

Summons to the Monthly Meeting of the Culture and Tourism Committee

Councillors:

Phil Keeton (Chair)

Rob Marshall

Pam Erasmus

Rebecca Fogarty

Angela O'Connor

Michael Parkin

You are SUMMONED to the MONTHLY MEETING of the Culture and Tourism COMMITTEE to be held on 30, November 2022 at 6.30 pm, hybrid meeting, join remotely via Zoom or in-person at the Ostreme Centre



Sydney Lee
Democratic Services Officer
Dated 23 November 2022

Culture and Tourism Agenda 30, November at 6.30 pm Virtual Meeting (Zoom)

01 Apologies for Absence

02 Declarations of Interest

03 Minutes of the Previous Meetings of the Committee

To approve the minutes of the meeting held on 05 October 2022 as a true record.

To approve the minutes of the meeting held on 26 October 2022 as a true record.

04 Action Points Arising from Previous Minutes

05 Public Questions/ Representations to Committee

06 Warm Hubs Update

07 Finance Report

08 Budget Report

09 New Budget Proposals

Working with Third Party Providers and the Small Grants Scheme (Closed Discussion)

RECOMMENDATION Clerk/RFO/ Staff look for speculative quotes for Christmas Lighting Hire (2023) to accommodate/ inform budget setting.

10 Christmas Lights 2023

10 Budget 23/24

11 December Meeting Discussion

Date, Time, and Provisional Agenda

Minutes of Meeting of the Culture & Tourism Committee held on 26 October 2022 at 6.30 pm Virtual Meeting (Zoom)

Councillors Present: Rob Marshall (Vice-Chair), Rebecca Fogarty, Phil Keeton, Richard Jarvis, Pam Erasmus, Angela O'Connor & Michael Parkin

Officer Present: Steve Heydon

CT2210(2)-01 Apologies

None.

CT2210(2)-02 Declarations of Interest

None.

CT2210(2)-03 Minutes of the Previous Meetings of the Committee

RESOLVED to defer approval of the minutes until the next meeting of the committee.

CT2210(2)-04 Role of Chair of Committee

AGREED - that interested people that wish to be chair of this committee submit a written expression of interest to the clerk outlining any relevant experience, abilities and benefit they can bring to this role. Written submissions to reach the Clerk by Wednesday, 2 November 2022

RESOLVED that due to the confidential nature of the matter to be discussed the press and public be temporarily removed from the meeting.

CT2210(2)-05 Laser Show Event

The committee discussed arrangements for the event, which is being held on Thursday, 3 November 2022.

CT2210(2)-06 Bleak midwinter and warm hub events

Coffee with Friends at Ostreme is now being held weekly as are the events at West Cross Community Centre on Friday.

RECOMMEND we register with warmwelcome.uk and two banners are purchased using funds from our marketing budget.

CT2210(2)-07 Cliff Lighting Scheme

AGREED - that the joint project between MCC and Swansea Council to install cliff lighting on Mumbles headland be restarted

CT2210(2)-08 Meet your local council / councillor events

RESOLVED that this item is referred to the Community & Social Committee as it comes under their Terms of Reference.

CT2210(2)-09 Ward Christmas trees and lighting, Father Christmas parade with Mumbles Traders

Grant application received from Mumbles Traders for £3,300 for the switching on of the lights event.

RECOMMEND that a grant of £2,500 is made.

CT2210(2)-10 Christmas Ward Parties

RECOMMEND that powers are developed to the committee to spend £2,000 in the budget for these events.

CT2210(2)-11 Calendar of events from January 2023 including St David's Day Schools event, Half term Children's Events, Coronation Event and MumblesFest 2023

These events were discussed.

AGREED that Chair could contact Mumbles Development Trust to discuss the St David's Day event.

CT2210(2)-12 Budget 2023/24

Decisions on budget need to be made at next meeting of the committee. Committee members are asked to send their suggestions into the RFO and cc the Democratic Services Manager, the Clerk and the vice-chair of the committee.

