

## **Minutes of the Special Meeting of Mumbles Community Council held on 21 February 2023 at 6.30 pm (Hybrid Meeting at the Ostreme Centre and via Zoom)**

**Members Present:** Carrie Townsend Jones (Chair), Rebecca Fogarty (Vice-Chair), Rhian Evans, Phil Keeton, Sara Keeton, Rob Marshall, Helen Nelson, Angela O'Connor, Martin O'Neill, Ian Scott, Will Thomas and Tim Zhou

**Officer Present:** Paul Beynon

A minute's silence took place to remember Steve Heydon. Clerk to Mumbles Community Council who had sadly passed away.

### **C02302(S)-01 Apologies for Absence**

Richard Jarvis, Francesca O'Brien and Mike Parkin

### **C02302(S)-02 Declarations of Interest**

None

### **C02302(S)-03 Exclusion of Press and Public**

**RESOLVED** that the Press and Public be excluded from the meeting due to the confidential nature of the business to be transacted.

### **C02302(S)-04 Confidential/Personnel Matters**

**RESOLVED** that

1. A Temporary Clerk be recruited for 20 hours/week with the option of increasing to 30 hours/week.
2. A Temporary Admin Assistant be recruited from an Employment Agency to provide cover for the vacant Customer Service and Events Assistant post.
3. The Click-up system is implemented to support staff in managing requests from councillors to staff.
4. A payment is made to the Customer Service and Events Assistant and the Groundsperson in lieu of untaken leave.

5. The Customer Service and Events Assistant be redesignated as the Customer Services Officer and the salary be increased commensurate with the Committee Support Officer.
6. The vacant post of Customer Services Officer be advertised as soon as possible.

**C02302(S)-05 MumblesFest 2023**

**RESOLVED** that

1. Standing Orders be suspended to agree a new date for MumblesFest 2023 due to a clash with a large music event in Singleton Park.
2. MumblesFest 2023 be held on Saturday, 22 July 2023.

Cllr Will Thomas left the meeting at 7.22pm

**Meeting Closed at 7.44 pm**

