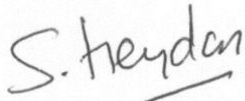


## Summons to the Monthly Meeting of the Culture, Tourism & Communications Committee

### Councillors:

Phil Keaton (Chair)  
Rob Marshall (Vice-Chair)  
Pam Erasmus  
Rebecca Fogarty  
Angela O'Connor  
Mike Parkin

You are **SUMMONED** to the **MONTHLY MEETING** of the **CULTURE, TOURISM & COMMUNICATIONS COMMITTEE** to be held on Wednesday, 25 January 2023 at 6.30 pm, via Zoom



Steve Heydon  
Clerk to the Council  
Dated 18 January 2023

**Culture, Tourism & Communications Committee**  
**Wednesday, 25 January 2023 at 6.30 pm**  
**Virtual Meeting (Zoom)**

**01 Apologies for Absence**

**02 Declarations of Interest**

**03 Minutes of the Previous Meetings of the Committee**

To approve the minutes of the meeting held on 30 November 2022 as a true record.

**04 Action Points Arising from Previous Minutes**

**05 Social Media Protocols**

**06 Evaluation of SA1 services**

**07 Budget for 2023/24**

## Mumbles Community Council

### Culture, Tourism and Communications Committee - Expenditure Transactions to 31/12/2022 (Between 01-04-2022 and 31-12-2022)

<b>Code</b>											
<b>2 CTC32 - Multimedia Consultant</b>											
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
52	13/05/2022	1698	CO2201.S-06	1Lloyds Current Account		Multimedia Consultant	SA1 Creative	S	416.67	83.33	500.00
54	17/05/2022	1717	CO2201.S-06	1Lloyds Current Account		Multimedia Consultant	SA1 Creative	S	416.67	83.33	500.00
146	05/07/2022	1742	CO2201.S-06	1Lloyds Current Account		Multimedia Consultant	SA1 Creative	S	700.00	140.00	840.00
162	15/07/2022	1776	CO2201.S-06	1Lloyds Current Account		Multimedia Consultant	SA1 Creative	S	700.00	140.00	840.00
240	09/08/2022	1798	CO2201.S-06	1Lloyds Current Account		Multimedia Consultant	SA1 Creative	S	700.00	140.00	840.00
309	09/09/2022	1820	CO2201.S-06	1Lloyds Current Account		Multimedia Consultant	SA1 Creative	S	700.00	140.00	840.00
416	21/10/2022	1839	CO2201.S-06	1Lloyds Current Account		Multimedia Consultant	SA1 Creative	S	700.00	140.00	840.00
496	22/11/2022	1858	CO2201.S-06	1Lloyds Current Account		Multimedia Consultant	SA1 Creative	S	700.00	140.00	840.00
565	17/12/2022	1875	CO2201.S-06	1Lloyds Current Account		Multimedia Consultant	SA1 Creative	S	700.00	140.00	840.00
Subtotal for Code: CTC32 - Multimedia Consultant									£5,733.34	£1,146.66	£6,880.00
<b>Code</b>											
<b>5 CTC17 - Marketing/Publicity, Leaflets and Posters</b>											
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
113	21/06/2022	748		1Lloyds Current Account		Underhill Photography and Video	WeCreate	X	375.00		375.00
327	15/09/2022	201		1Lloyds Current Account		Promotional Video	Taylor Bowden-Parry	X	375.00		375.00
373	30/09/2022	205		1Lloyds Current Account		Promotional Video	Taylor Bowden-Parry	X	175.00		175.00
425	25/10/2022	211		1Lloyds Current Account		Underhill Photography and Video	Taylor Bowden-Parry	X	375.00		375.00
426	25/10/2022	213		1Lloyds Current Account		Skatepark Photography and Video	Taylor Bowden-Parry	X	375.00		375.00
436	26/10/2022	208		1Lloyds Current Account		Underhill Photography and Video	Taylor Bowden-Parry	X	375.00		375.00
486	17/11/2022	217		1Lloyds Current Account		Underhill Photography and Video	Taylor Bowden-Parry	X	375.00		375.00
487	17/11/2022	216		1Lloyds Current Account		Skatepark Photography and Video	Taylor Bowden-Parry	X	375.00		375.00
494	22/11/2022	215		1Lloyds Current Account		Skatepark Photography and Video	Taylor Bowden-Parry	X	375.00		375.00
528	02/12/2022	01339		1Lloyds Current Account		Photography	All About the Image	X	250.00		250.00
Subtotal for Code: CTC17 - Marketing/Publicity, Leaflets and Posters									£3,425.00		£3,425.00
<b>Code</b>											
<b>7 CTC18 - Newsletter Printing</b>											
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
244	09/08/2022	INV108596		1Lloyds Current Account		Newsletter Printing	DWJ Group	X	2,796.00		2,796.00
Subtotal for Code: CTC18 - Newsletter Printing									£2,796.00		£2,796.00
<b>Code</b>											
<b>8 CTC19 - Newsletter Distribution</b>											
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
236	04/08/2022	INV-3831		1Lloyds Current Account		Newsletter Distribution	SA Flyers	S	472.98	94.60	567.58
265	17/08/2022	INV-3832		1Lloyds Current Account		Newsletter Distribution	SA Flyers	S	1,380.12	276.02	1,656.14
310	09/09/2022			1Lloyds Current Account		Newsletter Distribution	Bobby Anderson	X	25.00		25.00
311	09/09/2022			1Lloyds Current Account		Newsletter Distribution	Sam Price	X	25.00		25.00
Subtotal for Code: CTC19 - Newsletter Distribution									£1,903.10	£370.62	£2,273.72
<b>Code</b>											
<b>23 CTC14 - Floral Decorations</b>											
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
541	02/12/2022	60383600		1Lloyds Current Account		Floral Decorations	Swansea Council	S	9,557.14	1,911.43	11,468.57
Subtotal for Code: CTC14 - Floral Decorations									£9,557.14	£1,911.43	£11,468.57
<b>Code</b>											
<b>33 CTC21 - Twinning</b>											
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total

