

## **Minutes of the Meeting of Mumbles Community Council held on 11 October 2022 at 6.30 pm by videoconference (Zoom)**

**Members Present:** Carrie Townsend Jones (Chair), Rebecca Fogarty (Vice-Chair), Pam Erasmus, Rhian Evans, Sophie Gardner, Phil Keeton, Sara Keeton, Rob Marshall, Helen Nelson, Francesca O'Brien, Angela O'Connor, Ian Scott & Will Thomas

**Officers Present:** Steve Heydon

### **C02210-01 Apologies for Absence**

Cllr Richard Jarvis

### **C02210-02 Declarations of Interest**

**Phil Keeton** declared a personal and prejudicial interest in item C02210-06 as he was in receipt of expenses

**Will Thomas** declared a personal and prejudicial interest in item C02210-06 as he was in receipt of councillor remuneration.

### **C02210-03 Minutes of the Monthly Meeting held on 27 September 2022**

**RESOLVED** to approve the Minutes of the Monthly Meeting held on 27 September 2022 as a correct record.

### **C02210-04 Clerk's Report**

**RESOLVED** that the report be noted.

### **C02210-05 Chair's Report**

The Chair read her report.

**RESOLVED** that the report be noted.

### **C02210-06 Financial Report**

**RESOLVED** that the electronic payments be retrospectively approved, and the rest of the report be noted.

**C02210-07 Proposal from Tennis Wales/Lawn Tennis Association**

A representative will be present at the meeting to present and answer questions on their proposals to (i) apply for a ClubSpark gate grant and (ii) on the management & maintenance of the courts.

**RESOLVED** to refer the matter back to Community & Social Committee

**C02210-08 Ostreme Licence**

**PROPOSE** that the licence be sealed and signed as per Standing Order 23 subject to reassurance for our solicitor that MCC will maintain income other than on the 12 days that OCA run events.

**C02210-09 The Story of Mumbles**

**RESOLVED** that:

*Using funds from the Contingency Fund*

- i. The quote for £2,000 from Community Sites to allow for bilingual capability be added be accepted

*Using funds from the CTC12 – Digital Archive*

- ii. The quote for between £500–£750 from Community Sites to allow for the transfer of John & Carol Powell's web pages be accepted.

**C02210-10 Carol Concert**

Proposal withdrawn by the proposer.

**C02210-11 Membership of the Culture, Tourism & Communications Committee**

**AGREED** that Phil Keeton be appointed to the committee

**C02210-12 MumblesFest 2023**

**RESOLVED** that:

- i. Clare-anna Mitchell be elected as Chair of MumblesFest 2023 Task & Finish Group
- ii. Members of Council who wish to join the group to advise the Clerk

**RESOLVED** to suspend standing orders

**Recommendations by the Culture, Tourism & Communications Committee**

**C02210-13**

**Castle Field Licence**

*Using monies from the CTC1 – MumblesFest Fund*

**RECOMMEND** the quote from our solicitor below is accepted

- i. To apply for 3-event licence for Castle Field - £900 - £1,359 *and (only if the application is opposed)*
- ii. Either £850 for a half day hearing or £1,500 for a full day hearing

**C02210-14**

**Warm Hubs**

*Using monies from the contingency fund*

**RECOMMEND** that up to £4,000 is set-aside to enable 'warm hubs' to be created at:

- i. (Now weekly) Coffee for Friends at the Ostreme on Tuesdays
- ii. Friday nights (including Quiz Nights) at the West Cross Community Centre

**C02210-15**

**Newsletter**

*Using monies from the CTC20 – Newsletter Translation Fund*

**RECOMMEND** that, pending the report from the Welsh language Task & Finish Group, the Winter 2022 edition of the Newsletter be a fully bilingual, photo-rich, printed newsletter the same size as the Summer 2022 edition.

