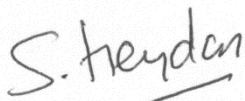


Summons to the Monthly Meeting of the Culture, Tourism & Communications Committee

Councillors:

Rob Marshall (Co-Chair)
Philip Reason (Co-Chair)
Gareth Ford
Adam Gilbert
Richard Jarvis
Martin O'Neill
Carrie Townsend Jones

You are **SUMMONED** to the **MONTHLY MEETING** of the **COMMUNITY & SOCIAL DEVELOPMENT COMMITTEE** to be held on Wednesday, 26 January 2022 at 6.30 pm, via Zoom



Steve Heydon
Clerk to the Council
Dated 22 January 2022

Culture, Tourism & Communications Committee Meeting Agenda 26 January 2022 at 6.30 pm Virtual Meeting (Zoom)

01 Apologies for Absence

02 Declarations of Interest

03 Minutes of the Meeting held on 24 November 2021

To approve the minutes of the meeting held on 24 November 2021 as a true record.

04 Actions Arising from the Previous Meetings

05 Terms of Reference

06 Taking Photos of Children at Event

PROPOSE that legal advice is sought to produce contract for photographer.

07 Distribution on Newsletter

PROPOSE that legal advice is sought to produce contract for parents to sign.

08 Cliff Lighting

09 Marketing Planner

10 Forthcoming Events

11 Finance Report

12 Budget 2022/23

**Minutes of Meeting of the
Culture, Tourism & Communications Committee
held on 24 November 2021 at 7 pm
by videoconference (Zoom)**

Councillors Present: Rob Marshall (Joint Chair), Pip Reason (Joint Chair) Richard Jarvis, Martin O'Neill & Carrie Townsend Jones

Officer Present: Steve Heydon, Paul Beynon & Claire Anderson

CT2111-01 Apologies for Absence

None

CT2111-02 Declarations of Interest

None.

CT2111-03 Minutes of the Meeting held on 29 September 2021

RESOLVED to approve the minutes of the meeting held on 29 September 2021 as a true record.

CT2111-04 Actions Arising from the Previous Meetings

CT2109-08 Mumbles Festival Licence - Pip, Claire and Rob to meet in the office at 11.30 am.

CT2111-05 Terms of Reference

All committee chairs to meet with Clerk and RFO to ensure consistency.

CT2111-06 Monthly Coffee Afternoons

RESOLVED that if needed any extra cost incurred from the December coffee morning comes out of the £450 budget for each ward.

CT2111-07 Mumbles in Bloom

Reported that as entries were so low an awards evening would not be tenable.

CT2111-08 Queen's 70th Jubilee

AGREED that MCC beacon be lit by our usual and potentially put the piper. Potential joint working with Mumbles Traders. Joint Chairs to explore what grants are available.

CT2111-09 Appointment of possible Office/Event Assistant

Claire outlined the position, and a lively discussion was held.

AGREED to wait until Paul Egan reports back to Council.

CT2111-10 SA1 Update

Claire reported back on a busy month with (i) our updated website is now live – a soft launch – and feedback is required. Newsletter has gone to print and will be delivered this week. Lots of social media promoting coffee morning, community fridge, remembrance services. Skate Park post reached 38K people. We are growing our reach on social media last period had 40,000 hits. Claire will circulate the report to all councillors.

CT2111-11 Finance Report

RESOLVED to accept virements and carrying forward as earmarked reserves recommend by RFO.

CT2111-12 Budget 2022/23

Pip thanked RFO for his work on his budget.

AGREED to put out a tender to undertake Welsh Language translation.

AGREED to include Carrie's proposal on twinning.