153	15/07/2022	025	CO2206-06	1Lloyds Current Account	Twinning Visit Havre de Grace	Fogo's Free Tours	X	120.00		120.00	
160	15/07/2022		CO2206-06	1Lloyds Current Account	Twinning Visit Havre de Grace	Twinning Association of Mumbles	X	322.30		322.30	
255	09/08/2022		CO2206-06	1Lloyds Current Account	Twinning	Cllr Pamela Erasmus	X	125.78		125.78	
452	07/10/2022		CO2209-11	Barclaycard	Twinning Gift	The Lovespoon Gallery	X	55.00		55.00	
								Subtotal for Code: CTC21 - Twinning		£623.08	£623.08

**Code 37 CTC4 - Christmas Trees**

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
219	02/08/2022	H1AC6FFD6/		1Lloyds Current Account		Election Charges	E-on	L	0.79	0.04	0.83
535	02/12/2022	21044625		1Lloyds Current Account		Rent Southend Gardens tree	Swansea Council	X	200.00		200.00
536	02/12/2022	21047082		1Lloyds Current Account		Xmas Tree Lease - West Cross	Swansea Council	X	100.00		100.00
537	02/12/2022	21047091		1Lloyds Current Account		Xmas Tree Lease - Oystermouth	Swansea Council	X	100.00		100.00
538	02/12/2022	20147121		1Lloyds Current Account		Xmas Tree Lease - Blackpill	Swansea Council	X	100.00		100.00
572	19/12/2022	INO5497330		1Lloyds Current Account		Electricity Supply	Npower	L	20.29	1.01	21.30
								Subtotal for Code: CTC4 - Christmas Trees	£521.08	£1.05	£522.13

