

# Minutes of the Monthly Meeting of Mumbles Community Council held on 13 January 2026 at 6.30pm (Hybrid Meeting at the Ostreme Centre and via Teams)

**Members Present:** Cllrs Martin O'Neill (Vice Chair), Rob Marshall, Phil Keeton, Richard Jarvis, Ian Scott, Laura Gilbert, Sara Keeton, Angela O'Connor, Pam Erasmus, Helen Nelson Trevor, Carr and Carrie Townsend Jones

**Officers Present:** Paul Beynon – Deputy CO & RFO and Ian Hughes – CSO.

**CO2601-01 Apologies for Absence:** Cllrs Will Thomas (Chair), Francesca O'Brien, Dave Lewis, Rebecca Fogarty and Tim Zhou.

**CO2601-02 Declarations of Interest:**

Both Ian Hughes (CSO) and Paul Beynon (RFO) declared a personal interest in the agenda items relating to pension policies **CO2601-15** to **CO2601-17** refers

**CO2601-03 Public Participation**

(In accordance with Section 48 of the Local Government and Elections (Wales) Act 2021 and the Standing Orders of Mumbles Community Council. Members of the Public may make representations only on published agenda items. Members of the Public who wish to make representations must inform the Chief Officer at least 3 working days before the meeting. For further guidance, please refer to the Public Participation Policy on the Council's Website.)

No member of the public was in attendance, although Bev Rogers (Heritage Coordinator) was in attendance in relation to agenda item **CO2601-18**

**CO2601-04 To Approve the Minutes of the Full Council Meeting held on the 9<sup>th</sup> December 2025**

To approve the minutes of the Full Council Meeting held on 9<sup>th</sup> December 2025 as a true record.

The following points were noted for amendment: -

Cllrs Fogarty and Nelson recorded personal and prejudicial interest in the item about Llwynderw School as parents and not governors.

Cllr. Fogarty's interest relating to the Underhill item should be recorded as personal and prejudicial as a Cabinet Member.

In addition to Cllr O'Connor, Cllr Laura Gilbert declared a personal interest as a member of Newton Athletic Football Club, regarding agenda item **CO2512-08** (review of fees & charges at Underhill Park) With regard to agenda item **CO2512-08** Council requested that the CO confirm that the term 'residential use' is correct.

**ACTION** CO to confirm use of residential use in minutes.

**RESOLVED** To approve the minutes of the Full Council Meeting held on 9<sup>th</sup> December 2025 as a true record subject to the above amendments and verification being made

**CO2601-05 To Approve the Minutes of the Special Council Meeting held on the 16<sup>th</sup> December 2025**

To approve the minutes of the Special Council Meeting held on 16<sup>th</sup> December 2025 as a true record.

**RESOLVED** To approve the minutes of the Special Council Meeting held on 16<sup>th</sup> December 2025 as a true record.

**CO2601-06 Chair's Report**

**RESOLVED:** In the absence of Cllr Will Thomas, Chair's Report deferred to February's Meeting

**CO2601-07 Chief Officers Report**

**RESOLVED:** In the absence of the CO, the Chief Officer's Report deferred to February's Meeting

**CO2601-08 Financial Report for January 2026**

Recommend That:

- a) The payments made by the RFO in December 2025 are retrospectively approved.
- b) The budget monitoring report to 30/11/2025 is approved
- c) To retrospectively approve bank transfers made between Mumbles Community Council bank accounts for December 2025

Financial reports prepared by RFO Paul Beynon had previously been provided to Councillors and the RFO addressed questions from Councillors.

Items discussed included the cost of painting murals at Underhill Park Changing Rooms, Christmas Hampers and on-going payments to Npower in relation to Christmas tree lighting.

**RESOLVED** To retrospectively approve the payments made by the RFO for December 2025

**RESOLVED** To approve the budget monitoring report to 30/11/2025

**RESOLVED** To retrospectively approve bank transfers made between Mumbles Community Council's bank accounts for December 2025.

**CO2601-09 Report from the Chair of Finance Committee**

Cllr Marshall stated that no meeting had taken place in December 2025 and that there were no items to report.

