus  
Rhian Evans  
Rebecca Fogarty  
Sophie Gardiner  
Richard Jarvis  
Phil Keeton  
Sara Keeton  
Rob Marshall  
Clare-anna Mitchell  
Helen Nelson  
Francesca O'Brien  
Angela O'Connor  
Mike Parkin  
Ian Scott  
Will Thomas  
Carrie Townsend Jones

You are **SUMMONED** the **MONTHLY MEETING** of **MUMBLES COMMUNITY COUNCIL** to be held on Tuesday,  
27 September 2022 at 6.30 pm, via Zoom



Steve Heydon  
Clerk to the Council  
Dated 21 September 2022

## **Mumbles Community Council Meeting Agenda – 27 September 2022 at 6.30 pm Virtual Meeting (Zoom)**

**01 Apologies for Absence**

**02 Declarations of Interest**

**03 Minutes of the Monthly Meeting held on 12 July 2022 & the Special Meetings held on 16 August 2022 & 30 August 2022**

To approve the Minutes of the Monthly Meeting held on 12 July 2022 & the Special Meetings held on 16 August 2022 & 30 August 2022 as correct records.

**04 Clerk's Report**

**05 Chair's Report**

**06 Financial Report**

**PROPOSE** that the electronic payments be retrospectively approved, the recommendation on appointment of Welsh translators is approved and the rest of the report be noted.

**07 Outturn 2021/22**

**08 Grant Request from Mumbles Traders**

Request for £3,650 towards a Food & Drink Festival

**09 Improvements to the Minor Hall**

*Using £6,000 already allocated for work on the Ostreme & from the Contingency Fund*

**PROPOSE** that:

- i. We complete the internal re-decoration of the Ostreme by painting the minor hall, corridor and stairs at a cost of £3,500.

- ii. Provision of independent and direct access by the public to the minor hall is created by the addition of two aluminium French doors with a metal shutter – all painted/chosen to fit in with the current Ostreme colour scheme at a cost of £8,000 (TBC)
- iii. Improvements are made to the adjacent kitchen area for MCC use at a cost of no more than £1,000.

## 10 **Twinning Visit to Havre de Grace**

*Using funds from the CTC21 – Twinning*

**PROPOSE** that Council retrospective approval for expenditure of £52 to purchase a Lovespoon to as a gift for the Mayor of Havre de Grace.

## 11 **MCC Noticeboard**

**TO CONSIDER** a request from *Mayals Friends & Residents' Group* to use the MCC noticeboard at the bottom of Westport Avenue at the junction with Mayals Road to publicise their events.

## 12 **One Voice Wales Investigation into Handling of Recent Complaint**

*Using monies from the Contingency Fund:*

**PROPOSE** that MCC ask One Voice Wales to carry out an independent investigation of whether:

(i) Mumbles Community Council followed due procedure in the way they dealt with the complaint from Llwynderw Primary School

(ii) Cllr Rob Marshall was given the necessary support as a member of the council.

(OVW have indicated that the report will take 2-5 days to complete at a charge of £420 per day)

PROPOSED by Cllr Rob Marshall. SECONDED by Cllr Will Thomas

## 13 **Recommendations by the Finance & Compliance Committee**

### 14 **Cheque signatories**

**RECOMMEND** that the following be appointed as MCC's cheque signatories:

Chair of Council, Vice-Chair of Council, Chair of Finance, Will Thomas & Pam Erasmus

### 15 **Questions to the Chair of the Finance & Compliance Committee**

### 16 **Questions to the Chair of the Community & Social Development Committee**

### 17 **Questions to the Chair of the Environmental Committee**

### 18 **Questions to the Chair of the Culture, Tourism & Communications Committee**

## Minutes of Meeting of the Mumbles Community Council held on 12 July 2022 at 6.30 pm by videoconference (Zoom)

**Members Present:** Carrie Townsend Jones (Chair), Rebecca Fogarty (Vice-Chair), Rhian Evans, Phil Keeton, Sara Keeton, Emma McNamara, Clare-Anna Mitchell, Francesca O'Brien, Angela O'Connor, Ian Scott, Louise Thomas & Will Thomas

**Officer Present:** Steve Heydon

**C02207-01 Apologies for Absence:** Helen Nelson & Mike Parkin,

**C02207-02 Declarations of Interest**

**Carrie Townsend Jones** declared a personal interest in item C02206-12 Grant Request from Mumbles Development Trust as her sister-in-law is the administer of the Trust.

**Rhian Evans** declared a personal interest in item C02206-11 Grant Request from YGG Llwynderw PTFA as her children attend the school.

**Claire-Anna Mitchell** declared a personal interest in item C02206-11 Grant Request from YGG Llwynderw PTFA as her children attend the school.

**Sara Keeton** declared a personal interest in item C02206-11 Grant Request from YGG Llwynderw PTFA as she is a MCC school governor.

**C02207-03 Minutes of the Meetings held on 14 June 2022 & 28 June 2022**

**RESOLVED** to approve the minutes of the meeting held on 14 June 2022 as a true record

**RESOLVED** to approve the minutes of the meeting held on 28 June 2022 as true record save for noting Cllr Rob Marshall's apologies and adding the following to the following to the end of C02206(S)-05:

*with the aim of making improvements to the scheme, including:*

- i. Better layout of space to leave greenspace for play and balls available to use*
- ii. Improved cleansing and refuge arrangements*

- iii. *Exploring the feasibility of extending opening of public toilets*
- iv. *Exploring the feasibility of a deposit return scheme for reusable containers to reduce waste*

**The meeting was adjourned to allow questions from the public:**

A member of the public asked the following question:

The wage bill appears to have risen from £40,000 to £170,000

1. Who is on the payroll and what are they contributing to the residents of Mumbles?
2. How long will they be employed?
3. Are we getting value for money (as residents).
4. Does this lighten the workload of committees and councillors.

The Chair advised the questioner that the Responsible Financial Officer will reply in writing to the resident.

**C02207-04 Clerk's Report**

Clerk gave a brief verbal report: iPads/Laptops - three out of four items now returned. Sydney Lee as DSO and Rosie Cooze as Customer Services & Events started this week.

**C02207-05 Chair's Report**

The Chair read her report, which had been previously circulated.

**RESOVED** that the Chair's Report be noted.

**C02207-06 Financial Report**

**RESOLVED** that the electronic payments be retrospectively approved, and the rest of the report be noted.

**C02207-07 Summer of Fun Events**

*Using £3,500 from CSD9 Family Fun Days and £3,000 from contingency*

**RESOLVED** that in the light of our application for grant funding for the Family Fun Days being unsuccessful that:

- i. The cost of £6,500 to hold an event in each ward is met by MCC as follows: £3,500 from Community & Social Development Committee and £3,000 from Contingency.
- ii. Delegated powers are given to the Community and Social Development Committee to organise the events.

**C02207-08 Langland Bay Tennis Courts**

*Using £17,500 from Basketball fund and £7,500 from contingency funds.*

**RESOLVED** to

- i. allocate up to £25,000 towards replacing the fence around court 3 with rigid mesh fencing
- ii. Delegated powers are given to the RFO to put out to tender and choose the best quote and instruct the work to be carried out.

**C02207-09 Committee Terms of Reference**

**RESOLVED** to approve the terms of reference for each of the main four committees.

**C02207-10 Highmead - Street Basketball Court**

**RESOLVED** to accept the quotation from Swansea Council of £2,250 to install the hoop.

**RESOLVED** to instruct firm to clean-up and jet wash the court at a cost of up to £1,000 if Swansea Council are unable to do so for us.

**Recommendations from the Finance & Compliance Committee**

**C02207-11 Grant Request from YGG Llwynderw PTFA**

Grant request for £2,850 towards a £6,000 project to celebrating the school's achievements spanning 20 years.

**RESOLVED** that the grant be made.

**C02207-12 Grant Request from Mumbles Development Trust**

Grant request for £5,000 towards their Mumbles Railway Trail project.

**RESOLVED** that the grant be made.

**C02207-13 Request from Allotment Society to change use of award**

**RESOLVED** that their request to change the use of the grant be approved.

**C02207-14 Councillors Remuneration Policy**

**RESOLVED** that:

- i. That four Senior Role payments of €500 are to be made in 2022/23 to the Chairs of each main committee (with the co-chairs of the Culture, Tourism & Communications committee sharing the sum)
- ii. The RFO draft a policy for Councillor's Remuneration
- iii. The Councillor's Remuneration Policy 2022/23 is adopted, and the non-mandatory payments are approved.

**C02207-15 Questions to the Chair of the Finance & Compliance Committee**

No questions were asked.

**Recommendations from the Community & Social Development Committee**

**C02207-16 Resident Request for Support for car parking proposal**

**RESOLVED** that no comment is made as MCC have no expertise in this matter.

**C02207-17 Questions to the Chair of the Community & Social Development Committee**

No questions were asked.

**Recommendations from the Culture, Tourism & Communications Committee**

**C02207-18 Monthly Report on MumblesFest**

**RESOLVED** that the report be noted.

**C02207-19 Date of MumblesFest 2023**

**RESOLVED** that MumblesFest be held on 15 July 2022 subject to due diligence.

**C02207-20 Questions to the Chair of the Culture, Tourism & Communications Committee**

No questions were asked.