**Code 42 CTC1 - Mumbles Fest**

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
92	07/05/2022	INV-GB-1123	CO2202-04	Barclaycard		Air Pendant Banners	Jac in a Box	S	98.70	19.74	118.44
103	14/06/2022	22207	CO2202-04	1Lloyds Current Account		Loo Hire	City Loo Hire	S	202.50	40.50	243.00
112	14/06/2022	SIN2089843	CO2202-04	1Lloyds Current Account		MumblesFest 2022	PPL PRS Ltd	S	92.42	18.48	110.90
119	29/06/2022		CO2202-04	1Lloyds Current Account		MumblesFest 2022	Sydney Lee	E	414.41		414.41
149	05/07/2022	INV-4983	CO2202-04	1Lloyds Current Account		Mumbles Fest Services	MPM Wristbands	S	163.00	32.60	195.60
150	13/07/2022	INV-0130	CO2202-04	1Lloyds Current Account		Mumbles Fest Services	Gower Events and Equipment Hire	S	750.00	150.00	900.00
151	13/07/2022	INV-3957	CO2202-04	1Lloyds Current Account		Mumbles Fest Services	In House Ents Ltd	S	815.00	163.00	978.00
164	17/07/2022		CO2202-04	1Lloyds Current Account		Mumbles Fest Performer	John Purton	X	250.00		250.00
165	17/07/2022	198173859	CO2202-04	1Lloyds Current Account		Mumbles Fest Performer	Lorraine Crosby Productions Ltd	S	2,000.00	400.00	2,400.00
166	17/07/2022	18/19666	CO2202-04	1Lloyds Current Account		Mumbles Fest Performer	Organised Kaos Youth Circus Ltd	X	600.00		600.00
167	17/07/2022		CO2202-04	1Lloyds Current Account		Mumbles Fest Performer	David Morgan	X	250.00		250.00
168	17/07/2022		CO2202-04	1Lloyds Current Account		Mumbles Fest Performer	Conrad Cole	X	250.00		250.00
169	17/07/2022	58	CO2202-04	1Lloyds Current Account		Mumbles Fest Performer	Simon Toft	X	250.00		250.00
170	19/07/2022		CO2202-04	1Lloyds Current Account		Mumbles Fest Performer	Neil Jones	X	250.00		250.00
171	19/07/2022		CO2202-04	1Lloyds Current Account		Mumbles Fest Performer	Jonathon Baglow	X	250.00		250.00
172	20/07/2022	MCC001	CO2202-04	1Lloyds Current Account		Mumbles Fest Performer	Kate Westall	X	250.00		250.00
174	21/07/2022	2020-028	CO2202-04	1Lloyds Current Account		Mumbles Fest Performer	Sian Martin	X	350.00		350.00
175	21/07/2022	001	CO2202-04	1Lloyds Current Account		Mumbles Fest Performer	Mumbles A Cappella Choir	X	400.00		400.00
179	22/07/2022	MFE/22/16	CO2202-04	1Lloyds Current Account		Mumbles Fest Services	Silurian Security Services Ltd	S	3,423.40	684.68	4,108.08
187	25/07/2022		CO2201.S-06	1Lloyds Current Account		Mumbles Fest Salary	Sydney Lee	E	350.79		350.79
188	29/07/2022	INV-16286	CO2202-04	1Lloyds Current Account		Mumbles Fest Services	Total Sound Solutions	S	3,987.60	797.52	4,785.12
197	07/07/2022		CO2202-04	Barclaycard		Mumbles Fest Services	Brandon Hire	S	1,410.40	282.08	1,692.48
198	07/07/2022		CO2202-04	Barclaycard		Mumbles Fest Services	Brandon Hire	X	300.00		300.00
208	07/07/2022		CO2202-04	Barclaycard		Mumbles Fest Services	Airbnb	X	729.71		729.71
216	02/08/2022		CO2202-04	1Lloyds Current Account		Mumbles Fest Re-imburement	Rosie Cooze	X	31.56		31.56
221	02/08/2022		CO2202-04	1Lloyds Current Account		Mumbles Fest Re-imburement	Claire Anderson	X	9.96		9.96
223	02/08/2022	01325	CO2202-04	1Lloyds Current Account		Photography	All About the Image	X	250.00		250.00
226	02/08/2022		CO2202-04	1Lloyds Current Account		Mumbles Fest Re-imburement	Claire Anderson	X	60.95		60.95
238	09/08/2022	1797	CO2202-04	1Lloyds Current Account		Mumbles Fest Printing	SA1 Creative	S	35.00	7.00	42.00
239	09/08/2022	5425373	CO2202-04	1Lloyds Current Account		Mumbles Fest Services	Amberon Ltd	S	441.45	88.29	529.74
248	09/08/2022	INV-0463	CO2202-04	1Lloyds Current Account		Mumbles Fest Services	Commercial Marquee Hire	S	2,130.80	426.16	2,556.96
273	25/08/2022		CO2201.S-06	1Lloyds Current Account		RFO Salary	Paul Beynon	E	127.25		127.25
279	18/08/2022		CO2202-04	1Lloyds Current Account		Food Vouchers	Mumbales Ltf	X	36.00		36.00
280	19/08/2022		CO2202-04	1Lloyds Current Account		Food Vouchers	The Victoria	X	57.00		57.00
281	19/08/2022	INV119	CO2202-04	1Lloyds Current Account		Food Vouchers	Gower Dough Co Ltd	S	56.67	11.33	68.00
282	24/08/2022	MCC 5186	CO2202-04	1Lloyds Current Account		Mumbles Fest Services	EPM Creative Marketing	X	1,662.30		1,662.30
286	07/08/2022		CO2202-04	Barclaycard		Mumbles Fest Services	Brandon Hire	S	-52.90	-10.58	-63.48
292	07/08/2022		CO2202-04	Barclaycard		Mumbles Fest Services	Brandon Hire	X	-300.00		-300.00
312	09/09/2022	60377161	CO2202-04	1Lloyds Current Account		Mumbles Fest Services	Swansea Council	S	781.62	156.32	937.94