Meeting closed at 8.50 pm

Actions arising from previous meetings report

Meeting paper for Culture, Tourism & Communications Committee – 26 January 2022

Agenda Item: 4

Item	Actions	Update
CM2109-03	<p>Terms of Reference</p> <p>ACTION - Chair & Vice Chair to draft and circulate before the next meeting.</p>	<i>Draft Completed</i>
CT2109-08	<p>Mumbles Fest 2022</p> <p>Licence in hands of solicitor.</p> <p>ACTION – Clerk to chase solicitor.</p>	<i>In progress – Solicitor’s questions have been answered.</i>
CT2111-12	<p>Budget 2022/23</p> <p>AGREED to put out a tender to undertake Welsh Language translation.</p>	<i>Outstanding</i>

Culture, Tourism & Communications: Terms of Reference

Mission

The Cultural, Tourism and Communications Committee mission is to develop links within the community by informing the public of the aims and aspirations of the Council via social media, website and newsletter, to raise the profile of the area and promote tourism and culture by organising community events, festivals and educational tours, walks and film.

- Overseeing all printed and electronic publications ensuring all information is relevant and up to date,
- Organising and supporting community events such as Mumbles Fest.

Terms of Reference:

Authority:

The Cultural, Tourism and Communications Committee is appointed by, and solely responsible to the Community Council.

The Committee's duties are defined and agreed by the Community Council, which may vote, at any time, to modify the Committee's powers. A minimum of 10 meetings per year are to be held with additional meetings as required

Membership:

The Committee will consist of no fewer than 4 Councillors. The election of a Chair or Co-Chairs will be the first business transacted to preside over future meetings – to be re-elected each year following the Annual Community Council meeting.

Quorum will be no fewer than 3 members. An additional 3 persons, who are not members of the Council, may be co-opted to the committee to provide expertise and guidance on specific issue for a limited time.

Co-opted members will not have voting rights.

Records of Proceedings:

The Committee will meet as detailed above. Written minutes will be taken to record the Committee's decisions and will be circulated to all Councillors for information and adoption at the next full Council meeting. The Clerk will be responsible for arranging the distribution of the Agenda & Minutes. Minutes will be recorded by the Clerk or servicing officer. The minutes will be published on the Community Council website.

Responsibilities:

The committee is responsible for an overview of all aspects of Communications with residents, the organisation and delivery of community events and the promotion of the historical, cultural and tourism in the Mumbles area. Specifically, these duties will include:

To ensure effective communication with local residents to promote community cohesion

Producing high quality newsletters and other publicity material.

Creating and updating a consistent corporate identity to be used on all Council publications etc.

The provision and updating of notice boards at specific locations to promote Council events and initiatives.

Making arrangements for the provision and overseeing the maintenance of the Council's website and other online communication.

Liaising with other groups as appropriate with regard to communications and promotion of Mumbles

Overseeing the Council's public relations.

Overseeing for full Council all Council run events and ensure that they operate within budget and to plan.

To arrange the supervision and monitoring of existing displays and exhibitions and ensure they operate within budget and to plan.

Promote the locale, facilities and businesses of Mumbles as a tourist destination.

Promote the history and heritage of Mumbles

Any other communication, events, cultural and tourism issues as requested by the CT&C committee currently serving upon the council.

Mumbles Community Council

Culture, Tourism and Communications Committee - Expenditure Transactions to 31/12/2021 (Between 01-04-2021 and 31-12-2021)

Code 5 CTC17 - Marketing/Publicity, Leaflets and Posters

Code Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
	14	23/04/2021	1Lloyds Current Account		MCC A5 Signs	DWJ Group	S	75.00	15.00	90.00
	130	16/07/2021	1Lloyds Current Account		Marketing	All About the Image	X	130.00		130.00
Subtotal for Code: CTC17 - Marketing/Publicity, Leaflets and Posters								£205.00	£15.00	£220.00

