

Minutes of Council Meeting

12 February 2021

MINUTES of the MONTHLY MEETING of MUMBLES COMMUNITY COUNCIL held via Zoom on Tuesday 9 February 2021

Present:

**043.02 Councillors(s)
.2021**

Tim Bull
Pam Erasmus
Rebecca Fogarty
Gareth Ford,
Adam Gilbert
Richard Jarvis
Sara Keeton
Myles Langstone

Councillors(s)

Rob Marshall
Martin O'Neill
Pip Reason
Ian Scott
Rebecca Singh
William Thomas
Linda Tyler-Lloyd
Caroline Townsend Jones

044.02 Officer in attendance:

Steve Heydon (Clerk), Paul Beynon (RFO) & Claire Anderson (MEEP)

045.02 Apologies for Absence

Councillors: None

046.02 Declarations of Interest

None

047.02 Minutes of the Monthly Meeting held on 12 January 2021

RESOLVED to confirm as a correct record the minutes of the Monthly Meeting held on 12 January 2021.

048.02 The meeting was adjourned to allow public comments.

049.02 Langland Bay Tennis Courts Development Site, Alma Road, Langland Bay, Swansea, SA3 4SQ

A proposal to submit an expression of interest in the above site was put by Cllr Will Thomas. His paper is in additional documents folder.

RESOLVED that Mumbles Community Council submit an expression of an interest in taking over the above site.

050.02 Clerk's Report

Clerk reported the good news that the Heads of Terms of the Skate Park Lease had just been sent to us for approval.

051.02 Chair's Report

Please see report in 'Additional Documents' folder. The Chair read his report to Council.

RESOLVED that the report be noted.

Finance Report

Electronic Payments for Retrospective Approval

			£	£	£
052.02	13/01/21	Complete Self Storage – December 2020	116.67	23.33	140.00
053.02	13/01/21	HMRC – Payroll Deductions Mth 9	666.92	0.00	666.92
054.02	13/01/21	CCS – Pension Contributions December 2020	1,677.79	0.00	1,677.79
055.02	13/01/21	Clive Atkins – Pension Regulator Re-declaration of Compliance	50.00	10.00	60.00
056.02	13/01/21	Urban Foundry – West Cross Top Shops Inst 2	2,100.00	420.00	2,520.00
057.02	13/01/21	Urban Foundry – Ostreme Consultation Inst 2	2,135.00	427.00	2,562.00
058.02	13/01/21	Picseli – Multimedia Consultant December 2020	416.67	83.33	500.00
059.02	13/01/21	Picseli – Multimedia Consultant January 2021	416.67	83.33	500.00
060.02	13/01/21	Virgin Media – Broadband and Phone December 2020	73.50	14.70	88.20
061.02	13/01/21	Claire Anderson – Christmas Items for Resident	7.50	0.00	7.50

062.02	13/01/21	Phillips Services – Festoon Lighting	26,878.98	5,375.80	32,254.78
063.02	13/01/21	Phillips Services – Xmas Lights	14,463.50	2,892.70	17,356.20
064.02	13/01/21	Phillips Services – Nadolig Llawen Sign	750.00	150.00	900.00
065.02	13/01/21	Phillips Services – Ostreme Tree and Lights	1,249.51	249.90	1,499.41
066.02	13/01/21	Phillips Services – Xmas Lights Emergency Call Outs	250.00	50.00	300.00
067.02	14/01/21	Mumbles Community Association – Legal Fees	3,900.00	0.00	3,900.00
068.02	21/01/21	Barclaycard January 2021 – see below	524.16	0.00	524.16
069.02	25/01/21	Staff Salaries – January 2021	4,083.76	0.00	4,083.76
070.02	26/01/21	Clive Atkins – Payroll Q3 2020/21	50.00	10.00	60.00
071.02	26/01/21	Forest – Festoon Lighting Traffic Management	1,950.00	390.00	2,340.00
072.02	26/01/21	HMRC – Payroll Deductions Mth 10	657.61	0.00	657.61
073.02	26/01/21	Cllr W Thomas – Remuneration 20/21	520.00	0.00	520.00
074.02	26/01/21	Cllr I Scott – Remuneration 20/21	650.00	0.00	650.00
075.02	26/01/21	One Voice Wales - Underhill Consultant	2,700.00	0.00	2,700.00
076.02	26/01/21	Steve Heydon – Telephone Re-imburement	92.91	0.00	92.91
077.02	29/01/21	Claire Anderson – Mileage and Telephone Re-imburement	264.13	0.00	264.13
078.02	29/01/21	Robert Morgan & Son – Newton Road Xmas Trees	907.20	0.00	907.20
079.02	01/02/21	OCA – Ostreme Rent Feb 2021	800.00	0.00	800.00
		Total	68,352.48	10,180.09	78,532.57
080.02		Barclaycard Purchases – January 2021 Statement			
		Apple – iPad Additional Storage			0.79