Meeting closed at 7.58 pm



CT2210-MI

Minutes of Meeting of the Culture & Tourism Committee held on 5 October 2022 at 6.30 pm Virtual Meeting (Zoom)

Councillors Present: Clare-anna Mitchell (Chair), Rebecca Fogarty, Sara Keeton, Phil Keeton, Sophie Gardiner, Rob Marshall, Richard Jarvis, Pam Erasmus, Emma McNamara, Angela O'Connor & Michael Parkin

Officers Present: Steve Heydon & Sydney Lee

CT2210-01 Apologies:

None.

CT2210-02 Declarations of Interest

None.

CT2210-03 Minutes of the Previous Meetings of the Committee

RESOLVED to approve the minutes of the meeting held on 5 July 2022 as a true record.

CT2210-04 Action Points Arising from Previous Meetings

RESOLVED that the report be noted.

CT2210-05 Budget 2023/24

PROPOSED Adding Cliff Lighting event to the budget.

CT2210-06 MumblesFest Expenditure

AGREED that we should book bands earlier in the year.

ACTION - Set up working sub-committee task and finish group for MumblesFest 2023.

CT2210-07 MumblesFest Timetable

AGREED that MumblesFest be developed as its own brand and separate it from Coronation on 3 June 2023.

ACTION - Date remains 15 for MumblesFest 2023.

RECOMMENDED Call for local talent to be discussed and promoted.

CT2210-08 Database of MumblesFest Contributors & Suppliers

PROPOSED Include cost as a ClickUp category.

PROPOSED Adding Fun Days contacts to ClickUp.

RECOMMENDED Reaching out to previous bands & thinking about future acts.

CT2210-09 License for Castle Field

ACTION - Moved to full council

CT2210-10 Bilingual bi-annual newsletter

RECOMMENDED Keep a physical copy available and find a way to accommodate for less content/ more photos.

ACTION- Fully bi-lingual, paper & online newsletter to be revisited at a later meeting.

ACTION - Carol Concert with local schools/choirs to be moved to full council.

CT2210-11 Extra Community Hubs

RECOMMEND that a map of other locations for warm hubs/ where to best host future hubs be made

ACTION - Discuss with Elaine about opening the Ostreme to hold warm hub events.

RECOMMEND that the funding warm hubs, approximately £4,000, be made through the contingency fund.

Cllr Rob Marshal has put his name forward to be involved in the warm hubs task and finish group once formed.

CT2210-12 Vote Vice-Chair

Cllr Rob Marshal was elected Vice-Chair of the Culture, Tourism & Communications Committee.

Action Points Arising from Previous Minutes

Meeting paper for Finance Committee 17 October 2022

Agenda Item: 6, 7, 9, 10, 11

Item	Actions	Update
CT2210-06	<p>MumblesFest Expenditure</p> <p>ACTION – Set up working sub-committee task and finish group for MumblesFest 2023</p>	<i>Completed</i>
CT2210-07	<p>MumblesFest Timetable</p> <p>ACTION – Date remains 15 for MumblesFest 2023.</p>	<i>Completed</i>
CT2210-09	<p>License for Castle Field</p> <p>ACTION – Moved to full council.</p>	<i>Completed</i>
CT2210-10	<p>Bilingual bi-annual newsletter</p> <p>ACTION – Fully bi-lingual, paper & online newsletter to be revisited at a later meeting.</p> <p>ACTION – Choral concert with local schools/choirs to be moved to full council.</p>	<i>Completed</i>
CT2210-11	<p>Extra Community Hubs</p> <p>ACTION – Discuss with Elaine about opening the Ostreme to hold warm hub events.</p>	<i>Completed</i>

Mumbles Community Council

Culture, Tourism and Communications Committee - Income Transactions to 31/10/2022 (Between 01-04-2022 and 31-10-2022)

