

**Mumbles Community Council
Annual Meeting Agenda
9 May 2023 at 6.30 pm
Hybrid Meeting at the Ostreme Centre and via Zoom**

01 To elect a Chair of the Council

Nominations have been received for the following

1. Cllr Carrie Townsend Jones proposed by Cllr Rebecca Fogarty and seconded by Cllr Phil Keeton
2. Cllr Martin O'Neill proposed by Cllr Rob Marshall and seconded by Cllr Richard Jarvis

02 To receive the Chair's Declaration of Acceptance of Office

03 To elect a Vice Chair of the Council

Nominations have been received for the following

1. Cllr Helen Nelson proposed by Cllr Carrie Townsend Jones and seconded by Cllr Sara Keeton
2. Cllr Will Thomas proposed by Ian Scott and seconded by Cllr Francesca O'Brien

04 To receive the Vice Chair's Declaration of Acceptance of Office

05 Apologies for Absence

06 Declarations of Interest

07 To receive the Chair's Annual Report

08 Review of Delegation Arrangements to Committees, Sub-Committees, Staff and Other Local Authorities

09 To review the Terms of Reference of the Standing Committees

10 Appointment of Chairs to Existing Committees

The following nominations have been received

Community and Social Development Committee

Cllr Pamela Erasmus proposed by Cllr Carrie Townsend Jones and seconded by Cllr Sara Keeton

Culture, Tourism and Communications Committee

Cllr Rob Marshall proposed by Cllr Richard Jarvis and seconded by Cllr Martin O'Neill

Environmental Committee

Cllr Helen Nelson proposed by Cllr Rebecca Fogarty and seconded by Cllr Phil Keeton

Finance and Compliance Committee

1. Cllr Ian Scott proposed by Cllr Will Thomas and seconded by Cllr Francesca O'Brien
2. Cllr Carrie Townsend Jones proposed by Cllr Rebecca Fogarty and seconded by Cllr Sara Keeton

The Manifesto submitted by each nominee are attached in Appendix 1

11 Appointment of Members to Existing Committees

12 Review and Adoption of Standing Orders and Financial Regulations

13 Adoption of Welsh Language Scheme

14 Review of Representation on or Work with External Bodies and arrangements for reporting back

15 To appoint Observers to the meetings of the Governing Bodies of the following organisations

- Oystermouth Historical Society
- West Cross Community Association
- Mumbles Development Trust
- Steering Committee of MCA
- Ostreme Management Advisory Group

- 16 To appoint Representatives to the following organisations**
- One Voice Wales – Swansea Area Committee
 - Town/Community Council’s Forum
 - One Voice Wales – Larger Councils Committee
 - Twinning Association of Mumbles
- 17 Appointment of School Governors**
- 18 Review of Inventory of Land and Other Assets including Buildings and Office Equipment**
- 19 Confirmation of arrangements for Insurance Cover in respect of all Insurable Risks**
- 20 Review of Council Complaints Procedure**
- 21 Review of the Council’s Policies, Procedures and Practices in respect of its obligations under the Freedom of Information and Data Protection Legislation**
- 22 Review of the Policy for dealing with the Press and Media**
- 23 Review of the Council’s Employment Policies and Procedures**
- 24 Review of the Council’s Expenditure incurred under S137 of the Local Government Act 1972 or the Power of Well-being**
- 25 Review of Councillor Attendance at Council and Committee Meetings**
- 26 Determining the Time and Place of Ordinary Meetings up to and including the next Annual Meeting of Council**

Appendix 1

CLlr Pamela Erasmus – Manifesto for Chair of Community and Social Development Committee

A prerequisite of a chair is that of trust.

The committee and the council has to be able to trust that information they are being given is true and that the Chair is acting in the best interest of the council and the community.

I still have unfinished business with the skatepark so would like to stay on to see that through. Other projects also need continued attention.

Pamela Erasmus

CLlr Rob Marshall – Manifesto for Chair of Culture, Tourism and Communications Committee

I wish to put my name for the position of Chair of the Cultural, Tourism and Communications Committee. It is a position I have held before and the CTC committee under my chair ship has always been known as the fun and friendly committee - where nastiness and hostility are not welcome and everyone is listened to. Our successful flagship event 'Mumblesfest' has grown from an idea of a music festival that I brought to the then events committee. Last year saw our most successful Mumblesfest yet and I am hoping that this years will be just as great. For those who don't know me that well I am a concert pianist by profession and have travelled extensively throughout the UK and Europe playing solo recitals, chamber music and concertos with orchestras. Being well travelled with my job means that I have been able to see how other cities and indeed countries value, respect and implement culture in their daily life through their communities, and I have built up a strong network of arts professionals throughout Europe and beyond.

