

Minutes of the Council Meeting

13 March 2018

MINUTES of the MONTHLY MEETING of MUMBLES COMMUNITY COUNCIL held in the Council Office, Walters Crescent, Mumbles on Tuesday 13 March 2018

Present:

087.03 Councillors(s)
.18

Pam Erasmus
Adam Gilbert
Mike Griffiths
Sara Keeton
Rob Marshall

Councillors(s)

Philip Reason
Ian Scott
Carwyn Thomas
William Thomas
Carrie Townsend Jones

088.03 In attendance:

Steve Heydon (Clerk)

089.03 Apologies for Absence

Cllrs: Tim Bull, Gareth Ford, Matthew Gilbert, Myles Langstone, Helen Mitchell, Kate Smith, Matthew Smith & Linda Tyler-Lloyd

090.03 Declarations of Interest

None.

091.03 Minutes of the Monthly Meeting held on 13 February 2018

RESOLVED to confirm as a correct record the minutes of the Monthly Meeting held on 13 February 2018.

092.03 Minutes of the Special Meeting held on 27 February 2018

RESOLVED to confirm as a correct record the minutes of the Special Meeting held on 27 February 2018 save for the addition of S.020 - Summerland Lane Housing Development - As the Barrister who was going to outline our options was unable to attend at the last minute due to illness, this matter was not discussed; and subsequent re-numbering.

Clerk's Report

093.03 The Clerk answered questions on the letter's listing

094.03 The meeting was adjourned to allow Mr Matthew Paul, Barrister, to outline his recommendations to Council regarding Summerland Lane

Planning Applications

095.03 The planning committee meeting held the previous evening had been inquorate and had therefore no recommendations to Council.

RESOLVED that powers been given to the Planning Committee to meet and respond on behalf of the council.

096.03 Representative on Larger Councils Committee

Next meeting is in Llandrindod Wells on Wednesday, 18 April 2018.

RESOLVED to send Carrie Townsend Jones as MCC representative.

097.03 Dog Bin – Langland Golf Course

RESOLVED to purchase a dog bin at a cost of £920.

098.03 Report on the Audit for the 2016/17 Financial Year

RESOLVED to:

- i. Accept the Report
- ii. Re-appoint Mr Lyn Llewellyn to undertake our internal audit for the financial year 2017/18.

099.03 It's a Knockout

RESOLVED to book this event for Saturday 2 June 2018 from 1pm until 4.30pm approximately at a cost of £6,284.

100.03 LDP, Summerland Lane & Higher Lane

AGREED to hold a Special Meeting on these matters.

101.03 Langland Bay Tennis Courts

RESOLVED to refer this back to the sub-committee.

Recommendations by the MME Committee

102.03 Social Media

RESOLVED that councillors respect posts from all other councillors. In the event of a concern regarding the appropriateness of any post, that post is referred to the author who will remove it temporarily while an agreement is mediated between the author and the complainant. If an agreement cannot be reached it will be referred to full council for a decision.

103.03 Santander Graduate Placement Scheme

RESOLVED that an application is made to the Swansea University Santander Graduate Placement Scheme to recruit a graduate to assist with the planning, organising and bookings for MCC events. If time is available to also assist the Clerk as required. The 10-week placement costs £3000 of which £1500 will be paid by Santander. The placement to start as soon as possible in April.

104.03 Banner Stand

Please see design in Dropbox.

RESOLVED that this matter be referred back to the committee.

105.03 MCC Led Day during Hennebont Visit

Suggested Programme: 10.30 – 11.30 performance by children from Llwynderw and St David's schools as they are twinned with schools in Hennebont, 12.00 guided walk round Clyne Gardens 1.00 picnic lunch in the marquee in Clyne Gardens (if available), 2.30 Pétanque competition between Hennebont visitors and teams from MCC and TAM, 7.30 Dinner at Copperfish. Hennebont Guests, Chairs of TAM and MCC and Honorary President of TAM be paid for by MCC. All other guests to pay themselves.

RESOLVED that MCC approve the programme and costs to a maximum of £500 for an MCC led day on 20 June 2018 part of the visit by our Twinning Partners from Hennebont.