315	09/09/2022	INV108392	CO2202-04	1Lloyds Current Account	Mumbles Fest Printing	DWJ Group	S	316.00	63.20	379.20
323	09/09/2022	72030	CO2202-04	1Lloyds Current Account	Mumbles Fest Services	St Johns Ambulance	S	217.70	43.54	261.24
325	13/09/2022	22207	CO2202-04	1Lloyds Current Account	Mumbles Fest Services	City Loo Hire	S	472.50	94.50	567.00
328	15/09/2022		CO2202-04	1Lloyds Current Account	Mumbles Fest Services	Goggi Authentic Pakistani Cuisine	X	36.00		36.00
341	22/09/2022	60377981	CO2202-04	1Lloyds Current Account	Mumbles Fest Services	Swansea Council	X	315.00		315.00
369	29/09/2022	1838	CO2202-04	1Lloyds Current Account	Mumbles Fest Printing	SA1 Creative	S	15.00	3.00	18.00
Subtotal for Code: CTC1 - Mumbles Fest								£24,537.79	£3,471.36	£28,009.15

**Code 44 CTC8 - Community Parties**

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
569	17/12/2022	INV-GB-1001	CO2211-17	1Lloyds Current Account		Blu-ray	Amazon	S	8.52	1.71	10.23
Subtotal for Code: CTC8 - Community Parties								£8.52	£1.71	£10.23	

**Code 78 CTC24 - Banner Stand**

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
69	31/05/2022	MCC.90.21	CO2111-07	1Lloyds Current Account		Banner Stand	Robert Bowen Planning and Development Ltd	X	555.00		555.00
Subtotal for Code: CTC24 - Banner Stand								£555.00		£555.00	

**Code 94 CTC12 - Digital Archive**

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
176	22/07/2022	00WW3	343.08	1Lloyds Current Account		Heritage Co-ordinator	Gower Unearthed	X	1,000.00		1,000.00
177	22/07/2022	03PS		1Lloyds Current Account		Santampa Video	Gower Unearthed	X	100.00		100.00
178	22/07/2022	60		1Lloyds Current Account		Santampa Video	MW Productions	X	400.00		400.00
199	07/07/2022		CO2204-07	Barclaycard		Digital Archive Equipment	Authentic M&H Goods Ltd	X	133.49		133.49
200	07/07/2022	GB23UOZO9	CO2204-07	Barclaycard		Digital Archive Equipment	Amazon	S	58.59	11.72	70.31
202	07/07/2022	AE81451250	CO2204-07	Barclaycard		Digital Archive Equipment	Apple	S	15.83	3.17	19.00
246	09/08/2022	202601	CO2206-08	1Lloyds Current Account		Digital Archive Website	Community Websites Ltd	S	3,860.00	772.00	4,632.00
301	02/09/2022		CO2206-08	1Lloyds Current Account		Refreshments	Rosie Cooze	X	4.85		4.85
428	25/10/2022	04MA		1Lloyds Current Account		Phase 2	Gower Unearthed	X	3,333.33		3,333.33
429	25/10/2022	04MA	343.08	1Lloyds Current Account		Heritage Co-ordinator	Gower Unearthed	X	1,000.00		1,000.00
Subtotal for Code: CTC12 - Digital Archive								£9,906.09	£786.89	£10,692.98	

