

Minutes of Council Meeting

13 July 2021

MINUTES of the MONTHLY MEETING of MUMBLES COMMUNITY COUNCIL held via Zoom on Tuesday 13 July 2021

Present:

**280.07 Councillors(s)
.2021**

Tim Bull
Becca Child
Pam Erasmus
Rebecca Fogarty
Richard Jarvis
Sara Keeton
Myles Langstone

Councillors(s)

Rob Marshall
Martin O'Neill
Philip Reason
Ian Scott
Rebecca Singh
Louise Thomas
Caroline Townsend Jones

281.07 Officer in attendance:

Steve Heydon (Clerk)
Paul Beynon (RFO)

282.07 Apologies for Absence

Councillor(s) Gareth Ford, Adam Gilbert & Linda Tyler-Lloyd

283.07 Declarations of Interest

Rob Marshall personal interest Judicial review one of signatures.

284.07 Minutes of the Monthly Meeting held on 8 June 2021

RESOLVED to confirm as a correct record the minutes of the Monthly Meeting held on 8 June 2021.

285.07 Clerk's Report

The Clerk said he was going to give a brief verbal report, but bearing in mind size of agenda, he would instead circulate via email.

286.07 Chair's Report

The Chair read his report to Council.

RESOLVED that the report be noted.

287.07 Underhill Lease

A motion to refer the matter back to the Community & Social Well-being committee was proposed and a named vote was called for.

For: Cllrs: Tim Bull, Pam Erasmus, Sara Keeton & Carrie Townsend Jones
Against: Cllrs Rebecca Child, Rebecca Fogarty, Richard Jarvis,
Rob Marshall, Martin O'Neill, Ian Scott, Rebecca Singh & Louise Thomas

A named vote was called for on the main proposal:

For: Cllrs: Rebecca Child, Rebecca Fogarty, Richard Jarvis, Rob Marshall,
Martin O'Neill, Ian Scott, Rebecca Singh & Louise Thomas
Against: Cllrs: Tim Bull & Rebecca Singh
Abstentions: Cllrs: Pam Erasmus, Sara Keeton & Carrie Townsend Jones

It was therefore:

RESOLVED that:

- i. The advice of our solicitor, that the Agreement for Lease meets our needs, is accepted
- ii. The Chair and Vice Chair sign the agreement to lease document on behalf of the council.

288.07 Cllr Rebecca Fogarty left the meeting

289.07 Annual Accounts 2020/2021

RESOLVED to approve the annual accounts for the year ending 31 March 2021

290.07 Annual Audit 2020/21

RESOLVED to approve the annual audit for the year ending 31 March 2021

Finance Report

Electronic Payments for Retrospective Approval

			£	£	£
291.07	03/06/21	Staff Salary – May 2021	1,227.47	0.00	1,227.47
292.07	21/06/21	Barclaycard – June 2021 see below	486.82	0.00	486.82
293.07	23/06/21	Npower – Electricity West Cross Xmas Tree May	32.14	1.61	33.75
294.07	23/06/21	Virgin Media – Broadband and Phone May 2021	73.50	14.70	88.20
295.07	23/06/21	Urban Foundry – Sea Defence Consultation	900.00	180.00	1,080.00
296.07	23/06/21	Picseli – Multimedia Consultant June 2021	416.67	83.33	500.00
297.07	23/06/21	HMRC – Amended Payroll Deductions Mth 12	60.00	0.00	60.00
298.07	23/06/21	HMRC – Payroll Deductions Mth 2	1,342.82	0.00	1,342.82
299.07	23/06/21	HMRC – Payroll Deductions Mth 3	797.99	0.00	797.99
300.07	23/06/21	Paul Beynon – Stationery Re-imburement	30.83	6.17	37.00
301.07	23/06/21	Swansea Council – Pension Contributions May	1,941.16	0.00	1,941.16
302.07	23/06/21	Atkins Accountants – Annual Returns 2020/21	81.50	16.30	97.80
303.07	24/06/21	All Saints Church – Ostreme Rent	3,750.00	0.00	3,750.00
304.07	25/06/21	Staff Salaries – June 2021	4,901.92	0.00	4,901.92
305.07	01/07/21	OCA – Ostreme Rent July 2021	800.00	0.00	800.00
		Total	16,842.83	302.11	17,144.93

306.07 **Barclaycard Purchases – April 2021 Statement**

Apple – iPad Additional Storage	0.79
Reach Publishing – Evening Post Subscription	20.54
Amazon – Printer Cartridges for RFO	25.52
Creative Cloud – Adobe for EEO	49.94
Catalyst2 Services – Website Hosting	15.59
Amazon Prime - Refund	-7.99
Giff Gaff – RFO Mobile Phone	6.00
Microsoft – Online Services	191.76
Microsoft – Online Services	100.32
Zoom – Monthly Fee	14.39
JW Plant – NHS Day Flags	69.96
Total	486.82

307.07	Income	£
	Total	0.0

308.07 Bank Balances at 04/01/2021

		£
	Current Account	21,047.39
	Savings Account	810,725.17
	Total	831,772.56

309.07 Committee Restructure

AGREED to call a special meeting be called to discuss this by end of July.

310.07 Councillors Individual Fund

RESOLVED that pending agreed procedure, Cllr Marshall be allowed to spend his allocation on benches for the Newton Village Hall.

311.07 Appointment of Mallard Chartered Surveyors

RESOLVED that we accept the quotation of £450 from Mallard Chartered Surveyors to negotiate the heads of terms of the licence with the representative of the Ostreme Community Association.

312.07 Draft ground rules

RESOLVED that:

- i. The ground rules be approved
- ii. These be reviewed annually
- iii. All councillors are asked to sign up to them.

313.07 Cllr Tim Bull left the meeting

Recommendations by the Environmental Well-being Committee

314.07 Green Underhill

RESOLVED that this be referred back to the Joint Working Group.

315.07 Installation of Bottle Fillers

RESOLVED that from budget EV1 these bottle fillers are installed at the Castle Grounds and in Clyne Gardens at a cost of £ 1,700 and £1,480 respectively.

Recommendations by the Cultural & Tourism Well-being Committee

316.07 Outdoor Summer Family Activities

Cllr Rebecca Fogarty, Chair of the Community and Social Well-being Committee is organising a Family Fun Day at Fairwood Park during the school summer holidays to encourage more use of the park. The Fun Day will be COVID-19 compliant therefore it may be necessary to arrange further events if the numbers attending are restricted.

Cllr Fogarty thought that Fun Days could be held in multiple locations across all 4 wards of the Council and has asked whether any funding could be provided for the event from the Community Parties budget held by this Committee.

RESOLVED that budget CL12 - Community Parties which has a budget of £500 per ward can be used to support Outdoor Summer Family Activities.

317.07 RESOLVED to suspend standing orders to allow the meeting to continue into a third hour.

318.07 Small and Medium Grant Processes

RESOLVED that this be referred back to the committee and be addressed as part of discussions on the committee structure.

Items from the Joint Enabling Committee

319.07 Proposal to monitor the implementation of the ground rules

RESOLVED to accept quote from Alain Thomas Consultancy at £250 per month

320.07 Staff Training

RESOLVED that the quote from Alain Thomas to deliver two 2.5-hour training sessions on a Theory of Change approach to evaluation at a total cost of £400. Budget: JE9 - Training Courses and Associated Costs

321.07 Banner Stand

RESOLVED that planning permission be applied for at a site nearer to the petrol station subject to consultation with neighbours.

Meeting ended at 8.42