Code 8 CTC19 - Newsletter Distribution

Code Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
	394	09/12/2021	1Lloyds Current Account		Newsletter Distribution	Ollie Heinrich	X	45.00		45.00
	395	10/12/2021	1Lloyds Current Account		Newsletter Distribution	Livvy Stewart	X	85.00		85.00
	396	09/12/2021	1Lloyds Current Account		Newsletter Distribution	Claire Anderson	X	165.00		165.00
	397	09/12/2021	1Lloyds Current Account		Newsletter Distribution	Luis Hancock	X	55.00		55.00
	398	09/12/2021	1Lloyds Current Account		Newsletter Distribution	Theo Hancock	X	55.00		55.00
	399	09/12/2021	1Lloyds Current Account		Newsletter Distribution	Sasha Turner	X	25.00		25.00
	400	09/12/2021	1Lloyds Current Account		Newsletter Distribution	Rhodri Harris	X	50.00		50.00
	401	09/12/2021	1Lloyds Current Account		Newsletter Distribution	Harvey Wood	X	35.00		35.00
	402	09/12/2021	1Lloyds Current Account		Newsletter Distribution	Joseph Board	X	75.00		75.00
	403	09/12/2021	1Lloyds Current Account		Newsletter Distribution	Michael Ruddy	X	40.00		40.00
	404	09/12/2021	1Lloyds Current Account		Newsletter Distribution	Gabe Davies	X	35.00		35.00
	405	09/12/2021	1Lloyds Current Account		Newsletter Distribution	Sam Price	X	35.00		35.00
	406	09/12/2021	1Lloyds Current Account		Newsletter Distribution	Ollie Price	X	35.00		35.00
	407	09/12/2021	1Lloyds Current Account		Newsletter Distribution	Nye Ridler	X	50.00		50.00
Subtotal for Code: CTC19 - Newsletter Distribution								£785.00		£785.00

Code 23 CTC14 - Floral Decorations

Code Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
	298	21/10/2021	1Lloyds Current Account		Floral Decorations	Swansea Council	S	9,338.33	1,867.67	11,206.00
Subtotal for Code: CTC14 - Floral Decorations								£9,338.33	£1,867.67	£11,206.00

Code 37 CTC4 - Christmas Trees

Code Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
	5	16/04/2021	1Lloyds Current Account		Electricity Supply	Npower	L	32.26	1.61	33.87
	58	14/05/2021	1Lloyds Current Account		Electricity Supply	Npower	L	31.14	1.56	32.70
	86	23/06/2021	1Lloyds Current Account		Election Charges	Npower	L	32.14	1.61	33.75
	330	05/11/2021	1Lloyds Current Account		Rent	Swansea Council	X	100.00		100.00
	336	12/11/2021	1Lloyds Current Account		Electricity Supply	Npower	L	32.29	1.61	33.90
	337	12/11/2021	1Lloyds Current Account		Electricity Supply	Npower	L	38.07	1.90	39.97
	338	12/11/2021	1Lloyds Current Account		Electricity Supply	Npower	L	32.12	1.61	33.73
	339	12/11/2021	1Lloyds Current Account		Electricity Supply	Npower	L	32.12	1.61	33.73
	340	12/11/2021	1Lloyds Current Account		Electricity Supply	Npower	L	31.12	1.56	32.68
	341	12/11/2021	1Lloyds Current Account		Electricity Supply	Npower	L	32.20	1.61	33.81
	385	02/12/2021	1Lloyds Current Account		Xmas Tree Lease - Oystermouth	Swansea Council	X	100.00		100.00
	386	02/12/2021	1Lloyds Current Account		Xmas Tree Lease - Blackpill	Swansea Council	X	100.00		100.00
	387	02/12/2021	1Lloyds Current Account		Rent Southend Gardens tree	Swansea Council	X	100.00		100.00
	434	17/12/2021	1Lloyds Current Account		Electricity Supply	Npower	L	31.36	1.57	32.93
Subtotal for Code: CTC4 - Christmas Trees								£724.82	£16.25	£741.07