106.03 Carwyn Thomas left the meeting.

107.03 White Lady Festival

The White Lady Festival is scheduled to take place on Friday June 1st to Sunday June 3rd. It will start on Friday evening with music provided by local popular bands. Saturday Afternoon will be It's a Knockout followed by a headline band in the evening. On Sunday afternoon there will be performances by Fiddlesticks, Swansea Town Band and other small local musical performances. There will also be a literary event organised by Cover to Cover. The festival will close with an orchestral performance on Sunday evening. Each evening event will be ticket only. Time is very tight and if the festival is to go ahead all major bookings – marquees, staging, bands, security, ticket printing, publicity, food and drinks licences, it's a Knockout etc. need to be arranged by the end of March.

RESOLVED that MCC Gives devolved powers to the MME Committee to approve expenditure up to £27083, as per the approved budget for the White Lady Festival in order for bookings to be made and publicity – leaflets, posters, banners etc. to be designed and printed.

Recommendations by the F&GP Committee

108.03 Grant Request from Sculpture by the Sea

Grant request for contribution towards Sculpture by the Sea festival. Please see their application in Correspondence.

RESOLVED that a grant of £1,000 be made.

109.03 Grant Request from Mumbles Rugby Club

Grant Request towards costs of Cracker 7s. Please see their application in 'Correspondence'.

RESOLVED that a grant of £800 be made.

110.03 Grant Request from Mumbles Community Association

Grant Request for Underhill Park. Please see their application in 'Correspondence'.

RESOLVED that up to 50% of cost, up to a maximum of £150.000 in 2018/19 financial year. Subject to:

- i. Lease being approved and signed by MCA and C&CS.
- ii. Obtaining a minimum of 3 estimates.
- iii. Two MCC councillors will sit on the board of trustees
- iv. Payment is contingent on Planning Approval / Consent.
- v. Payments will be made at staged periods during construction. All works need to be certified by a competent person – a quantity surveyor or similar

Financial Report

RESOLVED to approve the following invoices:

	Chq No	Payee	Net	VAT	Gross
111.03	3714	Manoeuvre Media	£230.00	£0.00	£230.00
112.03	3715	All Saints Church	£3,044.40	£0.00	£3,044.40
113.03	3717	Mumbles Development Trust	£1,000.00	£0.00	£1,000.00
114.03	3718	Came & Co	£1,422.29	£0.00	£1,422.29
115.03	3719	Society of Local Council Clerks	£147.00	£0.00	£147.00
116.03	3720	Dor2Dor	£648.27	£129.65	£777.92
117.03	3721	Gable Events	£750.00	£150.00	£900.00
118.03	3722	Manoeuvre Media	£720.00	£0.00	£720.00
119.03	3723	Phillips Services (Wales) Ltd	£162.50	£32.50	£195.00
120.03	3724	City & County of Swansea	£3,721.58	£0.00	£3,721.58
121.03	3725	City & County of Swansea	£1,400.00	£0.00	£1,400.00
122.03	3726	City & County of Swansea	£500.00	£100.00	£600.00
123.03	3727	City & County of Swansea	£6,000.00	£1,200.00	£7,200.00
124.03	3728	First West of England Ltd	£428.00	£0.00	£428.00
125.03	3729	First West of England Ltd	£428.00	£0.00	£428.00
126.03	3730	CDN Planning (Wales) Ltd	£2,419.60	£483.92	£2,903.52
127.03	3731	Ostreme Community Asso	£36.00	£0.00	£36.00
128.03	3732	HMRC	£134.78	£0.00	£134.78
129.03	3733	E-on	£3.76	£0.00	£3.76
130.03	3734	Barclaycard	£1,654.28	£0.00	£1,654.28
131.03	3735	Sara Keeton	£81.59	£0.00	£81.59

RESOLVED to note the following bank balances

132.03	£26,233.72
133.03	£60,274.51

134.03 Apogee – DD Request

Apogee – our photocopying supplier – have written asking us to complete a DD or have a 6.5% raise in costs.

RESOLVED to set up Direct Debit.

135.03 Invoices Received before Financial Year End

RESOLVED to devolve power to Clerk to pay these.

Recommendations made by the Highways Committee

136.03 Jubilee Garden

RESOLVED that MCC arrange to visit new owners of adjoining premises to establish the boundary between the property and garden.