**Code 118 CTC28 - Festoon Lighting - Mumbles Road**

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
441	28/10/2022	0446 22/23	328.09	1Lloyds Current Account		Festoon Lighting Repairs	Phillips Services (Wales) Ltd	S	1,331.17	266.23	1,597.40
Subtotal for Code: CTC28 - Festoon Lighting - Mumbles Road								£1,331.17	£266.23	£1,597.40	

**Code 140 CTC30 - Coffee with Friends**

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
3	12/04/2022	24R4-SPT-22	CO2110-17	1Lloyds Current Account		Coffee with Friends	Ostreme Community Association	X	68.00		68.00
47	06/05/2022	24R3-SPT-22	CO2110-17	1Lloyds Current Account		Hall Hire	Ostreme Community Association	X	68.00		68.00
73	31/05/2022		CO2110-17	1Lloyds Current Account		Coffee with Friends	Claire Anderson	X	24.20		24.20
76	31/05/2022	24R-SUT-22	CO2110-17	1Lloyds Current Account		Hall Hire	Ostreme Community Association	X	68.00		68.00
214	02/08/2022	24R-SUT-22	CO2110-17	1Lloyds Current Account		Hall Hire	Ostreme Community Association	X	68.00		68.00
215	02/08/2022	24R-SUT-22	CO2110-17	1Lloyds Current Account		Hall Hire	Ostreme Community Association	X	68.00		68.00
227	02/08/2022		CO2202-04	1Lloyds Current Account		Reimbursement	Claire Anderson	X	24.70		24.70
376	30/09/2022		CO2110-17	1Lloyds Current Account		Napkins	Rosie Cooze	X	1.75		1.75
377	30/09/2022		CO2110-17	1Lloyds Current Account		Cakes	Claire Anderson	X	18.70		18.70
412	21/10/2022	17R-AUT-22	CO2110-17	1Lloyds Current Account		Hall Hire	Ostreme Community Association	X	136.00		136.00
415	21/10/2022		CO2110-17	1Lloyds Current Account		Coffee with Friends	Rosie Cooze	X	18.00		18.00
Subtotal for Code: CTC30 - Coffee with Friends								£563.35		£563.35	

**Code 153 CTC33 - Queen's Jubilee Event and Beacon**

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
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39	07/04/2022	259514		Barclaycard	Flags and Bunting	One Stop Promotions Ltd	S	150.85	30.17	181.02
96	31/05/2022			1Lloyds Current Account	Jubilee Event	City of Swansea Pipe Band	X	300.00		300.00
104	14/06/2022	1844		1Lloyds Current Account	Beacon Lighting	Mark Deal Plumbing Services	S	190.00	38.00	228.00
105	14/06/2022			1Lloyds Current Account	Reimbursement	Claire Anderson	X	63.99		63.99
107	14/06/2022	01316		1Lloyds Current Account	Photograhpy Services	All About the Image	X	180.00		180.00
111	14/06/2022	18/19650		1Lloyds Current Account	Beacon Lighting	Organised Kaos Youth Circus Ltd	X	250.00		250.00
127	07/06/2022	34288		Barclaycard	Flags and Bunting	One Stop Promotions Ltd	S	287.25	57.45	344.70
141	05/07/2022	5067		1Lloyds Current Account	Jubilee Event	EPM Creative Marketing	X	1,225.00		1,225.00
148	05/07/2022			1Lloyds Current Account	Jubilee Event	Claire Anderson	X	78.71		78.71
300	02/08/2022		CO2202-04	1Lloyds Current Account	Residents Letter Delivery	Claire Anderson	X	10.00		10.00
Subtotal for Code: CTC33 - Queen's Jubilee Event and Beacon								£2,735.80	£125.62	£2,861.42

**Code Vchr. Date Invoice No Minute Bank** **158 CTC34 - Pottery Painting**

Code Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
313	09/09/2022	24R2-SUT-22		1Lloyds Current Account		Room Hire	Ostreme Community Association	X	37.50		37.50
387	07/09/2022	iz7		Barclaycard		Pottery	Craftsea	X	323.23		323.23
Subtotal for Code: CTC34 - Pottery Painting								£360.73		£360.73	