**Recommendations from the Environmental Committee**

**C02207-21 Co-option to the Committee**

**RESOLVED** that Peter Jones be co-opted onto the committee

**C02207-22 The Woodland Investment Grant (TWIG)**

**RESOLVED** that an application is made to the Woodland Investment Grant Application in October 2022.

**C02207-23 E Cargo Bike Delivery Service Scheme to Mumbles area**



**RESOLVED** that we note support of this initiative and will re-visit in a year's time.

**C02207-24 Questions to the Chair of the Environmental Committee**

A question was asked about the terms of reference

**C02207-25 Next Meeting**

**RESOLVED** that the next ordinary meeting of Council be held on Tuesday, 13 September 2022.

**Meeting Closed at 8:45 pm**





## **Minutes of Special Meeting of Mumbles Community Council held on 16 August 2022 at 6.30 pm by videoconference (Zoom)**

**Members Present:** Carrie Townsend Jones (Chair), Rebecca Fogarty (Vice-Chair), Pam Erasmus, Rhian Evans, Richard Jarvis, Phil Keeton, Sara Keeton, Helen Nelson, Rob Marshall, Clare-Anna Mitchell, Francesca O'Brien, Mike Parkin & Ian Scott

**Officers Present:** Steve Heydon & Sydney Lee

**C02208(S)-01** **Apologies for Absence:** Angela O'Connor & Will Thomas

**C02208(S)-02** **Declarations of Interest**

**Carrie Townsend Jones** declared a personal and prejudicial interest in item C02208(S)-03 as she has sent a letter of apology to the school and therefore felt she had predetermined the issue

**Sara Keeton** declared a personal and prejudicial interest in item C02208(S)-03 as she is a school governor and felt she had predetermined the issue.

**Rob Marshall** declared a personal and prejudicial interest in item C02208(S)-03 as his conduct was being discussed.

**Clare-Anna Mitchell** declared a personal and prejudicial interest in item C02208(S)-03 as co-chair of the Culture, Tourism & Communications committee.

**Rhian Evans** declared a personal interest in item C02208(S)-03 as she has a child at the school.

**Helen Nelson** declared a personal interest in item C02208(S)-03 as she has two children at the school.

**Richard Jarvis** declared a personal interest in item C02208(S)-03 as he is a friend of Cllr Rob Marshall

The meeting was adjourned to allow members of the public to speak.

**C02208(S)-03** **Recommendation 7**

The following recommendation was considered separately from the rest of the *Report from the Investigation Panel on Complaint made by Ysgol Gynradd Gymraeg Llwynderw*.

**RESOLVED** that, in light of lack of adherence to MCC's governance and scrutiny mechanisms, and its subsequent impact,

- I. Cllr Rob Marshall should be removed from the position of Co-Chair of Culture, Tourism and Communications Committee.
- II. Cllr Rob Marshall should send Ysgol Llwynderw a written apology underlining that his comments were not made with authority of MCC.

**C02208(S)-04 Report from the Investigation Panel on Complaint made by Ysgol Gynradd Gymraeg Llwynderw**

Cllr Rebecca Fogarty read some amendments that had been made to the report following a meeting with Cllr Rob Marshall

**RESOLVED** that the report and the recommendations therein (apart from recommendation 7) be approved.

The meeting was adjourned briefly again to hear comments from members of the public.

**C02208(S)-05 Silent Firework Display**

**RESOLVED** that a silent firework event be held by MCC on the castle field on 4 November 2022 at a cost of no more than £10,000 be approved subject to confirmation that sufficient funds, either from within Culture, Tourism & Communications Committee budget or from external sources, were available and that all necessary safety and environmental considerations had been taken into account.

**C02208(S)-06 Increase in Environmental Engagement Officer Hours**

**RESOLVED** that the EEO officer hours be increased from 26 hours per week to 30 hours per week.

**Meeting Closed at 8:26 pm**

## Minutes of Special Meeting of Mumbles Community Council held on 30 August 2022 at 6.30 pm by videoconference (Zoom)

**Members Present:** Carrie Townsend Jones (Chair), Rebecca Fogarty (Vice-Chair), Pam Erasmus, Phil Keeton, Sara Keeton & Ian Scott,

**Officer Present:** Steve Heydon

**C02208(S2)-01 Apologies for Absence:** Rhian Evans, Richard Jarvis, Rob Marshall, Clare-Anna Mitchell, Francesca O'Brien & Mike Parkin

**C02208(S2)-02 Declarations of Interest**

None.

**C02208(S2)-03 Skatepark JCT**

Our solicitor has just advised us that the JCT contract needs to be executed as a deed. Standing Order 23 states that a legal deed shall not be executed on behalf of the Council unless authorised by a resolution.

**RESOLVED** that, subject to the confirmation from (a) our solicitor and (b) our monitoring surveyor, that the document is suitable for our purposes; the council's seal It shall be applied to the deed by the Proper Officer in the presence of at least two councillors being the chair and vice-chair of the Council.

**C02208(S2)-04 Skatepark Publicity**

As part of the lottery grant agreement, MCC committed to spend £5,000 on marketing and communications and £6,000 on translation

**RESOLVED** that the RFO (following consultation with the Chair of the Culture, Tourism & Communications committee) be given plenary powers to spend up to this sum on

- (i) Photography and video of the build of the skate park (including drone and time-lapse footage)
- (ii) A bi-lingual promotional website
- (iii) A promotional event

The Chair advised the questioner that the Responsible Financial Officer will reply in writing to the resident.

**Meeting Closed at 6:38 pm**





## Chair's Report

September 2022

Welcome to my Chair's Report for September

It was planned that there would be no meetings in August but things never do go to plan and we needed to hold two special meetings to deal with urgent business. The first was to report back to Llwynderw School on the recommendations that MCC will put into place in response to their complaint and which we are now in the process of implementing. We are setting up a Welsh Language Policy Task and Finish Group to progress MCC's commitment to the Welsh Language. It may not have been the way we would have wished to develop our Policy but it has now given us the impetus that a number of councillors have been pushing for for some time. The second meeting approved the signing of the Deed of Contract with our Skatepark contractors and start work on the Skatepark website and other promotional materials so everything is in place for work to begin.

It has been a busy couple of months for events, starting with our brilliant flagship event, MumblesFest! It was a fantastic event on a glorious sunny day and the big crowds thoroughly enjoyed it. Huge thanks to Claire Anderson and the rest of the staff who worked tirelessly both before and during the event, and also to those staff and councillors who were there the morning after clearing up and leaving the site pristine.

August saw the series of Family Fun Days that took place each Wednesday morning in different parks across the MCC area. We had record numbers of children and their carers attending and they loved the many and varied events on offer from Climbing Wall and Mountain Boarding, to the Wipe Out inflatable, to football skills and even Short Body Percussion Workshops, as well as magicians, storytelling and bug hunts! Thanks to Domino's Pizza, the Community Fridge and the Co-op for donations of fresh fruit, pizza and snacks. All those who came also had a healthy packed lunch which was very much welcomed by parents and carers.



A new venture for MCC is a monthly quiz night at West Cross Community Centre on the 3<sup>rd</sup> Friday of the month. The first one was a great success, although some of the questions were really hard! I hope lots of you will come along to the next one.

The Pottery Workshop run for us by Craftsea Pottery was another huge success. It was sold out well before the event and some lovely items were produced.

We hope to run more events like these through the winter so our residents, young and old have somewhere warm to meet and chat or get involved in activities.

I would like to thank all those staff and councillors who have worked so hard over that last two months to make these events such a success.

I have also attended several events on behalf of the Community Council. I was pleased to join Councillor Robert Francis-Davies, Cabinet Member for Investment, Regeneration and Tourism along with West Cross councillors, both past and present, at the official opening of the fantastic new Playpark on West Cross Green. A fantastic addition to the play facilities in the MCC area, paid for jointly between MCC and Swansea Council. And thanks too to the Swansea Yarnbombers for their wonderful decorations around the park which were produced with assistance from a grant from MCC.



We were also delighted that our Twinning Charter between Havre de Grace and Mumbles was selected to be exhibited at the 10<sup>th</sup> Anniversary Exhibition of the South Wales Scribes and I was honoured to be invited to attend the official opening of the Exhibition at Swansea Museum and to meet fantastically talented artist Judith Porch who designed and created the Charter.





The exhibition runs until November 6<sup>th</sup> so do try to get along and see the beautiful work of this group.

Along with Cllr. Clare-Anna Mitchell, Chair of the Cultural, Communications and Tourism Committee, I was also asked to judge the Mumbles Classic Car Show put on by Mumbles Traders. It was a really great event with lots of people out enjoying the evening.



Coming up there is the second monthly quiz night at West Cross Community Centre at 7.30 on Friday September 17<sup>th</sup> and our monthly Coffee and Chat which this month will be a week later on September 27<sup>th</sup>, 12-2 at the Ostreme Centre.

A representative of MCC will also be attending the inaugural twinning visit to Havre de Grace in Maryland from September 29<sup>th</sup> to October 5<sup>th</sup> to meet with the Mayor and Council of Havre de Grace and to formally sign the Charter between the two places.