Code Vchr.	Date	95 Minute	CTC23 - Event Income Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
5	18/05/2022		1Lloyds Current Account		Mumbles Fest Income	Eventbrite	X	4,763.72		4,763.72
8	06/07/2022	CO2202-04	1Lloyds Current Account		Mumbles Fest Income	Gower Dough Co Ltd	X	100.00		100.00
9	08/07/2022	CO2202-04	1Lloyds Current Account		Mumbles Fest Income	OC Cake Company Ltd	X	100.00		100.00
10	12/07/2022	CO2202-04	1Lloyds Current Account		Mumbles Fest Income	Goggi Authentic Pakistani Cuisine	X	100.00		100.00
11	15/07/2022	CO2202-04	1Lloyds Current Account		Mumbles Fest Sponsorship	Bullion Rum Ltd	X	500.00		500.00
12	20/07/2022	CO2202-04	1Lloyds Current Account		Mumbles Fest Income	Gate Receipts	X	3,722.79		3,722.79
13	26/07/2022	CO2202-04	1Lloyds Current Account		Mumbles Fest Income	Eventbrite	X	5,071.38		5,071.38
17	22/08/2022	CO2202-04	1Lloyds Current Account		Mumbles Fest Income	Mumbales Ltf	X	242.00		242.00
18	23/08/2022	CO2202-04	1Lloyds Current Account		Mumbles Fest Income	Cru 42	X	242.00		242.00
19	23/08/2022	CO2202-04	1Lloyds Current Account		Mumbles Fest Income	Nellie May Fish and Chips	X	100.00		100.00
22	01/09/2022	CO2202-04	1Lloyds Current Account		Mumbles Fest Income	Tuckers Butchers	X	100.00		100.00
24	29/09/2022	CO2202-04	1Lloyds Current Account		Mumbles Fest Income	Gower Gelato Ltd	X	100.00		100.00
25	29/09/2022	CO2202-04	1Lloyds Current Account		Mumbles Fest Income	Mumbles Coffee	X	100.00		100.00
Subtotal for Code: CTC23 - Event Income								£15,241.89		£15,241.89
Code Vchr.	Date	159 Minute	CTC35 - Laser Show Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
26	27/09/2022	CO2208(S)-04	1Lloyds Current Account		Laser Show Contribution	Swansea Council	X	1,000.00		1,000.00
Subtotal for Code: CTC35 - Laser Show								£1,000.00		£1,000.00
Subtotal for Cost Centre: Culture, Tourism and Communication Committee								16,241.89		16,241.89
TOTALS								£16,241.89		£16,241.89

Mumbles Community Council

Culture, Tourism and Communications Committee - Expenditure Transactions to 31/10/2022 (Between 01-04-2022 and 31-10-2022)

