

Minutes of Meeting of the Culture, Tourism and Communications Committee held on 25 January 2023 at 6.30 pm Virtual Meeting via Zoom

Councillors Present: Phil Keeton (Chair), Rob Marshall, Pam Erasmus and Rebecca Fogarty.

Officer Present: Paul Beynon

CT2301-01 Apologies: Angela O'Connor

CT2301-02 Declarations of Interest: Cllr Rob Marshall declared a personal and prejudicial interest in item CT2301-07 in relation to the New Oystermouth Music Society- Summer Concerts as he may be paid to perform in one of the concerts.

CT2301-03 Minutes of the Previous Meetings of the Committee

RESOLVED to approve the minutes of the meeting held on 30 November 2022 as a true record.

CT2301-04 Action Points Arising from Previous Meetings

ACTION that Cllrs Pamela Erasmus, Rob Marshall and Angela O'Connor are sent the link for the Food Hygiene Training.

ACTION that Cllr Rebecca Fogarty is informed of the remaining budget on the Warm Hubs budget in 2022/23.

CT2301-05 Social Media Protocols

The Draft MCC Social Media Protocol was reviewed.

AGREED that further clarification be sought and the consideration of the Protocol be deferred until the February 2023 meeting.

CT2301-06 Evaluation of SA1 Services

It was recognised that SA1 do a lot of good work but this is sometimes let down by the timeliness of the work and the occasional poor proof reading which threatens the reputation of Mumbles Community Council.

A set of Key Performance Indicators and a Service Level Agreement with SA1 need to be established which would allow the monitoring of performance during the first 3 months of 2023/24.

ACTION that the Chair, Clerk and any other councillors who wish to attend meet prior to the February Committee meeting to discuss the way forward and report back to the February meeting.

CT2301-07 Budget for 2023/24

The Culture, Tourism and Communications Committee's draft budget 2023/24 was reviewed.

AGREED that the attached budget for 2023/24 be recommended to Council on 31/01/2023.

Meeting ended at 7.37pm.

Culture, Tourism and Communications Committee – Draft Budget 2023/24

Item	Amount £	RFO Auth
Christmas Motifs	6,750	
Christmas Trees (Inc. Picket Mead Living Trees)	10,500	
Inspection of Southend Tree	600	
New Christmas Motifs (2)	1,200	
New Lights – Christmas Tree	1,000	
Community Parties	2,000	
Schools Competition	1,000	
Coffee with Friends	600	
Digital Archive	15,000	
MCC Tourism Plan	2,500	
Floral Decorations	9,800	
Newsletter Printing	5,800	
Newsletter Distribution	1,500	
Twinning	1,500	
St David's Day Event and Dragon Parade	750	
Festoon Lighting - Newton Road	16,100	
Festoon Lighting - Mumbles Road	1,000	
Multimedia Consultant	8,400	✓
Coronation Celebration	2,000	
Autumn Celebratory Event	7,000	
Warm Hubs	5,000	
Multimedia Community Websites	3,000	
New Oystermouth Music Society – Summer Concerts	3,000	
Total	106,000	
Less Earmarked Reserves		
MCC Tourism Plan	-2,000	
Twinning	-900	
Festoon Lighting – Newton Road	-16,100	
Warm Hubs	-2,000	
Earmarked Reserves - Total	-21,000	
Culture, Tourism & Communications Committee - Total	85,000	