Thank you

Carrie T Jones

Chair, Mumbles Community Council

## Finance Report

27 September 2022

### 1 - Electronic Payments for Retrospective Approval

	£	£	£
05/07/22 EPM Creative Marketing – Jubilee Event	1,225.00	0.00	1,225.00
05/07/22 Hurley and Davies – Underhill Valuation No 6	690.00	138.00	828.00
05/07/22 Ray Mitchell – Internal Audit 2021/22	625.00	0.00	625.00
05/07/22 Chiltern Sports Contractors – Tennis Net	175.00	35.00	210.00
05/07/22 One Voice Wales – Councillor Training	945.00	0.00	945.00
05/07/22 SA1 Creative – Multimedia Consultant June 2022	700.00	140.00	840.00
05/07/22 HMRC – Payroll Deductions Month 3	3,815.70	0.00	3,815.70
05/07/22 Claire Anderson – Jubilee Event Reimbursement	78.71	0.00	78.71
05/07/22 MPM Wristbands – MumblesFest Wristbands	163.00	32.60	195.60
13/07/22 Gower Events & Equipment Hire – MumblesFest Picnic Benches	750.00	150.00	900.00
13/07/22 InHouse Ents – MumblesFest bouncy Castles	815.00	163.00	978.00
15/07/22 St David’s Primary School - Grant	2,500.00	0.00	2,500.00
15/07/22 Fogo’s Free Tours - Twinning	120.00	0.00	120.00
15/07/22 Atkins Accountants – Payroll Q1 2022/23	55.00	11.00	66.00
15/07/22 Cllr Rebecca Fogarty – Family Fun Days August 2021 Reimbursement	14.00	0.00	14.00
15/07/22 Virgin Media – Broadband & Phone July 2022/23	73.50	14.70	88.20
15/07/22 SA1 Solutions – 2 x Laptops for new staff	1,199.22	239.84	1,439.06
15/07/22 NSP HR Solutions – Retained Service May & June 2022	318.00	63.60	381.60
15/07/22 Amazon – Laptop for Clerk	766.64	153.33	919.97
15/07/22 Twinning Association of Mumbles – Hennebont Visit	322.30	0.00	322.30



15/07/22	Swansea Council – Tennis Net	101.18	0.00	101.18
15/07/22	SA1 Creative – Multimedia Consultant July 2022	700.00	140.00	840.00
15/07/22	DWJ Group – Boarspit Bash Printing	45.00	9.00	54.00
17/07/22	Shoal of Bass – MumblesFest Performer	250.00	0.00	250.00
17/07/22	Lorraine Crosby – MumblesFest Performer	2,000.00	400.00	2,400.00
17/07/22	Organised Kaos – MumblesFest Workshop	600.00	0.00	600.00
17/07/22	Ursine Princes – MumblesFest Performer	250.00	0.00	250.00
17/07/22	The Skiffs – MumblesFest Performer	250.00	0.00	250.00
17/07/22	The Mugwumps – MumblesFest Performer	250.00	0.00	250.00
19/07/22	The Flames – MumblesFest Performer	250.00	0.00	250.00
19/07/22	The Shuffle – MumblesFest Performer	250.00	0.00	250.00
20/07/22	Kate Westall – MumblesFest Performer	250.00	0.00	250.00
20/07/22	BT Group – Back Up Service	29.85	5.97	35.82
21/07/22	Barclaycard July 2022 – see below	3,563.18	0.00	3,563.18
21/07/22	MCA – Underhill Grant Payment Notice 7	64,347.47	0.00	64,347.47
21/07/22	Sian Martin – MumblesFest Host	350.00	0.00	350.00
21/07/22	Mumbles A Cappella – MumblesFest Performer	400.00	0.00	400.00
22/07/22	Gower Unearthed – Heritage Coordinator	1,000.00	0.00	1,000.00
22/07/22	Gower Unearthed – Santampa Video	100.00	0.00	100.00
22/07/22	MW Production – Santampa Video	400.00	0.00	400.00
22/07/22	Silurian Security – MumblesFest Security	3,423.40	684.68	4,108.08
22/07/22	Deborah Sazar – Washinghouse Brook Woods SEWBReC Data Search	168.00	0.00	168.00
25/07/22	Staff Salaries – July 2022	7,014.13	0.00	7,014.13
29/07/22	Total Sound Solutions – MumblesFest Staging and Lighting	3,987.60	797.52	4,785.12
29/07/22	SA1 Solutions – IT Support	3.15	0.63	3.78
29/07/22	SA1 Solutions – IT Support	15.00	3.00	18.00
29/07/22	SA1 Solutions – IT Support	117.00	23.40	140.40
29/07/22	SA1 Solutions – IT Support	44.55	8.91	53.46
29/07/22	Caswell Catering – 50+ Grant Buffet	60.00	0.00	60.00
01/08/22	OCA – Minor Hall Rent August 2022	800.00	0.00	800.00
02/08/22	OCA – Hall Hire Coffee with Friends June 2022	68.00	0.00	68.00

02/08/22	OCA – Hall Hire Coffee with Friends July 2022	68.00	0.00	68.00
02/08/22	Rosie Cooze – MumblesFest Purchases	31.56	0.00	31.56
02/08/22	Claire Anderson – Phone May – July 2022	30.00	0.00	30.00
02/08/22	Sparkletastic – Boarspit Bash	150.00	0.00	150.00
02/08/22	E.on – Electricity Blackpill Christmas Tree	0.79	0.04	0.83
02/08/22	Magician 4U Entertainments – Boarspit Bash	450.00	0.00	450.00
02/08/22	Claire Anderson – Jubilee and MumblesFest Reimbursement	19.96	0.00	19.96
02/08/22	Amazon – RFO Printer Cartridges	29.27	5.85	35.12
02/08/22	All About The Image – Councillor Portraits and MumblesFest Photography	350.00	0.00	350.00
02/08/22	Parish Online – Annual Subscription	315.00	63.00	378.00
02/08/22	Claire Anderson – MumblesFest and Coffee with Friends Reimbursement	85.65	0.00	85.65
02/08/22	HMRC – Payroll Deductions Month 4	984.37	0.00	984.37
02/08/22	Cllr Clare-Anna Mitchell – Boarspit Bash	86.40	0.00	86.40
03/08/22	Board riding Development – Boarspit Bash	250.00	0.00	250.00
04/08/22	Swansea Bay Orienteering Club - Grant	250.00	0.00	250.00
04/08/22	Only Food and Sauces – Boarspit Bash	700.00	0.00	700.00
04/08/22	Cllr Rhian Evans – Councillor Expenses & Boarspit Bash	118.37	0.00	118.37
04/08/22	SA Flyers – Newsletter Distribution	472.98	94.60	567.58
06/08/22	Swansea Council – Pension Contributions July 2022	2,053.15	0.00	2,053.15
09/08/22	SA1 Creative – MumblesFest Printing	35.00	7.00	42.00
09/08/22	Amberon – MumblesFest Road Closure	441.45	88.29	529.74
09/08/22	SA! Creative – Multimedia Consultant August 2022	700.00	140.00	840.00
09/08/22	Cartwn Cymru – Welsh Translation and Proof Reading	86.00	17.20	103.20
09/08/22	Paul Beynon – Printer Paper	5.25	0.00	5.25
09/08/22	DWJ Group – Newsletter Printing	2,796.00	0.00	2,796.00
09/08/22	SA1 Solutions – IT Support	120.15	24.03	144.18
09/08/22	Community Websites – Digital Archive Website	3,860.00	772.00	4,632.00
09/08/22	Amazon – Laminator	38.32	7.67	45.99

09/08/22	Commercial Marquee Hire - MumblesFest	2,130.80	426.16	2,556.96
09/08/22	Hurley and Davies – Underhill Monitoring Surveyor Payment Notice 7	690.00	138.00	828.00
09/08/22	Rosie Cooze – Family Fun Days Paper Cups	47.96	0.00	47.96
09/08/22	Mumbles Development Trust - Grant	5,000.00	0.00	5,000.00
09/08/22	One Voice Wales – Councillor Training	70.00	0.00	70.00
09/08/22	Virgin Media – Broadband and Phone August 2022	73.76	14.75	88.51
09/08/22	Cllr Pamela Erasmus - Twinning	165.12	0.00	165.12
09/08/22	YGG Llwynderw - Grant	2,850.00	0.00	2,850.00
09/08/22	NSP HR Solutions – Groundsperson Recruitment	1,350.08	270.02	1,620.10
09/08/22	NSP HR Solutions – Retained Service July 2022	159.00	31.80	190.80
09/08/22	NSP HR Solutions – Implementation of One Voice Wales Report	7,500.00	1,500.00	9,000.00
09/08/22	Rosie Cooze - Postages	3.70	0.00	3.70
09/08/22	InHouse Ents – Family Fun Days	1,490.00	298.00	1,788.00
09/08/22	Rob Edwards – Boarspit Bash Ice Cream	96.00	0.00	96.00
09/08/22	Countryside Jobs Service – Grounds Person Advert	125.00	25.00	150.00
17/08/22	SA Flyers – Newsletter Distribution	1,380.12	276.02	1,656.14
17/08/22	Organised Kaos – Family Fun Day	350.00	0.00	350.00
18/08/22	MCA – Underhill Grant Payment Notice 8	94,765.59	0.00	94,765.59
18/08/22	Dale Bowen – Family Fun Day Magician	345.00	0.00	345.00
18/08/22	Helen Docherty – Family Fun Day Storytelling	200.00	0.00	200.00
18/08/22	Mumbales – MumblesFest Drinks Vouchers	36.00	0.00	36.00
19/08/22	Oystermouth Primary School - Grant	15,000.00	0.00	15,000.00
19/08/22	Gower Dough Co – MumblesFest Food Vouchers	56.67	11.33	68.00
19/08/22	The Victoria – MumblesFest Drinks Vouchers	57.00	0.00	57.00
22/08/22	Barclaycard August 2022 – see below	119.33	0.00	119.33
24/08/22	EPM Creative Marketing - MumblesFest	703.30	0.00	703.30
25/08/22	Staff Salaries – August 2022	7,917.14	0.00	7,917.14
31/08/22	Hurley and Davies – Underhill Monitoring Surveyor Payment Notice 8	725.00	145.00	870.00