Code Vchr.	Date	42 CTC1 - Mumbles Fest Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
209	03/09/2021	221.05	1Lloyds Current Account		Mumbles Fest Radio Promotion	Bauer Radio Ltd	S	750.00	150.00	900.00
210	03/09/2021	221.05	1Lloyds Current Account		Mumbles Fest Printing	DWJ Group	S	331.00	66.20	397.20
211	03/09/2021	221.05	1Lloyds Current Account		Mumbles Fest Printing	DWJ Group	S	54.00	10.80	64.80
212	03/09/2021	221.05	1Lloyds Current Account		Mumbles Fest Printing	DWJ Group	S	51.00	10.20	61.20
219	07/09/2021	221.05	1Lloyds Current Account		Mumbles Fest Gazebo	Claire Anderson	S	85.82	17.17	102.99
220	09/09/2021	221.05	1Lloyds Current Account		Mumbles Fest Cups	Cllr Rebacca Fogarty	S	37.90	7.58	45.48
224	09/09/2021	221.05	1Lloyds Current Account		Legal Fees	Peter Lynn and Partners	S	602.20	120.44	722.64
225	09/09/2021	221.05	1Lloyds Current Account		Legal Fees	Peter Lynn and Partners	S	281.40	56.28	337.68
227	12/09/2021	221.05	1Lloyds Current Account		Mumbles Fest Performer	Lorraine Crosby Productions Ltd	S	2,000.00	400.00	2,400.00
228	12/09/2021	221.05	1Lloyds Current Account		Mumbles Fest Performer	BS Davies	X	250.00		250.00
229	12/09/2021	221.05	1Lloyds Current Account		Mumbles Fest Performer	Mick Luck	X	100.00		100.00
230	12/09/2021	221.05	1Lloyds Current Account		Mumbles Fest Performer	RE Evans	X	100.00		100.00
231	12/09/2021	221.05	1Lloyds Current Account		Mumbles Fest Performer	Mumbles A Cappella Choir	X	100.00		100.00
232	12/09/2021	221.05	1Lloyds Current Account		Mumbles Fest Performer	Dan Stockton	X	100.00		100.00
233	12/09/2021	221.05	1Lloyds Current Account		Mumbles Fest Performer	Sian Martin	X	200.00		200.00
234	12/09/2021	221.05	1Lloyds Current Account		Mumbles Fest Performer	JH Purton	X	250.00		250.00
235	23/09/2021	221.05	1Lloyds Current Account		Mumbles Fest Re-imburement	Claire Anderson	X	39.32		39.32
236	23/09/2021	221.05	1Lloyds Current Account		Mumbles Fest Services	Stay Focused Photography	X	150.00		150.00
237	23/09/2021	221.05	1Lloyds Current Account		Mumbles Fest Services	Commercial Marquee Hire	S	1,851.95	370.39	2,222.34
238	23/09/2021	221.05	1Lloyds Current Account		Mumbles Fest Services	Gower Events and Equipment Hire	S	400.00	80.00	480.00
239	23/09/2021	221.05	1Lloyds Current Account		Mumbles Fest Services	Silurian Security Services Ltd	S	2,137.20	427.44	2,564.64
240	23/09/2021	221.05	1Lloyds Current Account		Mumbles Fest Services	Total Sound Solutions	S	3,527.90	705.58	4,233.48
241	23/09/2021	221.05	1Lloyds Current Account		Mumbles Fest Services	Total Sound Solutions	L	112.50	5.63	118.13