Recommendations made by the Development Committee

137.03 Skateboard Park

RESOLVED that this is put out to tender.

138.03 Mumbles Hill

RESOLVED that retrospective approval is given for the funds approved to be spent on the Hill on benches & tables be used for the repair of paths on the hill.

139.03 Electronic Information Boards

Mumbles Development Trust are working on a project to site two electronic information boards at prominent locations on the Mumbles front. They are confident that these will provide much needed tourist information to support local businesses

RECOMMEND that MCC support the project in principle.

140.03 The meeting was adjourned to allow questions to West Cross City Councillor Mark Child.

Meeting Closed

Recommendations made by the MME Committee

079.02 (After) Christmas Party at West Cross Community Centre

RESOLVED that this planned event go ahead at a cost of no more than £500.

080.02 Newsletter

Because the final draft was not available:

RESOLVED that the final draft be circulated, and the Clerk notify our contractor once it is approved for printing & delivery.

081.02 Website

Details of how to view the unpublished site have been circulated.

RESOLVED that the Website be approved for publication.

082.02 Paraclete Chapel, Newton

Plans for 'drop kerb' on Dropbox.

RESOLVED that MCC pay £800.00 to enable this work to proceed.

083.02 Dangerous Parking, Brynfield Road, Newton

Meeting held between MCC & C&CS on 8 November 2017. Work needed to be done, agreed. Plans available on Dropbox.

RECOMMEND that MCC pay £1,681.25 to enable this work to proceed.

084.02 Alma Road

Plans are on Dropbox.

RESOLVED that MCC pay £2,190.29 to enable this work to proceed.

Meeting Closed at 9.06pm.

Financial Report

RESOLVED to approve the following invoices:

	Chq No	Payee	Net	VAT	Gross
061.02	3702	Clive Atkins & Co Ltd	£30.00	£6.00	£36.00
062.02	3703	Phillips Services (Wales) Ltd	£14,810.00	£2,962.00	£17,772.00
063.02	3704	First West of England Ltd	£428.00	£0.00	£428.00
064.02	3705	SD Purton	£60.00	£0.00	£60.00
065.02	3706	City & County of Swansea	£6,158.25	£0.00	£6,158.25
066.02	3707	Camedee Properties Ltd	£221.04	£0.00	£221.04
067.02	3708	Npower	£50.63	£2.53	£53.16
068.02	3709	Caswell Catering	£500.00	£0.00	£500.00
069.02	3710	Newton Village Hall	£50.00	£0.00	£50.00
070.02	3711	HMRC	£134.98	£0.00	£134.98
071.02	S.O.	Steve Heydon	£1,031.28	£0.00	£1,031.28
072.02	S.O.	Portacover Machine	£108.33	£21.67	£130.00
073.02	S.O.	Nest Pension	£12.28	£0.00	£12.28
074.02	3712	Manoeuvre Media	£560.00	£0.00	£560.00
075.02	3713	CDN Planning	375.15	75.03	450.18

RESOLVED to note the following bank balances

076.02	£26,885.66
077.02	£115,274.51

078.02 Virement

RESOLVED that the following virement be approved to enable Development Committee to proceed with certain projects this financial year:

To DV1 (Civic Amenities) - £2,941 from unspent monies in 2016/17, £2,800 remaining in the funds earmarked for the Bowls Club, £1,500 unspent from DV5 (Notice Boards) and £1,246 from DV7 (Signposting Outdoor Gym)

To DV2 (Lamp Standard Painting) £1,158 from DV1 (Civic Amenities).

To DV6 (Outdoor Gym) £2,804 from DV1 (Civic Amenities).

Recommendations made by the MME Committee

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084.02 Alma Road

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RESOLVED that MCC pay £2,190.29 to enable this work to proceed.

085.02 Purchase of Survey Monkey

RESOLVED that that MCC take out an annual contract with Survey Monkey at a cost of £372 a year. This will enable us to carry out an unlimited number of surveys of any number of questions and to see all the results as they come in.

086.02 Summerland Lane

RESOLVED that we ask CDN if there is anything further that MCC could or should do to object to the planning approval at the Summerland Lane site. Work to cost no more than £1,000.

Meeting Closed at 9.06pm.