2 CTC32 - Multimedia Consultant										
Code Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
52	13/05/2022	CO2201.S-06	1Lloyds Current Account		Multimedia Consultant	SA1 Creative	S	416.67	83.33	500.00
54	17/05/2022	CO2201.S-06	1Lloyds Current Account		Multimedia Consultant	SA1 Creative	S	416.67	83.33	500.00
146	05/07/2022	CO2201.S-06	1Lloyds Current Account		Multimedia Consultant	SA1 Creative	S	700.00	140.00	840.00
162	15/07/2022	CO2201.S-06	1Lloyds Current Account		Multimedia Consultant	SA1 Creative	S	700.00	140.00	840.00
240	09/08/2022	CO2201.S-06	1Lloyds Current Account		Multimedia Consultant	SA1 Creative	S	700.00	140.00	840.00
300	02/08/2022	CO2202-04	1Lloyds Current Account		Residents Letter Delivery	Claire Anderson	X	10.00		10.00
309	09/09/2022	CO2201.S-06	1Lloyds Current Account		Multimedia Consultant	SA1 Creative	S	700.00	140.00	840.00
416	21/10/2022	CO2201.S-06	1Lloyds Current Account		Multimedia Consultant	SA1 Creative	S	700.00	140.00	840.00
Subtotal for Code: CTC32 - Multimedia Consultant								£4,343.34	£866.66	£5,210.00
5 CTC17 - Marketing/Publicity, Leaflets and Posters										
Code Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
113	21/06/2022		1Lloyds Current Account		Underhill Photography and Video	WeCreate	X	375.00		375.00
327	15/09/2022		1Lloyds Current Account		Promotional Video	Taylor Bowden-Parry	X	375.00		375.00
373	30/09/2022		1Lloyds Current Account		Promotional Video	Taylor Bowden-Parry	X	175.00		175.00
425	25/10/2022		1Lloyds Current Account		Underhill Photography and Video	Taylor Bowden-Parry	X	375.00		375.00
426	25/10/2022		1Lloyds Current Account		Skatepark Photography and Video	Taylor Bowden-Parry	X	375.00		375.00
436	26/10/2022		1Lloyds Current Account		Underhill Photography and Video	Taylor Bowden-Parry	X	375.00		375.00
Subtotal for Code: CTC17 - Marketing/Publicity, Leaflets and Poster								£2,050.00		£2,050.00
7 CTC18 - Newsletter Printing										
Code Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
244	09/08/2022		1Lloyds Current Account		Newsletter Printing	DWJ Group	X	2,796.00		2,796.00
Subtotal for Code: CTC18 - Newsletter Printing								£2,796.00		£2,796.00
8 CTC19 - Newsletter Distribution										
Code Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
236	04/08/2022		1Lloyds Current Account		Newsletter Distribution	SA Flyers	S	472.98	94.60	567.58
265	17/08/2022		1Lloyds Current Account		Newsletter Distribution	SA Flyers	S	1,380.12	276.02	1,656.14
310	09/09/2022		1Lloyds Current Account		Newsletter Distribution	Bobby Anderson	X	25.00		25.00
311	09/09/2022		1Lloyds Current Account		Newsletter Distribution	Sam Price	X	25.00		25.00
Subtotal for Code: CTC19 - Newsletter Distribution								£1,903.10	£370.62	£2,273.72
33 CTC21 - Twinning										
Code Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
153	15/07/2022	CO2206-06	1Lloyds Current Account		Twinning Visit Havre de Grace	Fogo's Free Tours	X	120.00		120.00
160	15/07/2022	CO2206-06	1Lloyds Current Account		Twinning Visit Havre de Grace	Twinning Association of Mumbles	X	322.30		322.30
255	09/08/2022	CO2206-06	1Lloyds Current Account		Twinning	Cllr Pamela Erasmus	X	125.78		125.78
452	07/10/2022	CO2209-11	Barclaycard		Twinning Gift	The Lovespoon Gallery	X	55.00		55.00
Subtotal for Code: CTC21 - Twinning								£623.08		£623.08
37 CTC4 - Christmas Trees										
Code Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total

219	02/08/2022		1Lloyds Current Account		Election Charges		E-on	L	0.79	0.04	0.83
							Subtotal for Code: CTC4 - Christmas Trees		£0.79	£0.04	£0.83