Amazon Prime Refund	28.99
CCS – Xmas Tree Leases	7.99
Creative Cloud – Adobe for EEO	49.94
Catalyst2 Services – Website Hosting	15.59
Giff Gaff – RFO Mobile Phone	25.00
Microsoft – Online Services	6.00
Microsoft – Online Services	70.00
Zoom – Monthly Fee	905.27

Total **524.16**

081.02 Income **£**

Mumbles Coffee – Plastic Free Mumbles Donation	40.00
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Total **40.00**

082.02 Bank Balances at 04/01/2021

	£
Current Account	11,829.26
Savings Account	725,694.78

Total **737,524.04**

083.02 Budget Virement 2020/21

The following budget virement needs to be authorised by Council for the 2020/21 budget.

1. To establish a COVID-19 budget of £20,300

Vire £14,700 from Cultural and Tourism

Mumbles Fest £12,600
 Food Festival £7,500
 Event Income -£7,500
 Twinning £1,500
 Schools Competition £600

Vire £5,600 from Environmental

Flora in Schools £3,500
Mumbles in Bloom – Competition £2,000
Mumbles in Bloom – Contestant £100

2. To meet cost of West Cross Top Shops Placemaking Consultant approved by Council 11/08/2020 Min 275.08.

Vire £6,000 from Contingency

3. To meet cost of Festoon Lighting approved by Council 08/09/2020 Min 328.09.

Vire £28,850 from Contingency

4. To provide a budget of £26,000 for the Cliff Lighting Scheme (subject to permissions and approvals) approved by Council 10/11/2020 Min 436.11.

Vire £21,000 from Contingency

Vire £5,000 from Cultural and Tourism

Cultural Contingency Fund £3,000
Community Parties £1,500
Fashion Shows £500

5. To cover overspend in Cultural and Tourism on Dragon Parade on 01/03/2020 for invoices paid on 2020/21

Vire £500 from Fashion Shows to Dragon Parade

After the transfers from Contingency identified above the remaining balance on the contingency is £23,875.

RESOLVED that the budget virement detailed above is approved.

Recommendations by the Economic Well-being Committee

084.02 Picket Mead Footpath - Lighting

The lack of public lighting along the Picket Mead footpath has been raised by a number of residents and some initial enquiries have been made with Swansea Council, as the path is on common land, regarding the installation of suitable lighting along the path.

RESOLVED that a scheme is developed for the installation of lighting on the Picket Mead footpath and a further report is made detailing the scheme and identifying an appropriate budget.

Recommendations by the Community & Social Well-being Committee

085.02 Mumbles Community Association Request for Payment of Additional Surveyor Fees

Correspondence in 'Additional Documents' folder.

RESOLVED that MCC do not cover these expenses.

Recommendations by the Joint Enabling Committee

086.02 Social Media Policy

Report in additional documents folder.

Report was tabled for consideration at the next meeting of Council.

Recommendations by the Environmental Well-being Committee

087.02 Underhill – Environmental Impact

RESOLVED that we ask our Monitoring Surveyor to undertake a green audit as part of his evaluation of the scheme at a cost of £625.

RESOLVED on EEO be incorporated into the communication of the Underhill Joint working Group and that she is able to attend meetings of the group whenever there are relevant issues are being discussed.

088.02 Cllr Myles Langstone left the meeting.

089.02 Mumbles Hill scrub clearance. Request for support from Sean Hathaway

RESOLVED that MCC pay for equipment at a cost of £1,500.

090.02 Standing Orders were suspended to allow the meeting to continue over two hours.

091.02 Chatty Benches

PROPOSE that two of the MCC benches along the prom be replaced with chatty benches as soon as is possible and the replace benches

PROPOSED by Rob Marshall
SECONDED by Adam Gilbert

Cllrs Pam Erasmus, Rebecca Fogarty @

092.02 Exclusion of Press & Public

PROPOSE that the press and public are excluded from the meeting due to the commercially confidential nature of the matter to be discussed.

093.02 SA1 Report

Confidential Report in councillor's additional documents folder only.

RESOLVED that:

- i. We give SA1 solutions a further six months to prove they are suitable partners
- ii. The Brand Guidelines are formally approved and adopted
- iii. As agreed with SA1 that councillors/officers raise any technical queries they have directly with SA1 by sending an email to: newticket@sa1solutions.com
- iv. We ask each councillor to choose an iPad, a Surface, or a laptop from the options outlined in the quote from SA1 and that a further two quotations are sought on the same specification.

Meeting closed at 8.32