**Code Vchr. Date Invoice No Minute Bank** **159 CTC35 - Laser Show**

Code Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
378	30/09/2022		CO2208(S)-05	1Lloyds Current Account		Parking	Claire Anderson	X	6.00		6.00
399	14/10/2022		CO2208(S)-05	1Lloyds Current Account		Laser Show	Cllr Clare-Anna Mitchell	X	8.99		8.99
418	21/10/2022	INV2206109	CO2208(S)-05	1Lloyds Current Account		Laser Show	Stage Lighting Services	S	550.00	110.00	660.00
435	25/10/2022		CO2208(S)-05	1Lloyds Current Account		Laser Show	Clare-Anna Mitchell	X	46.98		46.98
439	27/10/2022	23925	CO2208(S)-05	1Lloyds Current Account		Laser Show	City Loo Hire	S	290.00	58.00	348.00
467	04/11/2022	MCC/22/01	CO2208(S)-05	1Lloyds Current Account		Laser Show	Morrison Orpheus Choir	X	350.00		350.00
469	04/11/2022		CO2208(S)-05	1Lloyds Current Account		Laser Show	Clare-Anna Mitchell	X	133.99		133.99
475	09/11/2022	2196	CO2208(S)-05	1Lloyds Current Account		Laser Show	Celf Calon	X	100.00		100.00
483	17/11/2022	INV-16446	CO2208(S)-05	1Lloyds Current Account		Laser Show	Total Sound Solutions	S	1,278.35	255.67	1,534.02
484	17/11/2022		CO2208(S)-05	1Lloyds Current Account		Laser Show	Clare-Anna Mitchell	X	57.34		57.34
489	17/11/2022	MFE/22/32	CO2208(S)-05	1Lloyds Current Account		Laser Show	Silurian Security Services Ltd	S	877.25	175.45	1,052.70
491	17/11/2022	1232	CO2208(S)-05	1Lloyds Current Account		Laser Show	Reach Lasers Ltd	S	5,877.00	1,175.40	7,052.40
514	07/11/2022	1820582230	CO2208(S)-05	Barclaycard		Laser Show	Boels Rental Ltd	S	271.25	54.25	325.50
575	19/12/2022	72468	CO2208(S)-05	1Lloyds Current Account		First Aid	St John Ambulance Cymru	S	521.50	104.30	625.80
587	23/12/2022		CO2208(S)-05	1Lloyds Current Account		First Aid	Mumbles Traders	X	280.00		280.00
Subtotal for Code: CTC35 - Laser Show								£10,648.65	£1,933.07	£12,581.72	

**Code Vchr. Date Invoice No Minute Bank** **161 CTC36 - Warm Hubs**

Code Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
472	09/11/2022		CO2210-14	1Lloyds Current Account		Coffee with Friends	Cllr Carrie Townsend Jones	X	9.59		9.59
490	17/11/2022		CO2210-14	1Lloyds Current Account		Cakes	Cllr Carrie Townsend Jones	X	8.52		8.52
519	01/12/2022	17R-AUT-22	CO2210-14	1Lloyds Current Account		Hall Hire	Ostreme Community Association	X	204.00		204.00
534	02/12/2022		CO2110-17	1Lloyds Current Account		Coffee with Friends	Cllr Carrie Townsend Jones	X	4.31		4.31
540	02/12/2022	206	CO2210-14	1Lloyds Current Account		Advert	Joanne Caulfield	X	50.00		50.00
549	09/12/2022		CO2210-14	1Lloyds Current Account		Coffee with Friends	Rosie Cooze	X	2.45		2.45
555	14/12/2022		CO2210-14	1Lloyds Current Account		Coffee with Friends	Cllr Carrie Townsend Jones	X	2.94		2.94
556	14/12/2022	INV_1818907	CO2210-14	1Lloyds Current Account		Training	High Speed Training Ltd	S	180.00	36.00	216.00
562	17/12/2022	DOC-183634	CO2210-14	1Lloyds Current Account		Warm Hubs Activity	Amazon	X	17.94		17.94
563	17/12/2022	DS-ASE-INV-	CO2210-14	1Lloyds Current Account		Warm Hubs Activity	Amazon	S	8.32	1.67	9.99
564	17/12/2022	INV-GB-1350	CO2210-14	1Lloyds Current Account		Warm Hubs Activity	Amazon	S	8.57	1.72	10.29
576	19/12/2022	17R-AUT-22	CO2210-14	1Lloyds Current Account		Hall Hire	Ostreme Community Association	X	204.00		204.00
588	23/12/2022	2022 DC/29	CO2210-14	1Lloyds Current Account		Coffee with Friends	Dave Cottle	X	100.00		100.00
589	23/12/2022		CO2210-14	1Lloyds Current Account		Coffee with Friends	Rosie Cooze	X	15.64		15.64
Subtotal for Code: CTC36 - Warm Hubs								£816.28	£39.39	£855.67	
Subtotal for Cost Centre: Culture, Tourism and Communication Committee								76,022.12	10,054.03	86,076.15	