Code 42 CTC1 - Mumbles Fest

Code Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
92	07/05/2022	CO2202-04	Barclaycard		Air Pendant Banners	Jac in a Box	S	98.70	19.74	118.44
103	14/06/2022	CO2202-04	1Lloyds Current Account		Loo Hire	City Loo Hire	S	202.50	40.50	243.00
112	14/06/2022	CO2202-04	1Lloyds Current Account		MumblesFest 2022	PPL PRS Ltd	S	92.42	18.48	110.90
119	29/06/2022	CO2202-04	1Lloyds Current Account		MumblesFest 2022	Sydney Lee	E	414.41		414.41
149	05/07/2022	CO2202-04	1Lloyds Current Account		Mumbles Fest Services	MPM Wristbands	S	163.00	32.60	195.60
150	13/07/2022	CO2202-04	1Lloyds Current Account		Mumbles Fest Services	Gower Events and Equipment Hire	S	750.00	150.00	900.00
151	13/07/2022	CO2202-04	1Lloyds Current Account		Mumbles Fest Services	In House Ents Ltd	S	815.00	163.00	978.00
164	17/07/2022	CO2202-04	1Lloyds Current Account		Mumbles Fest Performer	John Purton	X	250.00		250.00
165	17/07/2022	CO2202-04	1Lloyds Current Account		Mumbles Fest Performer	Lorraine Crosby Productions Ltd	S	2,000.00	400.00	2,400.00
166	17/07/2022	CO2202-04	1Lloyds Current Account		Mumbles Fest Performer	Organised Kaos Youth Circus Ltd	X	600.00		600.00
167	17/07/2022	CO2202-04	1Lloyds Current Account		Mumbles Fest Performer	David Morgan	X	250.00		250.00
168	17/07/2022	CO2202-04	1Lloyds Current Account		Mumbles Fest Performer	Conrad Cole	X	250.00		250.00
169	17/07/2022	CO2202-04	1Lloyds Current Account		Mumbles Fest Performer	Simon Toft	X	250.00		250.00
170	19/07/2022	CO2202-04	1Lloyds Current Account		Mumbles Fest Performer	Neil Jones	X	250.00		250.00
171	19/07/2022	CO2202-04	1Lloyds Current Account		Mumbles Fest Performer	Jonathon Baglow	X	250.00		250.00
172	20/07/2022	CO2202-04	1Lloyds Current Account		Mumbles Fest Performer	Kate Westall	X	250.00		250.00
174	21/07/2022	CO2202-04	1Lloyds Current Account		Mumbles Fest Performer	Sian Martin	X	350.00		350.00
175	21/07/2022	CO2202-04	1Lloyds Current Account		Mumbles Fest Performer	Mumbles A Cappella Choir	X	400.00		400.00
179	22/07/2022	CO2202-04	1Lloyds Current Account		Mumbles Fest Services	Silurian Security Services Ltd	S	3,423.40	684.68	4,108.08
187	25/07/2022	CO2201.S-06	1Lloyds Current Account		Mumbles Fest Salary	Sydney Lee	E	350.79		350.79
188	29/07/2022	CO2202-04	1Lloyds Current Account		Mumbles Fest Services	Total Sound Solutions	S	3,987.60	797.52	4,785.12
197	07/07/2022	CO2202-04	Barclaycard		Mumbles Fest Services	Brandon Hire	S	1,410.40	282.08	1,692.48