**CO2601-10 Report from the Chair of Environmental Committee**

Cllr Townsend Jones stated that no meeting had taken place in December 2025 and outlined how a new Environmental Officer, Mari Potter had been appointed and that the repair cafes had been a great success. These will be held on a monthly basis with the next meeting taking place on Friday, 13<sup>th</sup> February 2026.

**02601-11 Report from the Chair of Culture, Tourism & Communication Committee**

Cllr O'Connor stated that no meeting had taken place in December 2025 and that there were no items to report.

**CO2601-12 Report from the Chair of Community and Social Development Meeting**

Cllr Scott stated that no meeting had taken place in December 2025.

Cllr Scott provided an update on the cost (£2,600) of recently removing graffiti which has been replaced with further damage relating to 'Free Palestine' slogans. A discussion ensued in relation to the on-going concerns over graffiti including Cllr Scott and The CO liaising with The Flip the Streets Project.

**RESOLVED:** Cllr Scott to further update Full Council at February's Meeting. On developments with Flip the Streets Project.

**CO2601-13 To consider Committee Recommendations**

No committee recommendations from December 2025

**Mumbles Community Council – Public Consultation Results**

**CO2601-14** Recommended that:-

- a) Members note the outcome of the results
- b) Use the results to form the Vision and Purpose Statement of Council
- c) Ensures it focuses its activities to meet the needs of the Community

Councillors discussed generally positive feedback from the public consultation. This is an interim report and hopefully further information will be made available including detailed answers to the 'open questions' posed within the questionnaires. It was the consensus of the committee that such consultation programmes should be on a 'rolling' basis with the public being contacted throughout the year.

**RESOLVED:** That members note the outcome of the results

**RESOLVED:** To Use the results to form the Vision and Purpose Statement of Council. Councillors believed that this would be best achieved through the creation of a working group. A number of councillors volunteered including Cllrs Marshall, Sara Keeton, Townsend Jones, O'Connor,

Nelson and The Deputy Chair, Cllr O'Neill who believed other councillors not present would want to contribute.

**RESOLVED:** To ensures that it focuses its activities to meet the needs of the Community

**CO2601-15 SCC Pension Administration Strategy**

Recommended that:

- a) Council confirms they have read and accept the Strategy
- b) Council approves the Chief Officer to sign a copy and return it to Swansea City Council

The RFO had circulated relevant documents to members prior to the meeting and outlined key issues which had originated from SCC

**RESOLVED** That the Council confirmed that they have read and accept the Strategy

**RESOLVED** That the Council approves the Chief Officer to sign a copy and return it to Swansea City Council

**CO2601-16 SCC Employers' Data Retention Policy**

Recommended that:

- a) Council confirms they have read and accept the Policy
- b) Council approves the Chief Officer to sign a copy and return it to Swansea City Council

The RFO had circulated relevant documents to members prior to the meeting and outlined key issues which had originated from SCC

**RESOLVED** That the Council confirmed that they have read and accept the Strategy

**RESOLVED** That the Council approves the Chief Officer to sign a copy and return it to Swansea City Council

**CO2601-17 SCC Memorandum of Understanding regarding Compliance with Data Protection Law**

Recommended that:

- a) Council Confirms it has read and accepts the MOU
- b) Council approves the Chief Officer to sign a copy and return it to Swansea City Council

The RFO had circulated relevant documents to members prior to the meeting and outlined key issues which had originated from SCC

**RESOLVED** That the Council confirmed that they have read and accept the MOU

**RESOLVED** That the Council approves the Chief Officer to sign a copy and return it to Swansea City Council

**CO2601-18 Mari Lwyd request from Story of Mumbles**

Recommended that:

- a) Council consider the request

Councillors had been provided with documents outlining this request prior to the meeting. The Deputy Chair, Cllr O'Neill outlined the application and Bev Rogers, the main co-ordinator from The Story of Mumbles addressed queries. All Councillors were enthusiastic about the application

**RESOLVED** That Council approves the request 'to purchase the Mari'.

**CO2601-19 One Voice Wales Annual General Meeting - 21/01/26**

Recommended that:

- a) Council note the information
- b) Council nominate 1 Cllr to attend the meeting and 1 Cllr as a substitute
- c) The nominated Cllr reads the motions in preparation of the meeting

Councillors had been provided with documents outlining this request prior to the meeting. The Deputy Chair, Cllr O'Neill together with other councillors outlined the importance of participation with this meeting.