**C02210-16**

**Questions to the Chair of the Culture, Tourism & Communications Committee**

**C02210-17**

**Questions to the Chair of the Community & Social Development Committee**

**C02210-18**

**Questions to the Chair of the Environmental Committee**

**C02210-19**

**Questions to the Chair of the Finance & Compliance Committee**

**Meeting Closed at 8.51 pm**



## Appendix One Payments for Retrospective Approval

		£	£	£
02/09/22	Rosie Cooze – Digital Archive Training Refreshments	4.85	0.00	4.85
02/09/22	Rosie Cooze - Envelopes	4.99	0.00	4.99
02/09/22	Board Riding Development Ltd – Family Fun Days	800.00	0.00	800.00
02/09/22	Amazon - Eco Friendly Paper Cups Family Fun Days	27.48	5.49	32.97
02/09/22	Amazon – Office Paper	29.57	5.92	35.49
09/09/22	HMRC – Payroll Deductions Month 5	680.95	0.00	680.95
09/09/22	Conservation Careers – EEO Advert	150.00	30.00	180.00
09/09/22	Cantellow Tree Surgery – Jubilee Gardens	200.00	0.00	200.00
09/09/22	SA1 Creative – Multimedia Consultant September 2022	700.00	140.00	840.00
09/09/22	Bobby Anderson - Newsletter Delivery	25.00	0.00	25.00
09/09/22	Sam Price – Newsletter Delivery	25.00	0.00	25.00
09/09/22	Swansea Council – MumblesFest Waste Management	781.62	156.32	937.94
09/09/22	OCA – Room Hire Pottery Event	37.50	0.00	37.50
09/09/22	Matthews Commercial Services – Waste Disposal	28.75	5.75	34.50
09/09/22	DWJ Group – MumblesFest Banners	316.00	63.20	379.20
09/09/22	Peter Lynn – Underhill Legal Fees	204.00	40.80	244.80
09/09/22	Peter Lynn – Underhill Legal Fees	280.50	56.10	336.10
09/09/22	SA1 Solutions – 2 x iPads	660.00	132.00	792.00
09/09/22	SA1 Solutions – IT Support	232.65	46.53	279.18
09/09/22	Cartwn Cymru – Welsh Translation	330.50	66.10	396.60
09/09/22	One Voice Wales – Membership 2022/23	3,119.00	0.00	3,119.00
09/09/22	Hurley and Davies – Skatepark Project Manager	500.00	100.00	600.00
09/09/22	St John Ambulance – MumblesFest	217.70	43.54	261.24
10/09/22	Swansea Council – Pension Contributions August 2022	1,973.67	0.00	1,973.67
13/09/22	City Loo Hire – MumblesFest	472.50	94.50	567.00
15/09/22	Tony Gwilliam – Cllr Richard Jarvi Individual Fund	200.00	0.00	200.00
15/09/22	Claire Anderson – Phone August 2022	10.00	0.00	10.00
15/09/22	ADS – Water Bottle Filler Service	231.11	46.22	277.33
15/09/22	Taylor Bowden-Parry – Underhill Videography	375.00	0.00	375.00
15/09/22	Goggi’s Cuisine – MumblesFest Food Vouchers	36.00	0.00	36.00
20/09/22	Cllr Phil Keeton – West Cross Quiz Purchases	163.72	0.00	163.72
20/09/22	Virgin Media – Broadband and Phone September 2022	77.20	15.44	92.64
22/09/22	MCA – Underhill Grant Payment Notice 9	103,744.55	0.00	103,744.55
22/09/22	Meg Jordan – Mileage and Stationery	20.42	0.00	20.42
22/09/22	DWJ Group – West Cross Quiz A3 Posters	25.00	5.00	30.00

22/09/22	DWJ Group – West Cross Quiz Leaflets	40.00	0.00	40.00
22/09/22	DWJ Group – West Cross Quiz A2 Posters	27.00	5.40	32.40
22/09/22	Marverick – Second Tree Survey	2,167.00	433.40	2,600.40
22/09/22	Swansea Council – MumblesFest Road Closure	315.00	0.00	315.00
22/09/22	The Shared Plate - Grant	5,676.00	0.00	5,676.00
22/09/22	Barclaycard September 2022 – see below	819.02	0.00	819.02
23/09/22	Staff Salaries – September 2022	6,886.58	0.00	6,886.58
23/09/22	Cllr Carrie Townsend Jones – Remuneration 2022/23	1,320.00	0.00	1,320.00
23/09/22	Cllr Sara Keeton – Remuneration 2022/23	150.00	0.00	150.00
23/09/22	Cllr Rob Marshall – Remuneration 2022/23	233.34	0.00	233.34
23/09/22	Cllr Rebecca Fogarty – Remuneration 2022/23	520.00	0.00	520.00
23/09/22	Cllr Richard Jarvis – Remuneration 2022/23	120.00	0.00	120.00
23/09/22	Cllr Will Thomas – Remuneration 2022/23	90.00	0.00	90.00
23/09/22	Cllr Ian Scott – Remuneration 2022/23	650.00	0.00	650.00
23/09/22	Cllr Pamela Erasmus – Remuneration 2022/23	650.00	0.00	650.00
23/09/22	Cllr Rhian Evans – Remuneration 2022/23	150.00	0.00	150.00
23/09/22	Cllr Clare-Anna Mitchell – Remuneration 2022/23	416.66	0.00	416.66
23/09/22	Cllr Helen Nelson – Remuneration 2022/23	650.00	0.00	650.00
23/09/22	Cllr Rhian Evans – Travelling Expenses	10.35	0.00	10.35
29/09/22	Amazon – Laminating Pouches/Scissors	9.47	1.90	11.37
29/09/22	SA1 Creative – MumblesFest Posters	15.00	3.00	18.00
29/09/22	Amazon – Printer Cartridges	38.42	7.68	46.10
29/09/22	Mumbles Traders – Food Festival Grant	3,650.00	0.00	3,650.00
29/09/22	All Saints Church – Ostreme Centre Lease	3,750.00	0.00	3,750.00
30/09/22	Taylor Bowden-Parry – Skatepark Photography and Video	175.00	0.00	175.00
30/09/22	HMRC – Payroll Deductions Month 6	906.13	0.00	906.13
30/09/22	Rosie Cooze – Refreshments	7.15	0.00	7.15
30/09/22	Rosie Cooze – Napkins Coffee with Friends	1.75	0.00	1.75
30/09/22	Claire Anderson – Laser Event and Coffee with Friends	24.70	0.00	24.70
30/09/22	Matthews Commercial Services – Confidential Waste	37.50	7.50	45.00
30/09/22	Claire Anderson – Phone	10.00	0.00	10.00
30/09/22	Swansea Council – Pension Contributions Sep 2022	1,680.22	0.00	1,680.22
30/09/22	PWLB – Underhill Loan Repayment	48,694.32	0.00	48,694.32
	<b>Total</b>	<b>196,575.84</b>	<b>1,511.70</b>	<b>198,087.54</b>

### Barclaycard Purchases – September 2022 Statement

1 and 1 IONOS – Councillors Website	1.20
Catalyst2 Services – Additional Disk Space	6.00
Adobe – Adobe Creative	51.98
Catalyst 2 – Website Hosting	16.79
Catalyst 2 – Domain Name Renewal	96.00
Giff Gaff – RFO Mobile Phone	6.00
Craftsea – Pottery Event	323.23
Microsoft – Online Services	146.64
Microsoft – Online Services	140.40
Breathe – HR System	14.40
Zoom – Monthly Fee	14.39
Apple – Additional Storage	0.79
1 and 1 IONOS – Councillors Website	1.20
<b>Total</b>	<b>819.02</b>