**TOTALS . . . . . £76,022.12 £10,054.03 £86,076.15**

**CULTURE, TOURISM AND COMMUNICATIONS COMMITTEE  
BUDGET MONITORING REPORT TO 31/12/2022**

Code and Title	Actual to 31/12/2022			Year End Adj £	Adjusted Net to 31/12 £	Budget 2022/23 £	Net Position +/- Under/Over £	Over/Underspend To be reviewed
	Expenditure £	Income £	Net £					
CTC1 - MumblesFest	24,538	0	24,538	0	24,538	25,500	962	
CTC3 - Christmas Motifs	0	0	0	0	0	6,500	6,500	
CTC4 - Christmas Trees	521	0	521	0	521	10,000	9,479	
CTC5 - Inspection of Southend Tree	0	0	0	0	0	600	600	
CTC6 - New Christmas Motifs (2)	0	0	0	0	0	1,200	1,200	
CTC7 - New Christmas Lights	0	0	0	0	0	1,000	1,000	
CTC8 - Community Parties	9	0	9	0	9	2,000	1,991	
CTC9 - Schools Competition	0	0	0	0	0	0	0	
CTC10 - Mumbles Guided Walks	0	0	0	0	0	0	0	
CTC11 - Fashion Show	0	0	0	0	0	0	0	
CTC12 - Digital Archive	9,906	0	9,906	0	9,906	22,900	12,994	
CTC13 - Tourism Plan - Improved Signage	0	0	0	0	0	4,500	4,500	
CTC14 - Floral Decorations	9,557	0	9,557	0	9,557	9,500	-57	
CTC15 - Mumbles in Bloom - Contestant	0	0	0	0	0	0	0	
CTC16 - Mumbles in Bloom - Competition	0	0	0	0	0	0	0	
CTC17 - Marketing/Publicity - Leaflets and Posters	3,425	0	3,425	0	3,425	2,500	-925	Overspend to be funded from Earmarked Reserves
CTC18 - Newsletter Printing	2,796	0	2,796	0	2,796	4,200	1,404	Will overspend when 2nd Newsletter printed - wait until costs are known
CTC19 - Newsletter Distribution	1,903	0	1,903	0	1,903	1,200	-703	Recommend virement from Multimedia Consultant, Will further overspend when 2nd Newsletter distributed - wait until costs are known
CTC20 - Newsletter Translation	0	0	0	0	0	2,000	2,000	
CTC21 - Twinning	623	0	623	0	623	1,500	877	
CTC22 - Festoon Lighting - Newton Road	0	0	0	0	0	16,100	16,100	
CTC23 - Event Income	0	15,242	-15,242	-4,764	-10,478	-5,000	5,478	
CTC24 - Banner Stand	555	0	555	0	555	1,550	995	
CTC25 - NHS Day	0	0	0	0	0	0	0	
CTC26 - Ostreme Busking	0	0	0	0	0	0	0	
CTC28 - Festoon Lighting - Mumbles Road	1,331	0	1,331	0	1,331	500	-831	Recommend virement from Multimedia Consultant
CTC30 - Coffee with Friends	563	0	563	136	427	1,000	573	
CTC31 - St David's Day Event and Dragon Parade	0	0	0	0	0	750	750	
CTC32 - Multimedia Consultant	5,733	0	5,733	417	5,316	11,200	5,884	Will underspend by £2,800, recommend virement to Festoon Lighting Mumbles Road, Jubilee Event, Pottery Painting and Newsletter Distribution
CTC33 - Queen's Jubilee Event and Beacon	2,736	0	2,736	0	2,736	2,000	-736	Recommend virement from Multimedia Consultant
CTC34 - Pottery Painting	361	0	361	0	361	0	-361	Recommend virement from Multimedia Consultant
CTC35 - Laser Show	10,649	1,000	9,649	0	9,649	6,200	-3,449	Overspend to be covered by income from Mumbles Pier
CTC36 - Warm Hubs	816	0	816	0	816	4,000	3,184	
CTC37 - Swansea Direct Food Support Fund Grant	0	912	-912	0	-912	0	912	
CTC38 - Swansea Spaces (Warm Hubs) Fund Grant	0	942	-942	0	-942	0	942	
<b>Total</b>	<b>76,022</b>	<b>18,096</b>	<b>57,926</b>	<b>-4,211</b>	<b>62,137</b>	<b>133,400</b>	<b>71,263</b>	