31/08/22	The Shared Plate – Family Fun Days Catering	1,995.00	399.00	2,394.00
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<b>Total</b>		<b>266,367.82</b>	<b>7,968.94</b>	<b>273,336.76</b>
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### **Barclaycard Purchases – July 2022 Statement**

Catalyst2 Services – Additional Disk Space	6.00
Adobe - Adobe Creative	51.98
Catalyst 2 – Website Hosting	16.79
Brandon Hire – MumblesFest Fencing	1,992.48
Amazon – Photo and Document Scanner (Digital Archive)	133.49
Amazon – Portable External Hard Drive (Digital Archive)	70.31
Giff Gaff – RFO Mobile Phone	6.00
Apple – USB-C to Lightening Cable (Digital Archive)	19.00
Amazon – Printer Cllr Pamela Erasmus	144.98
Microsoft – Online Services	147.00
Microsoft – Online Services	140.40
Doodle – Annual Subscription	74.26
Breathe – HR System	14.40
Apple – Additional Storage	0.79
Airbnb – MumblesFest Accommodation	729.71
Zoom – Monthly Fee	14.39
1 and 1 IONOS – Councillors Website	1.20

<b>Total</b>	<b>3,563.18</b>
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### **Barclaycard Purchases – August 2022 Statement**

Click Up – Collaboration and Project Management Tool	64.18
Brandon Hire – MumblesFest Fencing	-63.48
Catalyst2 Services – Additional Disk Space	6.00
Adobe - Adobe Creative	51.98
Click Up – Collaboration and Project Management Tool	6.84
1 and 1 IONOS – Councillors Website	14.40
Catalyst 2 – Website Hosting	16.79

Brandon Hire – MumblesFest Deposit Refund	-300.,00
Giff Gaff – RFO Mobile Phone	6.00
Microsoft – Online Services	146.64
Microsoft – Online Services	140.40
Breathe – HR System	14.40
Zoom – Monthly Fee	14.39
Apple – Additional Storage	0.79

**Total** **119.33**

**2- Income**

	<b>£</b>
Gower Dough Co. – MumblesFest Vendor Fee	100.00
Get Caked – MumblesFest Vendor Fee	100.00
Goggi’s Cuisine – MumblesFest Vendor Fee	100.00
Bullion Rum – MumblesFest Sponsorship	500.00
MumblesFest Gate Receipts	3,722.79
Eventbrite – MumblesFest Ticket Pre-Sales	5,071.38
The Victoria – MumblesFest Bar Supplier Fee	242.00
Cru42 – MumblesFest Bar Supplier Fee	242.00
Nellie May’s Fish and Chips – MumblesFest Vendor Fee	100.00
Swansea Council – Precept Instalment 2	195,033.34

**Total** **205,211.51**

**3 – Bank Balances at 01/09/2022**

	<b>£</b>
Current Account	9,094.85
Savings Account	1,975,921.24

**Total** **1,985,016.09**

**4 - Budget Monitoring to 31/07/2022**

The Budget Monitoring reports to 31/07/2022 are summarised in the table below.

<b>Service</b>	<b>Budget £</b>	<b>Actual £</b>	<b>+/- Under/Over £</b>
Community & Social Development	1,889,050	276,117	1,612,933
Culture, Tourism & Communications	92,700	11,747	80,953
Environmental	64,800	2,275	62,525
Finance & Compliance	118,300	25,388	92,912
Ostreme Centre	11,950	250	11,700
General Fund	35,100	12,862	22,238
Office Costs	2,400	3,879	-1,479
Payroll	171,300	48,198	123,102
Contingency	40,150	0	40,150
<b>Total</b>	<b>2,425,750</b>	<b>380,716</b>	<b>2,045,034</b>

Actual expenditure to 31/07/2022 represents 15.7% of the annual budget for 2022/23.

## **5 - Welsh Translation**

Quotes have been requested from Welsh Translators for the translation of the Council's Summer 2022 Newsletter into Welsh and to provide an ongoing translation service for the Council on an 'as required' basis. The quotes were due to be submitted to the Council by 5pm on Friday, 09/09/2022.

To allow for the quick appointment of a Translator it is **RECOMMENDED** that the power to appoint is delegated to the RFO.

# Outturn Report 2021/22

Council 27 September 2022

## 1 - Introduction

The Council is required to approve its annual accounts by 30 June each year prior to them being submitted to Audit Wales for external audit.

An Outturn Report showing actual expenditure in the previous financial year compared to the budget agreed at the start of the year also needs to be reported to Council for approval. The Outturn Report shows the comparison between outturn and budget, any end of year virement and a review of the Earmarked and General Reserves held by the Council.

The Outturn Report 2021/22 is shown below.

## 2 - Budget Outturn 2021/22

A summary of the actual expenditure in 2021/22 compared to the budget for each Committee/Cost Centre is shown in the table below and a detailed breakdown of the income and expenditure for each Committee/Cost Centre is attached in Appendix 1.

<b>Committee/ Cost Centre</b>	<b>Budget 2021/22 £</b>	<b>Actual 2021/22 £</b>	<b>Under (+) / Over (-) £</b>
Office Costs	11,373	10,815	558
Payroll	104,735	104,735	0
General Fund	42,750	21,548	21,202
Community and Social Dev	1,098,578	-1,105,860	2,204,438
Culture, Tourism and Comms	135,600	46,535	89,065
Environmental	76,500	23,980	52,520
Finance and Compliance	151,700	66,901	84,799
Ostreme Centre	9,650	4,438	5,212
Contingency	31,064	0	31,064
<b>Total</b>	<b>1,661,950</b>	<b>-826,908</b>	<b>2,488,858</b>

The actual expenditure for 2021/22 shows an underspend of £826,908 which is due to the loan of £1,205,000 taken on 30/03/2022 to part fund the grant to be paid to Mumbles Community Association towards the costs of redeveloping the facilities at Underhill Park.

If the loan is excluded from the figures shown above the actual Outturn to 31/03/2022 would have been £378,092 which represents 22.7% of the budget for 2021/22.

**RECOMMENDED** that Outturn 2021/22 shown in the table above is approved.

### **3 - End of Year Virement 2021/22**

As expected, a number of budget items had overspent and underspent by 31/03/2022 and to comply with Financial Regulations virement of underspent budgets is required to offset overspent budgets.

A list of the virement actioned at the end of the year as agreed by each Committee and is attached in Appendix 2. The end of year virement is included in the Outturn shown in the table above.

Appendix 2 also shows the balance on the Contingency at the end of the year which after actioning the end of year virement is £31,064.

**RECOMMENDED** that the end of year virement shown in Appendix 2 is approved.

### **4 - General and Earmarked Reserves**

The Council holds General Reserves to meet unforeseen expenditure and Earmarked Reserves for specific purposes as outlined in the Financial Reserves Policy which was agreed by Council on 10/03/2020.

The Financial Reserves Policy established that the Council should hold General Reserves equivalent to 6 months of the annual running costs of the Council which for 2022/23 would be £105,125. The figure for General Reserves has increased from £75,677 due to an increase in the annual running costs of the Council in 2022/23 mainly due to the increased level of staffing.



To maintain the General Reserves at the level required by the Financial Reserves Policy as at 01/04/2022 would mean an increase of £29,448. The increase in the level of General Reserves can be achieved as shown in the following table.

<b>Transfer to General Reserves</b>	<b>Amount £</b>
Underspend on OC3 – Stationary	229
Underspend on OC4 – Postages	95
Underspend on OC5 – Photocopying	234
Underspend on GN5 – Councillors Individual Fund	5,280
Part of the Underspend on the Contingency	23,610
<b>Total</b>	<b>29,448</b>

The thinking behind transferring the underspend on the Councillors Individual Fund is that it relates to former councillors who did not spend their allocation in 2021/22. Where councillors have indicated that they intend to spend their allocation for 2021/22, an Earmarked Reserve of £8,500 has been set up to meet the cost in 2022/23.

The total underspend on the Contingency in 2021/22 was £31,064 which means that if the transfer to General Reserves is approved by Council then there would be a balance of £7,454 available should Council wish to carry this forward as an Earmarked Reserve.

A summary of the movement in Earmarked and General Reserves in 2021/22 is attached in Appendix 3.

The Financial Reserves Policy states that only Council can approve movements to and from Reserves.

**RECOMMENDED** that the movements to and from reserves for 2021/22 detailed in Appendix 3 are approved and Council considers whether the remaining underspend of £7,454 on the Contingency should be carried forward as an Earmarked Reserve and for what purpose.

