

Minutes of Meeting of the Culture, Tourism & Communications Committee held on 29 September 2021 at 6.30 pm by videoconference (Zoom)

Councillors Present: Rob Marshall (Joint Chair), Adam Gilbert, Richard Jarvis, Martin O'Neill & Carrie Townsend Jones

Officer Present: Steve Heydon & Claire Anderson

CT2109-01 Apologies for Absence

Apologies for absence were received from Philip Reason (Joint Chair)

CT2109-02 Declarations of Interest

None.

CT2109-03 Terms of Reference

ACTION - Co Chairs to draft and circulate before the next meeting.

CT2109-04 Appointment of Sub Committees

- Digital Archive - As before. **ACTION** to invite all members of councillors.
- Mumbles in Bloom - **ACTION** to invite all members of councillors.

CT2109-05 Co-option of Members

There were no co-options made.

CT2109-06 Budget Timetable & Proposal

RESOLVED to note timetable and proposal.

CT2109-07 Mumbles Fest 2021

A very special day with a huge crowd. Held debrief last week and passed on observations to Claire who is writing a report.

The Chair, Cllr Rob Marshall asked that the follow note of thanks be recorded in the minutes:

I would like to thank everyone who helped make Mumblesfest the great success it was. In particular I would like to thank our fantastic staff Claire Anderson and Paul Beynon for all the hard work they put in not just on the day but in the weeks leading up. They really go above and beyond their job descriptions. Also, a big thank to Pip Reason, Adam Gilbert, Richard Jarvis and Martin O'Neill for all their help too and finally to Carrie and David Townsend Jones and the rest of the green team for the fantastic job they did if clearing the Castle Field on the Sunday morning - not an easy task!

CT2109-08 Mumbles Fest 2022

Licence in hands of solicitor.

ACTION – Clerk to chase solicitor.

AGREED to set the date before Christmas.

CT2109-09 Mumbles in Bloom

Await the setting-up of the sub-committee.

CT2109-10 Monthly Coffee Afternoons

RECOMMEND that a trial coffee afternoon is held in association with Neighbourhood Friends at the Ostreme a cost of no more than £150.

CT2109-11 Christmas Lights

RECOMMEND that,

- (i) Phillips be asked to order shorter trees (20M)
- (ii) On the advice from the RFO, the quote from Phillips to arrange the Christmas Lighting be accepted.

CT2109-12 Queen's 70th Jubilee

ACTION – Clerk to investigate whether there is any funding available to put on Jubilee events.

CT2109-13 Appointment of possible Office/Event Assistant

ACTION – Claire to draw up a job description.

CT2109-14 Finance Report

First report will be available at the October meeting of the committee.

Meeting closed at 7.48 pm