**RESOLVED** Council noted the information

**RESOLVED** To nominate Cllr Townsend Jones as MCC's representative at the meeting. Cllr O'Neill nominated as a deputy.

**RESOLVED** That nominated Cllrs will read the motions in preparation of the meeting

**Meeting Finished** at 7.26pm

**Next meeting** 10<sup>th</sup> February 2026

**ANNEX A**
**Electronic and Cheque Payments for Retrospective Approval**  
**December 2025**
**Mumbles Community Council**

01/12/25	Lloyds Bank – Bank Charges 10/10 to 09/11/2025	20.89	0.00	20.89
02/12/25	M&S - Coffee with Friends 02/12/2025	23.10	0.00	23.10
02/12/25	Asda – Christmas Party Supplies – Chocolate	103.33	20.67	124.00
02/12/25	Aldi - West Cross and Oystermouth Christmas Parties Supplies	122.55	18.40	140.95
02/12/25	Wills Petting Farm – Family Fun Day August 2025	200.00	0.00	200.00
02/12/25	Ffion Nolwenn – Underhill Changing Rooms Mural	805.00	0.00	805.00
03/12/25	Craftsea Bauble Painting – Oystermouth Christmas Party	525.00	105.00	630.00
03/12/25	Baywood Quilters – West Cross Pantry Aprons	30.00	0.00	30.00
05/12/25	Daniel Stockton – Oystermouth Xmas Party	120.00	0.00	120.00
05/12/25	Cllrs Sara & Phil Keeton – West Cross Hub 28/11/2025	15.45	0.00	15.45
05/12/25	Cloudy IT – IT Support	507.65	101.53	609.18
05/12/25	Mumbles Baptist Church – Grant	500.00	0.00	500.00
05/12/25	Beverley Rogers – S of M Swansea Museum Book Fayre Table	5.00	0.00	5.00
08/12/25	M&S - Coffee with Friends 09/12/2025	16.40	0.00	16.40
09/12/25	Booker – West Cross Pantry Supplies	330.50	0.00	330.50
09/12/25	M&S - Coffee with Friends 09/12/2025	1.20	0.00	1.20
12/12/25	Hire of Baywood Community Centre – West Cross Pantry	39.00	0.00	39.00
12/12/25	Baker Ross – West Cross Christmas Party Craft Items	88.96	17.79	106.75
12/12/25	Diane Athernought – Office Milk 09/12/2025	0.85	0.00	0.85
12/12/25	Cllr Sara Keeton - West Cross Christmas Party Wrapping Paper	9.24	0.00	9.24
12/12/25	Cllr Sara Keeton - West Cross Warm Hub Food Supplies 05/12/2025	27.65	0.00	27.65
12/12/25	The Victoria Inn – Grant	500.00	0.00	500.00

12/12/25	Mumbles Croquet Club - Grant	656.77	0.00	656.77
12/12/25	Jules Wagstaff – West Cross Community Hub – Wreath Making Tutor	180.00	0.00	180.00
12/12/25	Beverley Rogers – Heritage Co-ordinator November 2025	1,100.00	0.00	1,100.00
12/12/25	Phil Slater - Bug Hotel (Cllr Helen Nelson Individual Fund)	30.03	0.00	30.03
12/12/25	Amazon – West Cross Christmas Party Tablecloths	27.84	5.60	33.44
15/12/25	Aldi – Christmas Hampers	612.10	22.40	634.50
15/12/25	B&M – Christmas Hampers	165.30	0.00	165.30
15/12/25	Amazon – West Cross Christmas Party Plastic Tablecloths	17.39	3.48	20.87
15/12/25	Giff Gaff- DCO Phone December 2025	5.00	1.00	6.00
16/12/25	M&S - Coffee with Friends 16/12/2025	22.90	0.00	22.90
17/12/25	Aldi – Christmas Hampers	64.96	6.65	71.61
19/12/25	Domino Pizza – West Cross Christmas Party	166.66	33.34	200.00
19/12/25	Cllrs Sara and Phil Keeton – West Cross Warm Hub 12/12/2025	4.50	0.00	4.50
19/12/25	Cllrs Sara and Phil Keeton – West Cross Warm Hub 12/12/2025	32.36	0.00	32.36
22/12/25	Staff Salaries – December 2025	11,977.61	0.00	11,977.61
22/12/25	Staff Telephone Allowances – December 2025	40.00	0.00	40.00
22/12/25	Barclaycard December 2925 – see below	196.57	0.00	196.57
23/12/25	M&S – Coffee with Friends Volunteer Flowers	75.00	0.00	75.00
23/12/25	Aldi – Coffee with Friends 23/12/2025	28.30	0.00	28.30
23/12/25	M&S – Coffee with Friends 23/12/2025	40.80	0.00	40.80
23/12/25	Npower – Electricity West Cross Christmas Tree November 2025	77.93	3.90	81.83
23/12/25	Infinity Document Solutions – Photocopier Usage Charges 06/10 to 10/11/2025	69.24	13.85	83.09
23/12/25	SA1 Creative – Multimedia Consultant December 2025	700.00	140.00	840.00
23/12/25	Banner Business Solutions – Chairs Finance Office	142.46	28.49	170.95
23/12/25	Banner Business Solutions – Shredder Finance Office	395.00	79.00	474.00
23/12/25	Banner Business Solutions – Shredder Bags	28.00	5.60	33.60
23/12/25	Banner Business Solutions – Hole Punch	9.95	1.99	11.94