198	07/07/2022	CO2202-04	Barclaycard		Mumbles Fest Services	Brandon Hire	X	300.00		300.00
208	07/07/2022	CO2202-04	Barclaycard		Mumbles Fest Services	Airbnb	X	729.71		729.71
216	02/08/2022	CO2202-04	1Lloyds Current Account		Mumbles Fest Re-imburement	Rosie Cooze	X	31.56		31.56
221	02/08/2022	CO2202-04	1Lloyds Current Account		Mumbles Fest Re-imburement	Claire Anderson	X	9.96		9.96
223	02/08/2022	CO2202-04	1Lloyds Current Account		Photography	All About the Image	X	250.00		250.00
226	02/08/2022	CO2202-04	1Lloyds Current Account		Mumbles Fest Re-imburement	Claire Anderson	X	60.95		60.95
238	09/08/2022	CO2202-04	1Lloyds Current Account		Mumbles Fest Printing	SA1 Creative	S	35.00	7.00	42.00
239	09/08/2022	CO2202-04	1Lloyds Current Account		Mumbles Fest Services	Amberon Ltd	S	441.45	88.29	529.74
248	09/08/2022	CO2202-04	1Lloyds Current Account		Mumbles Fest Services	Commercial Marquee Hire	S	2,130.80	426.16	2,556.96
273	25/08/2022	CO2201.S-06	1Lloyds Current Account		RFO Salary	Paul Beynon	E	127.25		127.25
279	18/08/2022	CO2202-04	1Lloyds Current Account		Food Vouchers	Mumbales Ltf	X	36.00		36.00
280	19/08/2022	CO2202-04	1Lloyds Current Account		Food Vouchers	The Victoria	X	57.00		57.00
281	19/08/2022	CO2202-04	1Lloyds Current Account		Food Vouchers	Gower Dough Co Ltd	S	56.67	11.33	68.00
282	24/08/2022	CO2202-04	1Lloyds Current Account		Mumbles Fest Services	EPM Creative Marketing	X	1,662.30		1,662.30
286	07/08/2022	CO2202-04	Barclaycard		Mumbles Fest Services	Brandon Hire	S	-52.90	-10.58	-63.48
292	07/08/2022	CO2202-04	Barclaycard		Mumbles Fest Services	Brandon Hire	X	-300.00		-300.00
312	09/09/2022	CO2202-04	1Lloyds Current Account		Mumbles Fest Services	Swansea Council	S	781.62	156.32	937.94
315	09/09/2022	CO2202-04	1Lloyds Current Account		Mumbles Fest Printing	DWJ Group	S	316.00	63.20	379.20
323	09/09/2022	CO2202-04	1Lloyds Current Account		Mumbles Fest Services	St Johns Ambulance	S	217.70	43.54	261.24
325	13/09/2022	CO2202-04	1Lloyds Current Account		Mumbles Fest Services	City Loo Hire	S	472.50	94.50	567.00
328	15/09/2022	CO2202-04	1Lloyds Current Account		Mumbles Fest Services	Goggi Authentic Pakistani Cuisine	X	36.00		36.00
341	22/09/2022	CO2202-04	1Lloyds Current Account		Mumbles Fest Services	Swansea Council	X	315.00		315.00
369	29/09/2022	CO2202-04	1Lloyds Current Account		Mumbles Fest Printing	SA1 Creative	S	15.00	3.00	18.00
						Subtotal for Code: CTC1 - Mumbles Fest		£24,537.79	£3,471.36	£28,009.15