**NOTES**

**CULTURE, TOURISM AND COMMUNICATIONS COMMITTEE  
BUDGET MONITORING REPORT TO 31/12/2022**

1. Year End Adj are invoices paid in 2022/23 that have been charged back to the 2021/22 budget.
2. All Earmarked Reserves brought forward from 2021/22 agreed at Council on 27/09/2022 have been included in this report.
3. All budget virement agreed by Council to 31/12/2022 has been included in the 2022/23 budget shown above



## Mumbles Community Council

### Culture, Tourism and Communications - Income Transactions to 31/12/2022

(Between 01-04-2022 and 31-12-2022)

Code Vchr.	Date	95 CTC23 - Event Income Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
5	18/05/2022			1Lloyds Current Account		Mumbles Fest Income	Eventbrite	X	4,763.72		4,763.72
8	06/07/2022		CO2202-04	1Lloyds Current Account		Mumbles Fest Income	Gower Dough Co Ltd	X	100.00		100.00
9	08/07/2022		CO2202-04	1Lloyds Current Account		Mumbles Fest Income	OC Cake Company Ltd	X	100.00		100.00
10	12/07/2022		CO2202-04	1Lloyds Current Account		Mumbles Fest Income	Goggi Authentic Pakistani Cuisine	X	100.00		100.00
11	15/07/2022		CO2202-04	1Lloyds Current Account		Mumbles Fest Sponsorship	Bullion Rum Ltd	X	500.00		500.00
12	20/07/2022		CO2202-04	1Lloyds Current Account		Mumbles Fest Income	Gate Receipts	X	3,722.79		3,722.79
13	26/07/2022		CO2202-04	1Lloyds Current Account		Mumbles Fest Income	Eventbrite	X	5,071.38		5,071.38
17	22/08/2022		CO2202-04	1Lloyds Current Account		Mumbles Fest Income	Mumbales Ltf	X	242.00		242.00
18	23/08/2022		CO2202-04	1Lloyds Current Account		Mumbles Fest Income	Cru 42	X	242.00		242.00
19	23/08/2022		CO2202-04	1Lloyds Current Account		Mumbles Fest Income	Nellie May Fish and Chips	X	100.00		100.00
22	01/09/2022		CO2202-04	1Lloyds Current Account		Mumbles Fest Income	Tuckers Butchers	X	100.00		100.00
24	29/09/2022		CO2202-04	1Lloyds Current Account		Mumbles Fest Income	Gower Gelato Ltd	X	100.00		100.00
25	29/09/2022		CO2202-04	1Lloyds Current Account		Mumbles Fest Income	Mumbles Coffee	X	100.00		100.00
Subtotal for Code: CTC23 - Event Income									£15,241.89		£15,241.89
Code Vchr.	Date	159 CTC35 - Laser Show Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
26	27/09/2022		CO2208(S)-05	1Lloyds Current Account		Laser Show Contribution	Swansea Council	X	1,000.00		1,000.00
Subtotal for Code: CTC35 - Laser Show									£1,000.00		£1,000.00
Code Vchr.	Date	162 CTC37 - Swansea Direct Food Support Fund Grant Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
32	14/12/2022			1Lloyds Current Account		Grant	Swansea Council	X	912.00		912.00
Subtotal for Code: CTC37 - Swansea Direct Food Support Fund Grant									£912.00		£912.00
Code Vchr.	Date	163 CTC38 - Swansea Spaces (Warm Hubs) Fund Grant Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
31	22/12/2022			1Lloyds Current Account		Grant	Swansea Council	X	942.00		942.00
Subtotal for Code: CTC38 - Swansea Spaces (Warm Hubs) Fund Grai									£942.00		£942.00
Subtotal for Cost Centre: Culture, Tourism and Communication Committee									18,095.89		18,095.89
<b>TOTALS .....</b>									<b>£18,095.89</b>		<b>£18,095.89</b>