OFFICE COSTS  
OUTTURN REPORT 2021/22  
INCLUDING END OF YEAR VIREMENT

APPENDIX 1

Code and Title	Actual to 31/03/2022			Less 2020/21 End Adj £	Add 2021/22 End Adj £	Final Outturn £	Budget 2021/22 £	Net Position +/- Under/Over £	Agreed Actions	Earmarked Reserve £
	Expenditure £	Income £	Net £							
OC1 - Rent	9,600	0	9,600	0	0	9,600	9,600	0		0
OC2 - Broadband/Telephone	1,064	0	1,064	-5	80	1,139	1,139	0	Vired from Stationery	0
OC3 - Stationery	173	0	173	-25	84	232	461	229	Vired £39 to Broadband/Phone. Balance of £229 move to General Reserve	0
OC4 - Postage	5	0	5	0	0	5	100	95	Move to General Reserve	0
OC5 - Photocopying	120	281	-161	0	0	-161	73	234	Vired £215 to Scribe and £312 to F&D Garden. Balance of £234 move to General Reserve	0
<b>Total</b>	<b>10,962</b>	<b>281</b>	<b>10,681</b>	<b>-30</b>	<b>164</b>	<b>10,815</b>	<b>11,373</b>	<b>558</b>		<b>0</b>

**PAYROLL**  
**OUTTURN REPORT 2021/22**  
**INCLUDING END OF YEAR VIREMENT**

Code and Title	Actual to 31/03/2022			Less 2020/21 End Adj £	Add 2021/22 End Adj £	Final Outturn £	Budget 2021/22 £	Net Position +/- Under/Over £	Agreed Actions	Earmarked Reserve £
	Expenditure £	Income £	Net £							
PR1 - Salary	59,247	0	59,247	0	0	59,247	59,247	0	Vired to £5,185 to Pension and £1,768 to NI	
PR2 - Pension Contributions	21,185	0	21,185	0	0	21,185	21,185	0	Vired from Salary	
PR3 - National Insurance	15,348	0	15,348	0	2,707	18,055	18,055	0	Vired £1,768 from Salary, £204 from Accounts Fees, £830 from Committee Chairs Remuneration and £518 from Councillors Remuneration and £10,635 from Contingency	
PR4 - Accountants Fees	304	0	304	-55	147	396	396	0	Vired to NI	
PR5 - Chair and Vice Chair's Remuneration	3,300	0	3,300	-1,200	0	2,100	2,100	0	Vired from Councillors Remuneration	
PR6 - Committee Chairs' Remuneration	1,670	0	1,670	-400	400	1,670	1,670	0	Vire to NI	
PR7 - Councillor's Remuneration	2,592	0	2,592	-630	120	2,082	2,082	0	Vired to £100 to Chair/Vice Chair Remuneration and £518 to NI	
<b>Total</b>	<b>103,646</b>	<b>0</b>	<b>103,646</b>	<b>-2,285</b>	<b>3,374</b>	<b>104,735</b>	<b>104,735</b>	<b>0</b>		<b>0</b>

**GENERAL FUND  
OUTTURN REPORT 2021/22  
INCLUDING END OF YEAR VIREMENT**

Code and Title	Actual to 31/03/2022			Less 2020/21 End Adj £	Add 2021/22 End Adj £	Final Outturn £	Budget 2021/22 £	Net Position +/- Under/Over £	Agreed Actions	Earmarked Reserve £
	Expenditure £	Income £	Net £							
GN1 - Insurance	2,069	0	2,069	0	0	2,069	2,069	0	Vired £28 from Councillors Individual Fund £4 from OVW and £137 from Misc	
GN2 - Subscriptions	375	0	375	0	0	375	375	0	Vired from Miscellaneous	
GN3 - Audit Fees	660	0	660	0	2,573	3,233	5,900	2,667	Carry forward as Earmarked Reserve	2,667
GN4 - One Voice Wales	2,996	0	2,996	0	0	2,996	2,996	0	Vired to Insurance	
GN5 - Elections	5,279	0	5,279	0	0	5,279	10,000	4,721	Carry forward as Earmarked Reserve	4,721
GN6 - Parish Online	280	0	280	0	0	280	280	0	Vired £30 from Survey Monkey	
GN7 - Scribe Accounting Package	950	0	950	0	0	950	950	0	Vired £85 from Misc and £215 from Photocopying	
GN8 - Survey Monkey	340	0	340	0	0	340	340	0	Vired £30 to Parish Online and £30 to Adobe	
GN9 - Adobe Creative	499	0	499	0	42	541	541	0	Vired £30 from Survey Monkey and £11 from Misc	
GN10 - Zoom	144	0	144	0	12	156	156	0	Vired from Councillors Individual Fund	
GN11 - Miscellaneous	2,044	1,805	239	-74	27	192	192	0	Vired £11 to Adobe, £137 to Insurance, £75 to Subs and £85 to Scribe	
GN12 - Councillors Individual Fund	4,186	0	4,186	0	0	4,186	17,966	13,780	Vired £28 to Insurance and £6 to Zoom. Carry forward £8,500 as Earmarked Reserve. Transfer balance of £5,280 to General Reserve.	8,500
GN14 - Covid-19 Support	1,000	34	966	-1,000	0	-34	0	34		
GN15 - Carers Allowance	673	0	673	0	0	673	673	0	Vired from Contingency	
GN17 - Independent Food and Drinks Garden	0	936	-936	1,248	0	312	312	0	Vired from Photocopying	
<b>Total</b>	<b>21,495</b>	<b>2,775</b>	<b>18,720</b>	<b>174</b>	<b>2,654</b>	<b>21,548</b>	<b>42,750</b>	<b>21,202</b>		<b>15,888</b>



**COMMUNITY AND SOCIAL DEVELOPMENT COMMITTEE  
OUTTURN REPORT 2021/22  
INCLUDING END OF YEAR VIREMENT**

Code and Title	Actual to 31/03/2022			Less 2020/21 End Adj £	Add 2021/22 End Adj £	Final Outturn £	Budget 2021/22 £	Net Position +/- Under/Over £	Agreed Actions	Earmarked Reserve £
	Expenditure £	Income £	Net £							
CSD1 - Underhill Park Grant	13,052	1,205,000	-1,191,948	-4,688	21,193	-1,175,443	823,000	1,998,443	Carry forward as Earmarked Reserve	1,211,294
CSD2 - Skatepark	3,535	0	3,535	0	4,582	8,117	64,750	56,633	Carry forward as Earmarked Reserve	
CSD3 - Langland Tennis Courts	8,477	0	8,477	0	40,282	48,759	48,759	0	Transferred from Contingency	
CSD4 - Skatepark Running Costs	0	0	0	0	0	0	6,600	6,600	Carry forward as Earmarked Reserve	6,600
CSD5 - Underhill Loan Repayment	0	0	0	0	0	0	89,000	89,000	Carry forward as Earmarked Reserve	89,000
CSD6 - Half Size Basketball Court	4,054	0	4,054	0	0	4,054	21,990	17,936	Vired £510 to Langland Basketball Court, Carry Forward balance as Earmarked Reserve	17,936
CSD7 - West Cross Play Equipment	0	0	0	0	0	0	20,000	20,000	Carry forward as Earmarked Reserve	20,000
CSD8 - Road Safety	400	0	400	0	0	400	11,400	11,000	Carry forward to fund 2022/23 Budget	11,000
CSD9 - Family Fun Days	2,559	2,420	139	0	330	469	469	0	Transferred from Contingency	
CSD10 - Shared Space	0	0	0	0	0	0	1,800	1,800	Carry forward as Earmarked Reserve	1,800
CSD17 - Basketball/Netball Langland Court 3	7,070	0	7,070	0	3,740	10,810	10,810	0	Vired from Half Size Basketball Court	
CSD18 - Winter of Wellbeing Activity Grant	1,696	4,500	-2,804	0	1,021	-1,783	0	1,783	Carry forward as Earmarked Reserve - may need to repay Swansea Council	1,783
CSD19 - Winter of Wellbeing 50+ Grant	1,311	2,950	-1,639	0	396	-1,243	0	1,243	Carry forward as Earmarked Reserve - may need to repay Swansea Council	1243
<b>Total</b>	<b>42,154</b>	<b>1,214,870</b>	<b>-1,172,716</b>	<b>-4,688</b>	<b>71,544</b>	<b>-1,105,860</b>	<b>1,098,578</b>	<b>2,204,438</b>		<b>1,360,656</b>