242	23/09/2021	221.05	1Lloyds Current Account		Mumbles Fest Performer	Benjamin Tiffin	X	100.00		100.00
243	23/09/2021	221.05	1Lloyds Current Account		Mumbles Fest Performer	G Morse	X	250.00		250.00
244	23/09/2021	221.05	1Lloyds Current Account		Mumbles Fest Services	JM Entertainment and Fun	S	150.00	30.00	180.00
247	23/09/2021	221.05	1Lloyds Current Account		Mumbles Fest Services	City Loo Hire	S	308.00	61.60	369.60
248	23/09/2021	221.05	1Lloyds Current Account		Mumbles Fest Services	Amberon Ltd	S	285.00	57.00	342.00
253	24/09/2021	042.01	1Lloyds Current Account		Mumbles Fest Salary	Claire Anderson	E	366.40		366.40
265	07/09/2021	221.05	Barclaycard		Mumbles Fest Services	Original Cottages	X	788.00		788.00
270	07/09/2021	221.05	Barclaycard		Mumbles Fest Services	Amazon	S	27.94	5.55	33.49
273	23/09/2021	221.05	1Lloyds Current Account		Legal Fees	Peter Lynn and Partners	S	281.40	56.28	337.68
275	06/10/2021		1Lloyds Current Account		Marquee Hire	South Wales Audio Ltd	X	81.00		81.00
276	06/10/2021	221.05	1Lloyds Current Account		Mumbles Fest Services	St Johns Ambulance	S	181.33	36.27	217.60
277	06/10/2021	221.05	1Lloyds Current Account		Food Vouchers	Gower Dough Co Ltd	X	40.00		40.00
282	07/10/2021	221.05	1Lloyds Current Account		Food Vouchers	Tuckers Butchers	X	60.00		60.00
283	07/10/2021	221.05	1Lloyds Current Account		Food Vouchers	Joe's Ice Cream	X	1.50		1.50
284	07/10/2021	221.05	1Lloyds Current Account		Food Vouchers	Village Creperie	X	20.70		20.70
295	21/10/2021	221.05	1Lloyds Current Account		Mumbles Fest Re-imburement	Claire Anderson	X	23.98		23.98
296	21/10/2021	221.05	1Lloyds Current Account		Mumbles Fest Re-imburement	Claire Anderson	X	20.00		20.00
299	21/10/2021	221.05	1Lloyds Current Account		Food Vouchers	Goggi Authentic Pakistani Cuisine	X	62.20		62.20
305	22/10/2021	221.05	1Lloyds Current Account		MEEP Re-imburement	Claire Anderson	X	90.00		90.00
308	25/10/2021	042.01	1Lloyds Current Account		RFO Salary	Paul Beynon	E	122.49		122.49
312	07/10/2021	042.01	Barclaycard		Mumbles Fest Services	Amazon	X	21.49		21.49
313	07/10/2021	221.05	Barclaycard		Mumbles Fest Services	Brandon Hire	S	340.00	68.00	408.00
350	26/11/2021	221.05	1Lloyds Current Account		Mumbles Fest Printing	DWJ Group	S	25.00	5.00	30.00
353	25/11/2021	221.05	1Lloyds Current Account		MEEP Salary	Claire Anderson	E	219.92		219.92
357	07/11/2021	221.05	Barclaycard		Mumbles Fest Services	PPL PRS Ltd	S	89.23	17.84	107.07
446	23/12/2021		1Lloyds Current Account		Legal Fees	Peter Lynn and Partners	S	703.50	140.70	844.20
Subtotal for Code: CTC1 - Mumbles Fest								£18,171.27	£2,905.95	£21,077.22