23/12/25	Banner Business Solutions – Footrest and Wireless Keyboard/Mouse	60.14	12.03	72.17
23/12/25	Banner Business Solutions – Filing Cabinet and Desk Pedestal Finance Office	275.72	55.14	330.86
23/12/25	Banner Business Solutions – Lamp Finance Office	60.66	12.13	72.79
23/12/25	Coleg Sir Gar – Groundsperson's Training	625.00	0.00	625.00
23/12/25	HMRC – Payroll Deductions December 2025	7,321.84	0.00	7,321.84
23/12/25	Swansea Council – Pension Contributions December 2025	3,885.77	0.00	3,885.77
24/12/25	Giff Gaff – E&SEO Phone December 2025	8.33	1.67	10.00
<b>Mumbles Community Council - Total</b>		<b>33,095.90</b>	<b>689.66</b>	<b>33,785.56</b>

### **Ostreme Centre**

01/12/25	Dwr Cymru – Water December 2025	98.00	0.00	98.00
01/12/25	Swansea Council – Trade Waste December 2025	20.80	0.00	20.80
05/12/25	Jargon 3 – Health and Safety Consultant November 2025	249.00	0.00	249.00
05/12/25	K Evans Electrical – Replacement of LED Light	95.00	19.00	114.00
11/12/25	Jargon 3 – Health and Safety Consultant June 2025	249.00	0.00	249.00
19/12/25	Chris White – Ostreme Electrical Inspection	504.86	0.00	504.86
23/12/25	Nisbets – Water Boiler	157.99	31.59	189.58
23/12/25	OCA – Broadband and Phone November 2025	92.24	0.00	92.24
23/12/25	OCA – Broadband and Phone December 2025	92.23	0.00	92.23
29/12/25	All Saints Church – Ostreme Lease Q3	4,993.50	0.00	4,993.50
<b>Ostreme Centre - Total</b>		<b>6,552.62</b>	<b>50.59</b>	<b>6,603.21</b>

### **Underhill Hub**

02/12/25	Squareup International – Shift Plus System December 2025	42.50	0.00	42.50
03/12/25	Land Registry - Title Register Search – Re: Underhill	7.00	0.00	7.00
05/12/25	Castell Howell Foods – Café Purchases	840.74	17.82	858.56