**CULTURE, TOURISM AND COMMUNICATIONS COMMITTEE**  
**OUTTURN REPORT 2021/22**  
**INCLUDING END OF YEAR VIREMENT**

Code and Title	Actual to 31/03/2022			Less 2020/21 End Adj £	Add 2021/22 End Adj £	Final Outturn £	Budget 2021/22 £	Net Position +/- Under/Over £	Agreed Actions	Earmarked Reserve £
	Expenditure £	Income £	Net £							
CTC1 - Mumbles Fest	18,196	281	17,915	0	0	17,915	21,300	3,385	Carry forward as Earmarked Reserve	3,385
CTC2 - Food Festival	0	0	0	0	0	0	10,000	10,000	Carry forward to fund 2022/23 Budget	10,000
CTC3 - Christmas Motifs	6,067	0	6,067	0	0	6,067	6,067	0	Vired from New Motifs	
CTC4 - Christmas Trees	9,812	0	9,812	-32	0	9,780	9,780	0	Vired £1,048 from New Motifs and £1,132 from Newsletter Printing	
CTC5 - Inspection of Southend Tree	585	0	585	0	0	585	585	0	Vired from New Motifs	
CTC6 - New Christmas Motifs (2)	0	0	0	0	0	0	0	0	Vired £85 to Southend Tree, £67 to Motifs and £1,048 to Trees	
CTC7 - New Lights - Blackpill Christmas Tree	1,000	0	1,000	0	0	1,000	1,000	0		
CTC8 - Community Parties	0	0	0	0	0	0	1,871	1,871	Vired £479 to Coffee with Friends. Carry forward balance of £1,871 as Earmarked Reserve	1,871
CTC9 - Schools Competition	0	0	0	0	0	0	1,000	1,000	Carry forward as Earmarked Reserve	1,000
CTC10 - Mumbles Guided Walks	0	0	0	0	0	0	1,500	1,500	Carry forward as Earmarked Reserve	1,500
CTC11 - Fashion Show	0	0	0	0	0	0	1,500	1,500	Carry forward as Earmarked Reserve	1,500
CTC12 - Digital Archive	3,500	0	3,500	0	0	3,500	14,400	10,900	Carry forward as Earmarked Reserve	10,900
CTC13 - Tourism Plan - Improved Signage	0	0	0	0	0	0	4,000	4,000	Carry forward as Earmarked Reserve	4,000
CTC14 - Floral Decorations	9,338	0	9,338	0	0	9,338	9,350	12		
CTC15 - Mumbles in Bloom - Contestant	0	0	0	0	0	0	100	100	Carry forward as Earmarked Reserve	100
CTC16 - Mumbles in Bloom - Competition	0	0	0	0	0	0	100	100	Carry forward as Earmarked Reserve	100
CTC17 - Marketing/Publicity, Leaflets & Posters	205	0	205	0	0	205	6,550	6,345	Vired £550 to NHS Day. Carry forward £6,345 as Earmarked Reserve	6,345
CTC18 - Newsletter Printing	2,496	0	2,496	0	0	2,496	2,868	372	Vired £1,132 to Xmas Trees. Carry forward balance of £372 as Earmarked Reserve	372
CTC19 - Newsletter Distribution	785	0	785	0	0	785	865	80	Vired £335 to Festoon Lighting Mumbles Road. Carry forward balance of £80 as Earmarked Reserve	80
CTC20 - Newsletter Translation	0	0	0	0	0	0	2,000	2,000	Carry forward as Earmarked Reserve	2,000
CTC21 - Twinning	0	0	0	0	0	0	1,500	1,500	Carry forward as Earmarked Reserve	1,500
CTC22 - Festoon Lighting - Newton Road	0	0	0	0	0	0	16,100	16,100	Carry forward as Earmarked Reserve	16,100
CTC23 - Event Income	0	3,965	-3,965	0	-4,764	-8,729	-7,500	1,229	Carry forward as Earmarked Reserve to M/Fest	1,229
CTC24 - Banner Stand	1,045	0	1,045	0	0	1,045	2,600	1,555	Carry forward as Earmarked Reserve	1,555
CTC25 - NHS Day	1,050	0	1,050	0	0	1,050	1,050	0	Vired from Marketing/Publicity	
CTC26 - Ostreme Busking	50	0	50	0	0	50	50	0		
CTC27 - Intern	2,000	2,000	0	0	0	0	0	0		
CTC28 - Festoon Lighting - Mumbles Road	335	0	335	0	0	335	335	0	Vired from Newsletter Distribution	
CTC29 - Cliff Lighting	484	0	484	0	0	484	26,000	25,516	Carry forward to fund 2022/23 Budget	25,516
CTC30 - Coffee with Friends	493	0	493	0	136	629	629	0	Vired from Community Parties	
<b>Total</b>	<b>57,441</b>	<b>6,246</b>	<b>51,195</b>	<b>-32</b>	<b>-4,628</b>	<b>46,535</b>	<b>135,600</b>	<b>89,065</b>		<b>89,053</b>

**ENVIRONMENTAL COMMITTEE  
OUTTURN REPORT 2021/22  
INCLUDING END OF YEAR VIREMENT**

Code and Title	Actual to 31/03/2022			Less 2020/21 End Adj £	Add 2021/22 End Adj £	Final Outturn £	Budget 2021/22 £	Net Position +/- Under/Over £	Agreed Actions	Earmarked Reserve £
	Expenditure £	Income £	Net £							
ENV1 - Civic Amenities	10,812	0	10,812	-10,812	294	294	19,900	19,606	Carry forward as Earmarked Reserve	19,606
ENV2 - Wildflowers	0	0	0	0	0	0	500	500	Carry forward as Earmarked Reserve	500
ENV3 - Jubilee Garden	110	0	110	-102	0	8	650	642	Carry forward as Earmarked Reserve	642
ENV4 - Flora in Schools	0	0	0	0	0	0	1,750	1,750	Carry forward as Earmarked Reserve	1,750
ENV5 - Cleansing SLA	18,847	0	18,847	0	0	18,847	26,500	7,653	Carry forward as Earmarked Reserve	7,653
ENV6 - EEO Resources	1,774	0	1,774	0	0	1,774	5,000	3,226	Carry forward as Earmarked Reserve	3,226
ENV7 - Community Orchard	724	0	724	-249	0	475	2,000	1,525	Carry forward as Earmarked Reserve for Civic Amenities	1,525
ENV8 - Grass Verge Scheme	95	0	95	0	0	95	2,100	2,005	Carry forward as Earmarked Reserve	2,000
ENV9 - Wildlife Signage Scheme	2,156	0	2,156	-2,156	0	0	2,100	2,100	Carry forward as Earmarked Reserve	2,100
ENV10 - Climate Emergency - Support Actions	0	0	0	0	0	0	9,944	9,944	Vired £56 to Climate Emergency. Carry forward balance of £9,944 as Earmarked Reserve.	9,944
ENV11 - Castle Woods Paths		0	0	0	0	0	2,500	2,500	Carry forward as Earmarked Reserve	2,500
ENV12 - Planning Applications	0	0	0	0	0	0	2,500	2,500	Carry forward as Earmarked Reserve for Place Plan	2,500
ENV13 - Cleansing Bus Shelters	0	0	0	0	0	0	1,000	1,000	Carry forward as Earmarked Reserve for Civic Amenities	1,000
ENV14 - SMUGS Grant	20,191	0	20,191	-17,823	63	2,431	0	-2,431	Will be funded by grant	
ENV15 - Recycling Container	260	0	260	-260	0	0	0	0		
ENV16 - Climate Emergency	56	0	56	0	0	56	56	0	Vired from Climate Emergency Support Actions	
<b>Total</b>	<b>55,025</b>	<b>0</b>	<b>55,025</b>	<b>-31,402</b>	<b>357</b>	<b>23,980</b>	<b>76,500</b>	<b>52,520</b>		<b>54,946</b>



**FINANCE AND COMPLIANCE COMMITTEE  
OUTTURN REPORT 2021/22  
INCLUDING END OF YEAR VIREMENT**

Code and Title	Report to 31/03/2022			Less 2020/21 End Adj £	Add 2021/22 End Adj £	Final Outturn £	Budget 2021/22 £	Net Position +/- Under/Over £	Agreed Actions	Earmarked Reserve £
	Expenditure £	Income £	Net £							
FC1 - Small and Medium Grants	54,247	0	54,247	-9,240	0	45,007	45,200	193	Carry forward as Earmarked Reserve	193
FC2 - Small Business Grant Scheme	0	0	0	0	0	0	31,000	31,000	Carry forward as Earmarked Reserve	31,000
FC3 - Multimedia Consultant	5,000	0	5,000	-417	417	5,000	8,743	3,743	Vired £730 to Website etc, £1,097 to IT Support and £1,430 to Councillors IT Equipment. Carry forward balance as Earmarked Reserve	3,743
FC4 - Website, Email Hosting & Domain Name	2,366	0	2,366	-134	198	2,430	2,430	0	Vired from Multimedia Consultant	
FC5 - Training Courses and Associated Costs	770	0	770	0	0	770	2,000	1,230	Carry forward as Earmarked Reserve	1,230
FC6 - Evaluation Services	4,278	0	4,278	-798	0	3,480	5,900	2,420	Carry forward as Earmarked Reserve	2,420
FC7 - Hybrid Meeting Equipment and Licences	0	0	0	0	0	0	5,000	5,000	Carry forward as Earmarked Reserve	5,000
FC8 - Ostreme Centre Development Costs	5,600	0	5,600	0	2,087	7,687	43,900	36,213	Carry forward as Earmarked Reserve	36,213
FC9 - IT Support	1,079	0	1,079	0	18	1,097	1,097	0	Vired from Multimedia Consultant	
FC10 - Councillors IT Equipment	10,984	0	10,984	-9,554	0	1,430	1,430	0	Vired from Multimedia Consultant	
FC11 - Commercial and Residential Painting Grants	0	0	0	0	0	0	5,000	5,000	Carry forward as Earmarked Reserve - Mural	5,000
<b>Total</b>	<b>84,324</b>	<b>0</b>	<b>84,324</b>	<b>-20,143</b>	<b>2,720</b>	<b>66,901</b>	<b>151,700</b>	<b>84,799</b>		<b>84,799</b>



**OSTREME CENTRE  
OUTTURN REPORT 2021/22  
INCLUDING END OF YEAR VIREMENT**

Code and Title	Actual to 31/03/2022			Less 2020/21 End Adj £	Add 2021/22 End Adj £	Final Outturn £	Budget 2021/22 £	Net Position +/- Under/Over £	Agreed Actions	Earmarked Reserve £
	Expenditure £	Income £	Net £							
OS1 - Rent	15,000	0	15,000	0	0	15,000	15,000	0		0
OS2 - Electricity	0	0	0	0	0	0	1,800	1,800	Carry Forward as Earmarked Reserve	1,800
OS3 - Gas	0	0	0	0	0	0	1,400	1,400	Carry Forward as Earmarked Reserve	1,400
OS4 - Water	0	0	0	0	0	0	600	600	Carry Forward as Earmarked Reserve	600
OS5 - Insurance	1,169	0	1,169	0	0	1,169	1,169	0	Vired from Minor Maintenance	0
OS6 - Minor Maintenance	269	0	269	0	0	269	931	662	Vired £69 to Insurance, balance to be C/F as Earmarked Reserve	662
OS7 - Annual Gas Safety Check	0	0	0	0	0	0	200	200	Carry Forward as Earmarked Reserve	200
OS8 - Annual Fire Alarm Checks	0	0	0	0	0	0	300	300	Carry Forward as Earmarked Reserve	300
OS9 - Annual Fire Extinguisher Check	0	0	0	0	0	0	100	100	Carry Forward as Earmarked Reserve	100
OS10 - Burglar Alarm Contract	0	0	0	0	0	0	150	150	Carry Forward as Earmarked Reserve	150
OS11 - OCA Rent	0	3,500	-3,500	0	-3,500	-7,000	-7,000	0		0
OS12 - Loan Repayment	0	5,000	-5,000	0	0	-5,000	-5,000	0		0
<b>Total</b>	<b>16,438</b>	<b>8,500</b>	<b>7,938</b>	<b>0</b>	<b>-3,500</b>	<b>4,438</b>	<b>9,650</b>	<b>5,212</b>		<b>5,212</b>