Code 78 CTC24 - Banner Stand

Code Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
------------	------	--------	------	-----------	-------------	----------	----------	-----	-----	-------

69	31/05/2022	CO2111-07	1Lloyds Current Account		Banner Stand	Robert Bowen Planning and Development Ltd	X	555.00		555.00
Subtotal for Code: CTC24 - Banner Stand								£555.00		£555.00
Code	94 CTC12 - Digital Archive									
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
176	22/07/2022	343.08	1Lloyds Current Account		Heritage Co-ordinator	Gower Unearthed	X	1,000.00		1,000.00
177	22/07/2022		1Lloyds Current Account		Santampa Video	Gower Unearthed	X	100.00		100.00
178	22/07/2022		1Lloyds Current Account		Santampa Video	MW Productions	X	400.00		400.00
199	07/07/2022	CO2204-07	Barclaycard		Digital Archive Equipment	Authentic M&H Goods Ltd	X	133.49		133.49
200	07/07/2022	CO2204-07	Barclaycard		Digital Archive Equipment	Amazon	S	58.59	11.72	70.31
202	07/07/2022	CO2204-07	Barclaycard		Digital Archive Equipment	Apple	S	15.83	3.17	19.00
246	09/08/2022	CO2206-08	1Lloyds Current Account		Digital Archive Website	Community Websites Ltd	S	3,860.00	772.00	4,632.00
301	02/09/2022	CO2206-08	1Lloyds Current Account		Refreshments	Rosie Cooze	X	4.85		4.85
428	25/10/2022		1Lloyds Current Account		Phase 2	Gower Unearthed	X	3,333.33		3,333.33
429	25/10/2022	343.08	1Lloyds Current Account		Heritage Co-ordinator	Gower Unearthed	X	1,000.00		1,000.00
Subtotal for Code: CTC12 - Digital Archive								£9,906.09	£786.89	£10,692.98
Code	118 CTC28 - Festoon Lighting - Mumbles Road									
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
441	28/10/2022		1Lloyds Current Account		Festoon Lighting Repairs	Phillips Services (Wales) Ltd	S	1,331.17	266.23	1,597.40
Subtotal for Code: CTC28 - Festoon Lighting - Mumbles Road								£1,331.17	£266.23	£1,597.40
Code	140 CTC30 - Coffee with Friends									
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
3	12/04/2022	CO2110-17	1Lloyds Current Account		Coffee with Friends	Ostreme Community Association	X	68.00		68.00
47	06/05/2022	CO2110-17	1Lloyds Current Account		Hall Hire	Ostreme Community Association	X	68.00		68.00
73	31/05/2022	CO2110-17	1Lloyds Current Account		Coffee with Friends	Claire Anderson	X	24.20		24.20
76	31/05/2022	CO2110-17	1Lloyds Current Account		Hall Hire	Ostreme Community Association	X	68.00		68.00
214	02/08/2022	CO2110-17	1Lloyds Current Account		Hall Hire	Ostreme Community Association	X	68.00		68.00
215	02/08/2022	CO2110-17	1Lloyds Current Account		Hall Hire	Ostreme Community Association	X	68.00		68.00
227	02/08/2022	CO2202-04	1Lloyds Current Account		Reimbursement	Claire Anderson	X	24.70		24.70
376	30/09/2022	CO2110-17	1Lloyds Current Account		Napkins	Rosie Cooze	X	1.75		1.75
377	30/09/2022	CO2110-17	1Lloyds Current Account		Cakes	Claire Anderson	X	18.70		18.70
412	21/10/2022	CO2110-17	1Lloyds Current Account		Hall Hire	Ostreme Community Association	X	136.00		136.00
415	21/10/2022	CO2110-17	1Lloyds Current Account		Coffee with Friends	Rosie Cooze	X	18.00		18.00
Subtotal for Code: CTC30 - Coffee with Friends								£563.35		£563.35
Code	153 CTC33 - Queen's Jubilee Event and Beacon									
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
39	07/04/2022		Barclaycard		Flags and Bunting	One Stop Promotions Ltd	S	150.85	30.17	181.02
96	31/05/2022		1Lloyds Current Account		Jubilee Event	City of Swansea Pipe Band	X	300.00		300.00
104	14/06/2022		1Lloyds Current Account		Beacon Lighting	Mark Deal Plumbing Services	S	190.00	38.00	228.00
105	14/06/2022		1Lloyds Current Account		Reimbursement	Claire Anderson	X	63.99		63.99
107	14/06/2022		1Lloyds Current Account		Photograhpy Services	All About the Image	X	180.00		180.00
111	14/06/2022		1Lloyds Current Account		Beacon Lighting	Organised Kaos Youth Circus Ltd	X	250.00		250.00
127	07/06/2022		Barclaycard		Flags and Bunting	One Stop Promotions Ltd	S	287.25	57.45	344.70
141	05/07/2022		1Lloyds Current Account		Jubilee Event	EPM Creative Marketing	X	1,225.00		1,225.00
148	05/07/2022		1Lloyds Current Account		Jubilee Event	Claire Anderson	X	78.71		78.71
Subtotal for Code: CTC33 - Queen's Jubilee Event and Beacon								£2,725.80	£125.62	£2,851.42
Code	158 CTC34 - Pottery Painting									
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
313	09/09/2022		1Lloyds Current Account		Room Hire	Ostreme Community Association	X	37.50		37.50
387	07/09/2022		Barclaycard		Pottery	Craftsea	X	323.23		323.23

Subtotal for Code: CTC34 - Pottery Painting

£360.73

£360.73

Code **159 CTC35 - Laser Show**

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
378	30/09/2022	CO2208(S)-05	1Lloyds Current Account		Parking	Claire Anderson	X	6.00		6.00
399	14/10/2022	CO2208(S)-05	1Lloyds Current Account		Laser Show	Cllr Clare-Anna Mitchell	X	8.99		8.99
418	21/10/2022	CO2208(S)-05	1Lloyds Current Account		Laser Show	Stage Lighting Services	S	550.00	110.00	660.00
435	25/10/2022	CO2208(S)-05	1Lloyds Current Account		Laser Show	Clare-Anna Mitchell	X	46.98		46.98
439	27/10/2022	CO2208(S)-05	1Lloyds Current Account		Laser Show	City Loo Hire	S	290.00	58.00	348.00
Subtotal for Code: CTC35 - Laser Show								£901.97	£168.00	£1,069.97
Subtotal for Cost Centre: Culture, Tourism and Communication Committee								52,598.21	6,055.42	58,653.63
TOTALS								£52,598.21	£6,055.42	£58,653.63