Code 78 CTC24 - Banner Stand

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
45	07/05/2021		1Lloyds Current Account		Banner Stand	Thomas Parry DDesign	S	95.00	19.00	114.00
Subtotal for Code: CTC24 - Banner Stand								£95.00	£19.00	£114.00
Code	94 CTC12 - Digital Archive									
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
170	06/08/2021	277.08	1Lloyds Current Account		Video	Lighthouse Theatre	S	500.00	100.00	600.00
226	09/09/2021	277.08	1Lloyds Current Account		Video	MW Productions	X	1,000.00		1,000.00
431	17/12/2021	343.08	1Lloyds Current Account		Heritage Coordinator	Gower Unearthed	X	2,000.00		2,000.00
Subtotal for Code: CTC12 - Digital Archive								£3,500.00	£100.00	£3,600.00
Code	118 CTC28 - Festoon Lighting - Mumbles Road									
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
180	20/08/2021		1Lloyds Current Account		Festoon Lighting	Phillips Services (Wales) Ltd	S	245.00	49.00	294.00
290	21/10/2021		1Lloyds Current Account		Festoon Lighting Repairs	Phillips Services (Wales) Ltd	S	89.50	17.90	107.40
Subtotal for Code: CTC28 - Festoon Lighting - Mumbles Road								£334.50	£66.90	£401.40
Code	119 CTC29 - Cliff Lighting									
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
223	09/09/2021	436.11	1Lloyds Current Account		Cliff Lighting	Robert Bowen Planning and Development Ltd	X	484.00		484.00
Subtotal for Code: CTC29 - Cliff Lighting								£484.00		£484.00
Code	136 CTC25 - NHS Day									
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
110	07/06/2021	222.05	Barclaycard		Flag	JW Plant	S	58.30	11.66	69.96
113	02/07/2021	222.05	1Lloyds Current Account		NHS Day	Andrew George	X	250.00		250.00
117	05/07/2021	222.05	1Lloyds Current Account		NHS Day	Claire Anderson	X	100.35		100.35
119	07/07/2021	222.05	1Lloyds Current Account		NHS Day	Caswell Catering	X	180.00		180.00
121	07/07/2021	222.05	1Lloyds Current Account		NHS Day	Lisa Davies Florist	X	180.00		180.00
122	07/07/2021	222.05	1Lloyds Current Account		NHS Day	Cllr Gareth Ford	S	27.67	5.53	33.20
177	20/08/2021	222.05	1Lloyds Current Account		NHS Day	Ostreme Community Association	X	60.00		60.00
278	06/10/2021	222.05	1Lloyds Current Account		NHS Day	Picseli Ltd	S	188.12	37.63	225.75
Subtotal for Code: CTC25 - NHS Day								£1,044.44	£54.82	£1,099.26
Code	137 CTC26 - Ostreme Busking									
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
120	07/07/2021	223.05	1Lloyds Current Account		Busking	Dan Stockton	X	50.00		50.00
Subtotal for Code: CTC26 - Ostreme Busking								£50.00		£50.00
Code	139 CTC27 - Intern									
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
176	09/08/2021	038.01	1Lloyds Current Account		Intern	Maria Chrysostomou	E	1,455.68		1,455.68
Subtotal for Code: CTC27 - Intern								£1,455.68		£1,455.68
Code	140 CTC30 - Coffee Mornings									
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
302	22/10/2021	CO2110.17	1Lloyds Current Account		Coffee Mornings	Claire Anderson	X	24.80		24.80
324	05/11/2021	CO2011-17	1Lloyds Current Account		Hall Hire	Ostreme Community Association	X	68.00		68.00
390	02/12/2021	CO2011-17	1Lloyds Current Account		Hall Hire	Ostreme Community Association	X	68.00		68.00
392	02/12/2021	CO2011-17	1Lloyds Current Account		Coffee Mornings	Claire Anderson	X	10.55		10.55
393	02/12/2021	CO2011-17	1Lloyds Current Account		Coffee Mornings	Claire Anderson	X	22.58		22.58
433	17/12/2021	CO2011-17	1Lloyds Current Account		Coffee Mornings	Claire Anderson	X	36.00		36.00
Subtotal for Code: CTC30 - Coffee Mornings								£229.93		£229.93
Subtotal for Cost Centre: Culture, Tourism and Communication Committee								36,417.97	5,045.59	41,463.56