## RESERVE MOVEMENTS AS AT 31/03/2022

Appendix 3

Reserve	Balance 01/04/2021 £	Spent in 2021/22 £	Balance 31/03/2022 £	Added from 2021/22 £	Balance 01/04/2022 £
CSD1 - Large Capital Grants (Underhill)	305,550	29,557	275,993	1,211,294	1,487,287
CSD2 - Skatepark	128,764	8,117	120,647	0	120,647
CSD3 - Langland Tennis Courts	39,706	39,706	0	0	0
CSD4 - Skatepark Running Costs	0	0	0	6,600	6,600
CSD5 - Underhill Loan Repayment	0	0	0	89,000	89,000
CSD6 - Half Size Basketball Courts	0	0	0	17,936	17,936
CSD7 - West Cross Play Equipment	0	0	0	20,000	20,000
CSD8 - Road Safety	11,431	400	11,031	0	11,031
CSD10 - Shared Space	1,800	0	1,800	0	1,800
CSD11 - Solar Lighting Scheme	5,000	0	5,000	0	5,000
CSD17 - Basketball/Netball Court 3 Langland	10,300	10,300	0	0	0
CSD18 - Winter of Wellbeing Activity Grant	0	0	0	1,783	1,783
CSD19 - Winter of Wellbeing 50+ Grant	0	0	0	1,243	1,243
CTC1 - Mumbles Fest and CTC23 - Event Income	6,729	0	6,729	4,614	11,343
CTC2 - Food Festival	0	0	0	10,000	10,000
CTC8 - Community Parties	500	0	500	1,371	1,871
CTC9 - Schools Competition	400	0	400	600	1,000
CTC10 - Mumbles Guided Walks	0	0	0	1,500	1,500
CTC11 - Fashion Shows	0	0	0	1,500	1,500
CTC12 - Digital Archive	6,413	3,500	2,913	7,987	10,900
CTC13 - Tourism Plan - Improved Signage	2,000	0	2,000	2,000	4,000
CTC15 - Mumbles in Bloom - Contestant	0	0	0	100	100
CTC16 - Mumbles in Bloom - Competition	0	0	0	100	100
CTC17 - Marketing/Publicity, Leaflets & Posters	4,085	205	3,880	2,465	6,345
CTC18 - Newsletter Printing	0	0	0	372	372
CTC19 - Newsletter Distribution	0	0	0	80	80
CTC20 - Newsletter Translation	0	0	0	2,000	2,000
CTC21 - Twinning	0	0	0	1,500	1,500
CTC22 - Festoon Lighting Newton Road	0	0	0	16,100	16,100
CTC24 - Banner Stand	0	0	0	1,555	1,555
CTC29 - Cliff Lighting	26,000	484	25,516	0	25,516
CTC32 - Multimedia Consultant	0	0	0	3,743	3,743
ENV1 - Civic Amenities	9,931	294	9,637	9,969	19,606
ENV2 - Wildflowers	0	0	0	500	500
ENV3 - Jubilee Garden	0	0	0	642	642
ENV4 - Flora in Schools	0	0	0	1,750	1,750
ENV5 - Cleansing SLA	12,369	12,369	0	7,653	7,653
ENV6 - EEO Resources	0	0	0	3,226	3,226
ENV7 - Community Orchard	1,038	475	563	962	1,525
ENV8 - Grass Verge Scheme	0	0	0	2,000	2,000
ENV9 - Wildlife Signage Scheme	0	0	0	2,100	2,100
ENV10 - Climate Emergency Support Actions	0	0	0	9,944	9,944
ENV11 - Castle Woods Paths	0	0	0	2,500	2,500
ENV12 - Planning Applications	0	0	0	2,500	2,500
ENV13 - Cleansing Bus Shelters	1,000	0	1,000	0	1,000
ENV17 - Refuse Collection Point	10,000	0	10,000	0	10,000
ENV19 - Winter Opening Southend Toilets	4,000	4,000	0	0	0
ENV20 - Landscaping Community Buildings	500	500	0	0	0
FC1 - Small and Medium Grants	5,214	5,214	0	193	193
FC2 - Small Business Grant Scheme	11,000	0	11,000	20,000	31,000
FC5 - Training Courses and Associated Costs	1,800	770	1,030	200	1,230
FC6 - Evaluation Services	833	0	833	1,587	2,420
FC7 - Hybrid Meeting Equipment and Licences	0	0	0	5,000	5,000
FC8 - Ostreme Centre Development Costs	13,914	7,687	6,227	29,986	36,213
FC11 - Commercial and Residential Painting Grants	5,000	0	5,000	0	5,000
FC12 - Community Consultation	1,057	0	1,057	0	1,057
OS2 - Electricity	0	0	0	1,800	1,800
OS3 - Gas	0	0	0	1,400	1,400
OS4 - Water	0	0	0	600	600
OS6 - Minor Maintenance	0	0	0	662	662
OS7 - Annual Gas Safety Check	0	0	0	200	200

## RESERVE MOVEMENTS AS AT 31/03/2022

Appendix 3

Reserve	Balance 01/04/2021 £	Spent in 2021/22 £	Balance 31/03/2022 £	Added from 2021/22 £	Balance 01/04/2022 £
OS8 - Annual Fire Alarm Checks	0	0	0	300	300
OS9 - Annual Fire Extinguisher Check	0	0	0	100	100
OS10 - Burglar Alarm Contract	0	0	0	150	150
GN3 - Audit Fees	4,662	1,995	2,667	0	2,667
GN5 - Elections	5,000	279	4,721	0	4,721
GN12 - Councillors Individual Fund	0	0	0	8,500	8,500
General Reserves	75,677	0	75,677	29,448	105,125
<b>Total</b>	<b>711,673</b>	<b>125,852</b>	<b>585,821</b>	<b>1,549,315</b>	<b>2,135,136</b>

## END OF YEAR VIREMENT 2021/22

Details	Amount £
<b>Community and Social Development Committee</b>	
Vire £8,959 from Contingency to CSD3 - Langland Tennis Courts	8,959
Vire £510 from CSD6 - Half Size Basketball Court	-510
Vire £510 to CSD17 - Basketball/Netball Langland Court 3	510
Vire £469 from Contingency to CSD9 - Family Fun Days	469
<b>Culture, Tourism and Communications Committee</b>	
Vire £479 from CTC8 - Community Parties	-479
Vire £479 to CTC30 - Coffee with Friends	479
Vire £550 from CTC17 - Marketing/Publicity	-550
Vire £550 to CTC25 - NHS Day	550
Vire £335 from CTC19 - Newsletter Distribution	-335
Vire £335 to CTC28 - Festoon Lighting Mumbles Road	335
Vire £1,200 from CTC6 - New Motifs	-1,200
Vire £67 to CTC3 - Christmas Motifs	67
Vire £2,180 to CTC4 - Christmas Trees	2,180
Vire £85 to CTC5 - Inspection of Southend Tree	85
Vire £1,132 from CTC18 - Newsletter Printing	-1,132
<b>Environmental Committee</b>	
Vire £56 from ENV10 - Climate Emergency Support Actions	-56
Vire £56 to ENV16 - Climate Emergency	56
<b>Finance and Compliance Committee</b>	
Vire £3,257 from FC3 - Multimedia Consultant	-3,257
Vire £730 to FC4 - Website, Email Hosting and Domain Name	730
Vire £1,097 to FC9 - IT Support	1,097
Vire £1,430 to FC10 - Councillors IT Equipment	1,430
<b>Ostreme Centre</b>	
Vire £69 from OS6 - Minor Maintenance	-69
Vire £60 to OC5 - Insurance	69
<b>Office Costs</b>	
Vire £39 from OC3 - Stationery	-39
Vire £39 to OC2 - Broadband/Phone	39
Transfer £229 from OC3 - Stationery to General Reserves	229
Transfer £95 from OC4 - Postages to General Reserves	95
Vire £527 from OC5 - Photocopying	-527
Vire £215 to GN7 - Scribe Accounting Package	215
Vire £312 to GN17 - Independent Food and Drinks Garden	312
Transfer £234 from OC5 - Photocopying to General Reserves	234