**CULTURE, TOURISM AND COMMUNICATION COMMITTEE
BUDGET MONITORING REPORT TO 31/10/2022**

Code and Title	Actual to 31/10/2022			Year End Adj £	Adjusted Net to 31/10 £	Budget 2022/23 £	Net Position +/- Under/Over £	Over/Underspend To be reviewed
	Expenditure £	Income £	Net £					
CTC1 - MumblesFest	24,538	0	24,538	0	24,538	25,500	962	
CTC3 - Christmas Motifs	0	0	0	0	0	6,500	6,500	
CTC4 - Christmas Trees	1	0	1	0	1	10,000	9,999	
CTC5 - Inspection of Southend Tree	0	0	0	0	0	600	600	
CTC6 - New Christmas Motifs (2)	0	0	0	0	0	1,200	1,200	
CTC7 - New Christmas Lights	0	0	0	0	0	1,000	1,000	
CTC8 - Community Parties	0	0	0	0	0	2,000	2,000	
CTC9 - Schools Competition	0	0	0	0	0	0	0	
CTC10 - Mumbles Guided Walks	0	0	0	0	0	0	0	
CTC11 - Fashion Show	0	0	0	0	0	0	0	
CTC12 - Digital Archive	9,906	0	9,906	0	9,906	22,900	12,994	
CTC13 - Tourism Plan - Improved Signage	0	0	0	0	0	4,500	4,500	
CTC14 - Floral Decorations	0	0	0	0	0	9,500	9,500	
CTC15 - Mumbles in Bloom - Contestant	0	0	0	0	0	0	0	
CTC16 - Mumbles in Bloom - Competition	0	0	0	0	0	0	0	
CTC17 - Marketing/Publicity - Leaflets and Posters	2,050	0	2,050	0	2,050	2,500	450	
CTC18 - Newsletter Printing	2,796	0	2,796	0	2,796	4,200	1,404	
CTC19 - Newsletter Distribution	1,903	0	1,903	0	1,903	1,200	-703	Virment required
CTC20 - Newsletter Translation	0	0	0	0	0	2,000	2,000	
CTC21 - Twinning	623	0	623	0	623	1,500	877	
CTC22 - Festoon Lighting - Newton Road	0	0	0	0	0	16,100	16,100	
CTC23 - Event Income	0	15,242	-15,242	-4,764	-10,478	-5,000	5,478	
CTC24 - Banner Stand	555	0	555	0	555	1,550	995	
CTC25 - NHS Day	0	0	0	0	0	0	0	
CTC26 - Ostreme Busking	0	0	0	0	0	0	0	
CTC28 - Festoon Lighting - Mumbles Road	1,331	0	1,331	0	1,331	500	-831	Virement Required
CTC30 - Coffee with Friends	563	0	563	136	427	1,000	573	
CTC31 - St David's Day Event and Dragon Parade	0	0	0	0	0	750	750	
CTC32 - Multimedia Consultant	4,343	0	4,343	417	3,926	11,200	7,274	
CTC33 - Queen's Jubilee Event and Beacon	2,726	0	2,726	0	2,726	2,000	-726	Virement required
CTC34 - Pottery Painting	361	0	361	0	361	0	-361	
CTC35 - Laser Show	902	1,000	-98	0	-98	6,200	6,298	
CTC36 - Warm Hubs	0	0	0	0	0	4,000	4,000	
Total	52,598	16,242	36,356	-4,211	40,567	133,400	92,833	

NOTES

1. Year End Adj are invoices paid in 2022/23 that have been charged back to the 2021/22 budget.
2. All Earmarked Reserves brought forward from 2021/22 agreed at Council on 27/09/2022 have been included in this report.