05/12/25	Castell Howell Foods – Café Purchases	1,668.75	333.75	2,002.50
05/12/25	Solopress – Signage Boards	35.17	7.03	42.20
05/12/25	Yu Energy – Gas Charges November 2025	1,043.15	208.20	1,251.35
05/12/25	Wales & West Cellar Gas – Gas Cylinder	11.40	2.28	13.68
05/12/25	Pozitive Energy – Electricity Charges July 2025	99.79	19.96	119.75
07/12/25	Pozitive Energy – Electricity Charges August 2025	3,141.38	628.28	3,769.66
07/12/25	Pozitive Energy- Electricity Charges September 2025	2,934.43	586.89	3,521.32
07/12/25	Pozitive Energy – Electricity Charges October 2025	3,124.57	623.24	3,747.81
08/12/25	Electrotech Vending – Vending Machine Repairs	290.00	58.00	348.00
09/12/25	Finerfilters – Underhill Water Filter	41.62	8.33	49.95
10/12/25	TNT Sports – Subscription 2025	145.63	29.13	174.76
12/12/25	Castell Howell Foods – Café Purchases	2,574.61	370.94	2,945.55
12/12/25	Castell Howell Foods – Café Purchases	1,636.11	327.22	1,963.33
12/12/25	Mumbles Rugby Club – Half Cost of Marquee Parts	123.71	24.74	148.45
12/12/25	Joes Ice Cream – Café Supplies	244.80	48.96	293.76
12/12/25	M&Ms Electrical – PAT Testing	145.50	29.10	174.60
12/12/25	Swansea Council – Mould Treatment for Changing Room 9	482.50	0.00	482.50
12/12/25	Swansea City Council – Business Rates – December 2025	4,916.00	0.00	4,916.00
16/12/25	Swansea Council – Trade Waste Collection September 2025	196.00	0.00	196.00
16/12/25	Swansea Council – Trade Waste Collection – 29/09/25 – 29/03/26	1,732.00	0.00	1,732.00
17/12/25	Cash Hardware – Underhill Stationery	2.75	0.00	2.75
17/12/25	Letter Box of Mumbles – Underhill Stationery	3.49	0.00	3.49
19/12/25	Castell Howell Foods – Café Purchases	2,060.98	123.12	2,184.10
19/12/25	M&M Electrical – Electrical Repairs	70.00	14.00	84.00
22/12/25	Staff Salaries – December 2025	12,357.90	0.00	12,357.90
23/12/25	Lawren Sings – Christmas Carol Evening	200.00	0.00	200.00
29/12/25	LA Alarms – Alarm System January 2026	51.00	10.20	61.20
29/12/25	Flotek Group – Broadband and Phone December 2025	123.39	24.68	148.07
29/12/25	Castell Howell Foods – Café Purchases	2,119.27	0.00	2,119.27
29/12/25	Castell Howell Foods – Café Purchases	6,310.70	1,262.14	7,572.84

<b>Underhill Hub - Total</b>	<b>48,776.84</b>	<b>4,758.01</b>	<b>53,534.85</b>
<b>Overall Total</b>	<b>88,425.36</b>	<b>5,498.26</b>	<b>93,923.62</b>

### **Barclaycard Purchases – December 2025 Statement**

Adobe - Adobe Creative	£ 56.98
Microsoft Corp – Online Services	138.00
Google – Storage	1.59
<b>Total</b>	<b>196.57</b>

### **2 - Income – December 2025**

Precept – Instalment 3	£ 288,783.33
Refund of Salary Overpayment	682.73
MCA – Pitch Repair Works Contribution	9,000.00
Additional Swansea Spaces Grant	300.00
West Cross Caffi Donations	73.60
Ostreme Centre – Income	2,263.55
Underhill – Hub and AWP Income	38,175.30

### **Total**

**339,278.51**

### **3 – Bank Balances as at 10/01/2026**

Current Account	£ 10,489.02
Savings Account	898,726.09

### **Total**

**909,215.11**

### **4- Bank Transfers – December 2025**

22/12/2025 from Savings to Current A/C	25,000.00
23/11/2025 from Savings to Current A/C	11,000.00

## 5 - Budget Monitoring to 30/11/2025

The Budget Monitoring reports to 30/11/2025 are summarised in the table below.

Service	Budget £	Actual £	+/- Under/Over £
Community & Social Development	165,100	88,973	76,127
Culture, Tourism & Communications	99,100	50,514	48,586
Environmental	30,400	3,053	27,347
Finance & Compliance	165,600	33,295	132,305
Ostreme Centre	41,300	21,521	19,779
Underhill Hub	0	46,612	-46,612
General Fund	59,850	30,373	29,477
Office Costs	4,650	2,444	2,206
Payroll	276,950	189,304	87,646
Contingency	28,400	0	28,400
<b>Total</b>	<b>871,350</b>	<b>466,089</b>	<b>405,261</b>

Actual expenditure to 30/11/2025 represents 53.5% of the annual budget for 2025/26.