## END OF YEAR VIREMENT 2021/22

Details	Amount £
<b>General Fund</b>	
Vire £34 from GN12 - Councillors Individual Fund	-34
Vire £6 to GN10 - Zoom	6
Vire £308 from GN11 - Miscellaneous	-308
Vire £41 to GN9 - Adobe Creative	41
Vire £75 to GN2 - Subscriptions	75
Vire £85 to GN7 - Scribe Accounting Package	85
Vire £60 from GN8 - Survey Monkey	-60
Vire £30 to GN6 - Parish Online	30
Vire £4 from GN4 - One Voice Wales	-4
Vire £169 to GN1 - Insurance	169
Transfer £673 from Contingency to GN15 - Carers Allowance	673
Transfer £5,280 from GN12 - Councillors Individual Fund to General Reserves	5,280
<b>Payroll</b>	
Vire £6,953 from PR1 Salary	-6,953
Vire £5,185 to PR2 Pension Contributions	5,185
Vire £1,768 to PR3 National Insurance	1,768
Vire £204 from PR4 - Accountants Fees	-204
Vire £204 to PR3 - National Insurance	204
Vire £10,635 from Contingency to PR3 National Insurance	10,635
Vire £100 from PR7 - Councillors Remuneration	-100
Vire £100 to PR5 Chair and Vice Chair's Remuneration	100
Vire £830 from PR6 - Committee Chairs Remuneration	-830
Vire £518 from PR7 - Councillors Remuneration	-518
Vire £1,348 to PR3 - National Insurance	1,348
Contingency Fund Balance as at 31/03/2022	51,800
Less transfers from Contingency shown above	20,736
<b>Contingency Fund - Final Balance</b>	<b>31,064</b>

# #137

**COMPLETE**

**Collector:** Web Link 1 (Web Link)  
**Started:** Tuesday, September 06, 2022 3:14:18 PM  
**Last Modified:** Tuesday, September 06, 2022 3:23:56 PM  
**Time Spent:** 00:09:37  
**IP Address:** 148.252.133.161

---

Page 1: Overview

## Q1

Name of Organisation

Mumbles traders association

---

## Q2

Name and official position of person in your organisation to contact about this application.

Paul whittaker

---

## Q3

Contact Information

Email Address **info@mumbletraders.com**  
Phone Number **7860406834**

---

## Q4

Alternative Contact Name and Position

Lara johnson

---

**Q5** **Respondent skipped this question**

Alternative Contact Information

---

## Q6

Name of project

Oystermouth food and drink festival

---

## Q7

Amount of grant requested

£3,650.00

---

Page 3: About the project

**Q8**

What is the purpose of the project? (In not more than 150 words)

Annual food and drink festival supported by MCC in 2019. Plus continue the oyster festival on the Saturday as initiated in 2013

---

**Q9**

Date / Time

**23/09/2022**

Start date of project

---

**Q10**

Date / Time

**25/09/2022**

End date of project

---

**Q11**

Who will benefit from the project?

Local community, visitors, traders, producers

---

**Q12**

How many people living in the MCC area will benefit from the project? (clearly specify estimated numbers)

Between businesses and attendees 2000 / 3000+

---

**Q13**

How will you monitor both the numbers participating and meeting of project objectives?

Clicking people into festival site. Feedback and a statistics report at the end with social media feedback etc

---

**Q14**

What is the total cost of the project?

£9,450.00

---

**Q15**

What amount of funding are you requesting from MCC?

£3,650.00

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**Q16**

What amount of funding are you requesting from other bodies?

Looking at crowd funding

---

**Q17**

When will you hear the result of this application?

Next few days

---

**Q18**

What is the amount of funding you are investing from your organisation's own sources?

£950.00

---

**Q19**

MCC is very conscious that any grant awarded is raised directly from householders in our area, if some of them were to say why should our money be spent on this what would your answer be? (in not more than 150 words).

The event has a proven track record from early on in 2013 and also last incarnation in 2019. It benefits local residence by increasing the cultural offer and also businesses by showcasing their products and skills (cooking and food demos)

---

---

Page 4: About Your Organisation

**Q20**

What is the purpose of your organisation? (in not more than 150 words - if you are enclosing a copy of your constitution and this answers this question, please note below)

You have copy of constitution

---

**Q21**

**Yes**

Does your organisation have a website?

---

**Q22**

If yes, please give details

[www.oystermouthfestival.wales](http://www.oystermouthfestival.wales)

---

**Q23**

**No**

Is your organisation a registered charity?

---

**Q24**

**Yes**

Do you have a written constitution?

---

**Q25**

**Respondent skipped this question**

If yes, please attach copy

---



**Q26**

No

Can your company reclaim VAT?

---

Page 5: Major Capital Projects

**Q27**

Respondent skipped this question

Please provide a business plan to indicate that the income generated by the new/improved facilities will cover the revenue costs of such use. This business plan should include SWOT analysis and detailed estimates of hours of use and the pricing policy for such use.

---

**Q28**

Respondent skipped this question

Please provide a copy of the tender document/specification that has been submitted to three building contractors/design architects.

---

**Q29**

I confirm that

I am authorised to sign this declaration and that to the best of my knowledge all information within this application is accurate.

,

I understand that the grant must be spent for the purpose for which it is awarded otherwise it may be subject to repayment in part or in whole.

,

I accept the terms and conditions of grant.

---

**Q30**

I attach a copy of our most recently accounts.

---

Respondent skipped this question

**Q31**

I attach copies of our last 3 bank statements

---

Respondent skipped this question

**Q32**

I attach all quotes/estimates that we have.

---

Respondent skipped this question

**Q33**

How did you hear about MCC Grants?

Past applicant

---

**Subject:** Re: Mayals notice board  
**Date:** Wednesday, 3 August 2022 at 17:01:43 British Summer Time  
**From:** Mumbles Community Council <council@mumbles.gov.uk>  
**To:** Phil and Caroline Slater <slater425@hotmail.com>  
**CC:** Chris Evans (Councillor) <Cllr.Chris.Evans@swansea.gov.uk>  
**Attachments:** image001.jpg, image002.jpg

Hi Phil

As Mike Griffiths is no longer a councillor and cannot recall Council formally discussing your request, I will put it to the next meeting of Council, which is on 13 September 2022.

Best wishes

Steve

---

**From:** Phil and Caroline Slater <slater425@hotmail.com>  
**Date:** Wednesday, 3 August 2022 at 12:17  
**To:** Steve Heydon <steve.heydon@mumbles.gov.uk>, MCC <council@mumbles.gov.uk>  
**Cc:** "Chris Evans (Councillor)" <Cllr.Chris.Evans@swansea.gov.uk>  
**Subject:** FW: Mayals notice board

Hi Steve,  
Are you waiting for anything further from me as it's been over a month since my last email?

Many thanks  
Phil

On behalf of the Mayals Friends and Residents' Group



Mayals Friends and Residents' Group  
Together let's make a difference  
 <https://www.facebook.com/mayals.residents.1>  
email [slater425@hotmail.com](mailto:slater425@hotmail.com)

---

**From:** Phil and Caroline Slater <slater425@hotmail.com>  
**Sent:** 30 June 2022 10:10  
**To:** Mumbles Community Council <council@mumbles.gov.uk>  
**Subject:** Re: Mayals notice board

Hi Steve

We're away in the Peaks for a few days. The notice board is at the bottom of Westport Avenue at the junction with Mayals Road.

I can check when we are back but from memory it was around May 2019 after MCC had approved the "Ten Reasons Not to Feed Seagulls" poster. Mike Griffiths at that time was trying to obtain and provide us with a key to the cabinet to put the poster on display.

As a local (non-political) Residents Group (with now over 300 members) it would be good to be able to publicise events such as beach cleans, litter picks, bulb planting, volunteering etc and provide anyone not on email/Facebook with updates on issues we are working on like the gull problem, Mayals Road safety

etc. So it would be useful if we could have a key or we would be more than happy if Chris Evans could have one to put things on display on our behalf.

Many thanks

Phil

Sent from my Samsung Galaxy smartphone.

----- Original message -----

From: Mumbles Community Council <[council@mumbles.gov.uk](mailto:council@mumbles.gov.uk)>

Date: 26/06/2022 13:47 (GMT+00:00)

To: Phil and Caroline Slater <[slater425@hotmail.com](mailto:slater425@hotmail.com)>

Subject: Mayals notice board

Hi Phil

Please accept my apologies for the delay in response.

Could you please confirm:

1. Exact location of Notice Board
2. Who told you that MCC had given you permission to use it

Many thanks

Steve

---

**From:** Phil and Caroline Slater <[slater425@hotmail.com](mailto:slater425@hotmail.com)>

**Date:** Wednesday, 18 May 2022 at 11:50

**To:** MCC <[council@mumbles.gov.uk](mailto:council@mumbles.gov.uk)>

**Subject:** FW: Mayals notice board

Hi Steve,

Not sure if you picked up my previous email given the recent changes within MCC?

Many thanks

Phil

---

**From:** Phil and Caroline Slater

**Sent:** 11 May 2022 18:54

**To:** Steve Heydon <[steve.heydon@mumbles.gov.uk](mailto:steve.heydon@mumbles.gov.uk)>

**Subject:** Mayals notice board

Hi Steve,

I am glad to hear you are still in post.

Some time back (Aug 2019 to be exact), MCC were going to give our Residents' group a key to the notice board on Mayals Road so we could post up community news, resident updates and the like. For example, we recently we took part in the Surfers Against Sewage beach clean, other litter picks, bulb planting etc and it would be great if we could use the board to attract a wider audience.

Would you be able to provide a key for this purpose?

Many thanks and kind regards  
Phil

On behalf of the Mayals Friends and Residents' Group



Mayals Friends and Residents' Group  
Together let's make a difference

 <https://www.facebook.com/mayals.residents.1>  
Email [slater425@hotmail.com](mailto:slater425@hotmail.com)

[Information and Data Protection Policy](#)  
[Information and Data Protection Policy](#)  
[Information and Data Protection Policy](#)  
[Information and Data Protection Policy](#)