As well as working as a concert pianist and teacher of music I also work as a music producer and have many TV and Radio credits to my name and a strong circle of friends and colleagues who work across the arts discipline.

I would very much like us as a council to work on a strategic tourism plan. We are a tourist destination and also a central base for visitors travelling to West Wales, Brecon Beacons, Aberystwyth, and Cardiff. I believe we are capable of delivering an ambitious series of events throughout the tourist season along with supporting independent and community groups to share with this vision. Being a child of the village I have seen Mumbles go through different phases over the years and my goal will be for us to deliver for tourists whilst not forgetting our residents who live here all year round. I am a big believer in teamwork and working together for a common goal. and I recognise there are some members of MCC that bring a great deal of

experience and to areas of the portfolio that I am lacking. Again I see this role of as a coordinator of people, not always taking the lead myself if someone is better suited. Lastly I have excellent relations with not just our own officers but also officers and Cabinet Members at CCS who are only too happy to meet with me and discuss joint projects to work on.

Cllr Helen Nelson – Manifesto for Chair of Environmental Committee

I'd like to put myself forward for chair of the environment committee again. I feel that Lydia and new Groundsperson Martin, need support and continuity at this time whilst we're without a clerk, which I'm happy to continue to provide.

These two new staff particularly need a period of consolidation and foundation building. This isn't the year for lots of new schemes, but must be about making the sites, decisions, and activities that we have already committed to work well. And to communicate that better to the whole community.

Whoever is chair will also need to respect the work priorities that have already been agreed in committee, and in our budget by full council.

2022 has been a challenging year. The election, then Jasmine leaving, then Meg so soon after we'd recruited her, and then loss of Steve has meant that it's been almost impossible to gain any momentum. It's felt like one step forward and two steps back.

In 2023, I will:

- Help the staff and committee to focus and deliver what's set out in the budget. To this end, I've been working with Lydia on her work plan, and I had liaised with Meg on the site management plans.
- Help the environmental staff to understand what part they need to play in the work of other MCC committees. This hasn't been clear in the last year (eg Mumblesfest, Skatepart for example), often leading to confusion and unclear expectations.
- Communicate better MCC's environmental achievements; I am helping to re-write the environmental pages of the MCC website.
- Encourage other committee members to be more involved in certain aspects of the committee's work to help share responsibility
- Try and keep monthly committee meetings shorter.
- Ensure that there's capacity for MCC staff to help deliver against the projects in the committee budget. This isn't always the case in my experience (last year).

- Encourage networking and collaboration with other local environmental groups so we can be integrated with the community

Cllr Ian Scott – Manifesto for Chair of Finance and Compliance Committee

Dear Councillors,

In support of my Application For Chair Of the above Committee.

Continuity of Chair at this time is of great importance due to constraints placed on the Council Budget. This does not preclude the continuation of the support given to those worthwhile bodies and support groups to the Community such as.

Provision of facilities to encourage outside activities to schools.

Local Fun days in all Wards.

Free Keep Fit Classes In all Wards in Support of Well Being.

Support to Youth Clubs and Sport Groups.

I believe we should continue this support but Monitoring the success of funding needs to be scrutinised to ensure good value.

The new Financial Year will see the Commencement: Together Ostreme an exciting time and I look forward to continuing my role on the Joint Working Group.

Cllr Carrie Townsend Jones – Manifesto for Chair of Finance and Compliance Committee

I have previously served on the Finance & Compliance Committee and feel that my experience and expertise both in grant funding and in training and evaluation are of real value to the committee.

Firstly I would like to ensure that we market our grants scheme more widely and attract applications from a more diverse range of local community groups.

Secondly, I want to ensure that training opportunities are taken up both by councillors and staff and will ensure that our annual training plan provides real opportunities for us to provide the breadth of training to meet the increasingly diverse needs of the Council.

Thirdly, I would like to ensure that we review the Community Regeneration Strategy produced by our External Evaluator in 2020 and to ensure that as a council we undertake annual evaluations of our work.

I will also continue the work started to review our policies and procedures which we are very aware that some are out of date now or do not fit with the changing needs of the Council and our Community.

I have been closely involved, as a member of the Ostreme Work Group, in the planned redevelopment of the Ostreme and would wish to see that work progressing with the full involvement of the council and the community.

Finally I have a wide experience of grant funding, of managing large budgets, managing a team and project management and feel that these skills will be of real value to the role of Chair of Finance & Compliance Committee.