TOTALS

£36,417.97

£5,045.59

£41,463.56

CULTURE, TOURISM AND COMMUNICATION COMMITTEE
BUDGET MONITORING REPORT TO 31/12/2021

Code and Title	Actual to 31/12/2021			Year End Adj £	Adjusted Net to 31/12 £	Budget 2021/21 £	Net Position +/- Under/Over £	Over/Underspend To be reviewed
	Expenditure £	Income £	Net £					
CTC1 - Mumbles Fest	18,171	281	17,890	0	17,890	21,850	3,960	
CTC2 - Food Festival	0	0	0	0	0	10,000	10,000	
CTC3 - Christmas Motifs	0	0	0	0	0	6,000	6,000	
CTC4 - Christmas Trees	725	0	725	32	693	7,600	6,907	
CTC5 - Inspection of Southend Tree	0	0	0	0	0	500	500	
CTC6- New Christmas Motifs (2)	0	0	0	0	0	1,200	1,200	
CTC7 - New Christmas Lights	0	0	0	0	0	1,000	1,000	
CTC8 - Community Parties	0	0	0	0	0	2,000	2,000	
CTC9 - Schools Competition	0	0	0	0	0	1,000	1,000	
CTC10 - Mumbles Guided Walks	0	0	0	0	0	1,500	1,500	
CTC11 - Fashion Show	0	0	0	0	0	1,500	1,500	
CTC12 - Digital Archive	3,500	0	3,500	0	3,500	8,000	4,500	
CTC13 - Tourism Plan - Improved Signage	0	0	0	0	0	2,000	2,000	
CTC14 - Floral Decorations	9,338	0	9,338	0	9,338	9,350	12	
CTC15 - Mumbles in Bloom - Contestant	0	0	0	0	0	100	100	
CTC16 - Mumbles in Bloom - Competition	0	0	0	0	0	100	100	
CTC17 - Marketing/Publicity - Leaflets and Posters	205	0	205	0	205	3,000	2,795	
CTC18 - Newsletter Printing	0	0	0	0	0	4,000	4,000	
CTC19 - Newsletter Distribution	785	0	785	0	785	1,200	415	
CTC20 - Newsletter Translation	0	0	0	0	0	2,000	2,000	
CTC21 - Twinning	0	0	0	0	0	1,500	1,500	
CTC22 - Festoon Lighting - Newton Road	0	0	0	0	0	16,100	16,100	
CTC23 - Event Income	0	3,965	-3,965	0	-3,965	-7,500	-3,535	
CTC24 - Banner Stand	95	0	95	0	95	0	-95	
CTC25 - NHS Day	1,044	0	1,044	0	1,044	0	-1,044	
CTC26 - Ostreme Busking	50	0	50	0	50	0	-50	
CTC27 - Intern	1,456	2,000	-544	0	-544	0	544	
CTC28 - Festoon Lighting - Mumbles Road	335	0	335	0	335	0	-335	
CTC29 - Cliff Lighting	484	0	484	0	484	0	-484	
CTC30 - Coffee Mornings	230	0	230	0	230	0	-230	
Total	36,418	6,246	30,172	32	30,140	94,000	63,860	

NOTES

1. Year End Adj are invoices paid in 2021/22 that have been charged back to the 2020/21 budget.

Mumbles Community Council

Culture, Tourism and Communications Committee - Income Transactions to 31/12/2021 (Between 01-04-2021 and 31-12-2021)

Code Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
42 CTC1 - Mumbles Fest											
32	27/10/2021	221.05	1Lloyds Current Account		Legal Fees	Peter Lynn and Partners	S	281.40	56.28	337.68	
								Subtotal for Code: CTC1 - Mumbles Fest	£281.40	£56.28	£337.68
95 CTC23 - Event Income											
13	26/08/2021	221.05	1Lloyds Current Account		Traders Fee	Joe's Ice Cream	X	75.00		75.00	
20	07/09/2021	221.05	1Lloyds Current Account		Traders Fee	Village Creperie	X	75.00		75.00	
21	21/09/2021	221.05	1Lloyds Current Account		Traders Fee	Burst	X	75.00		75.00	
22	21/09/2021	221.05	1Lloyds Current Account		Mumbles Fest Income	Gate Receipts	X	2,764.51		2,764.51	
23	09/09/2021	221.05	1Lloyds Current Account		Traders Fee	Gower Dough Co Ltd	X	75.00		75.00	
25	27/09/2021	221.05	1Lloyds Current Account		Traders Fee	Elwyn's	X	75.00		75.00	
26	30/09/2021	221.05	1Lloyds Current Account		Traders Fee	Tuckers Butchers	X	75.00		75.00	
28	07/10/2021	042.01	1Lloyds Current Account		Traders Fee	Mumbles Coffee	X	75.00		75.00	
29	07/10/2021	221.05	1Lloyds Current Account		Mumbles Fest Advert	Penguin Recruitment	X	100.00		100.00	
30	08/10/2021	221.05	1Lloyds Current Account		Traders Fee	Goggi Authentic Pakistani Cuisine	X	75.00		75.00	
35	09/11/2021	221.05	1Lloyds Current Account		Mumbles Fest Sponsorship	Dawsons	X	500.00		500.00	
								Subtotal for Code: CTC23 - Event Income	£3,964.51		£3,964.51
139 CTC27 - Intern											
17	09/08/2021		1Lloyds Current Account		Intern	Swansea University	X	2,000.00		2,000.00	
								Subtotal for Code: CTC27 - Intern	£2,000.00		£2,000.00
								Subtotal for Cost Centre: Culture, Tourism and Communication Committee	6,245.91	56.28	6,302.19
TOTALS								£6,245.91	£56.28	£6,302.19	

Culture, Tourism and Communications Committee
Revised Budget 2021/22 and Draft Budget 2022/23

Mumbles Community Council - Draft Budget 2022/23

Items	Actual 2020/21 £	Original Budget 2021/22 £	Revised Budget 2021/22 £	Draft Budget 2022/23 £	RFO Authorised	Notes
Culture, Tourism and Communications Committee						
Mumbles Fest	0	21,850	17,900	23,000	✓	
Food Festival	0	10,000	0	10,000		£10,000 C/F from 2021/22 as earmarked reserve
Christmas Motifs	5,800	6,000	6,100	6,500		
Christmas Trees (Inc. Picket Mead Living Trees)	8,840	7,600	9,600	10,000		
Inspection of Southend Tree	500	500	600	600		
New Christmas Motifs (2)	1,249	1,200	0	1,200		
New Lights - Oystermouth Christmas Tree	1,000	1,000	1,000	1,000		
Community Parties	0	2,000	2,500	2,000		
Schools Competition	0	1,000	0	1,000		£1,000 C/F from 2021/22 as earmarked reserve
Mumbles Guided Walks	1,500	1,500	0	1,500		£1,500 C/F from 2021/22 as earmarked reserve
Mumbles Fashion Shows	0	1,500	0	1,500		£1,500 C/F from 2021/22 as earmarked reserve
NHS Day	0	0	1,050	250		
Ostreme Busking	0	0	200	1,000		
Intern	0	0	0	0		
Coffee Mornings	0	0	500	1,000		
Digital Archive	1,587	8,000	8,000	10,000		
Tourism Plan - Improved Signage	0	2,000	2,000	2,500		£2,000 C/F from 2021/22 as earmarked reserve
Floral Decorations	9,154	9,350	9,350	9,500		
Mumbles in Bloom - Contestant	0	100	0	250		
Mumbles in Bloom - Competition	0	100	0	250		
Marketing/Publicity Leaflets and Posters	1,915	3,000	500	2,500		
Newsletter Printing	4,093	4,000	4,200	4,200		
Newsletter Distribution	1,184	1,200	800	1,200		
Newsletter Translation	0	2,000	0	2,000		£2,000 C/F from 2021/22 as earmarked reserve
Twinning	0	1,500	0	1,500		£1,500 C/F from 2021/22 as earmarked reserve
Event Planning and Organisation	340	0	0	0		
St David's Day Event and Dragon Parade	702	0	0	750		
Festoon Lighting - Newton Road	0	16,100	16,100	0		
Festoon Lighting - Mumbles Road	28,829	0	500	500		Annual maintenance
Cultural Contingency Fund	2,194	0	0	0		
Cliff Face Lighting	0	0	0	26,000		£26,000 C/F from 2021/22 as earmarked reserve
Multimedia Consultant	5,000	12,000	5,000	7,500	✓	From Finance and Compliance/50% increase requested
Queen's Jubilee Event and Beacon	0	0	0	2,000		
Event Income	0	-7,500	-8,700	-5,000		Potentially less income
Budget Total	73,887	106,000	77,200	126,200		
Less Earmarked Reserves						
Mumbles Fest	0	-6,700	0	-6,700		
Food Festival	0	0	0	-10,000		
Community Parties	0	0	-500	0		
Schools Competition	0	-400	0	-1,000		
Mumbles Guided Walks	0	0	0	-1,500		
Mumbles Fashion Shows	0	-1,500	0	-1,500		
Digital Archive	0	0	0	-2,000		
Tourism Plan - Improved Signage	0	0	0	-2,000		
Marketing/Publicity Leaflets and Posters	0	0	-500	-2,500		
Newsletter Translation	0	0	0	-2,000		
Twinning	0	0	0	-1,500		
Cliff Lighting	0	0	0	-26,000		
Earmarked Reserves Total	0	-8,600	-1,000	-56,700		
Culture, Tourism and Communications Committee - Total	73,887	97,400	76,200	69,500		