

Minutes of Culture, Tourism & Communications Committee Wednesday, 27 November 2024, at 2pm. Hybrid Meeting at the Ostreme Centre & via Teams

Councillors Present: Cllrs. Angela O'Connor (Chair), Rob Marshall (Vice Chair), Tim Zhou, Martin O'Neill, and Richard Jarvis

Officer Present: Paul Beynon – RFO, Claire Anderson – Events Officer and Ian Hughes – CSO

Councillors Present (non-committee members) Cllr Will Thomas

- CT2411-01 **Apologies for Absence**
Cllrs Hannah Hunter and Rhian Evans
- CT2411-02 **Declarations of Interest**
None
- CT2411-03 **Minutes of the Previous Meeting of the Committee**
To approve the minutes of the meetings held on 23rd October 2024 as a true record.
RESOLVED: To approve the meeting minutes held on 23rd October 2024 as an accurate record.
- CT2411-04 **Update on actions from previous meetings.**
The CSO updated the committee on all outstanding actions having previously circulated the full list of 'actions' to committee members.
RESOLVED: Outstanding actions updated and shown as complete where appropriate; details recorded in 'action' report, together with newly created actions.
- CT2411-11 **Floral Decorations**
The RFO, Paul Beynon outlined that every year SCC provide two quotes for floral decorations within MCC. On quote of £10,406 includes peat whilst the second quote of £11,521 is peat free. Both quotes include VAT.
A discussion ensued on the merits of both quotes but it was the consensus of the committee that the peat-free option should be recommended.

RECOMMENDED; that MCC purchase floral displays using the peat-free option at a cost of £11,521

From the CTC14 – Floral Decorations budget

CT2411-05 Budget Monitoring Report to 30/09/2024 – RFO, Paul Beynon Reports attached.

Financial reports prepared by RFO Paul Beynon who had previously distributed the reports to committee members. No questions relating to the budget reports had been provided either to the CSO or the RFO prior to the meeting, and no questions were raised at the meeting.

The RFO highlighted key aspects from the reports including areas where potential savings are likely to be made.

RESOLVED to approve the budget monitoring report to 30th September 2024.

CT2411-06 Budget 2025/26

The RFO outlined the draft budget spreadsheet to Committee and each budget line was discussed in detail including the new budget proposals.

RESOLVED that the draft budget for 2025/26 shown in the table below be recommended to Council at the budget meeting to be held in January 2025 subject to confirmation on the cost of the Baby Loss Awareness budget proposal.

Cllr Will Thomas joined the meeting at 2.25pm

Item	Amount £	RFO Auth
Christmas Motifs	7,650	
Christmas Trees including Picket Mead	11,100	
Inspection of Southend Tree	650	
Community Parties	3,000	
Coffee with Friends	2,000	
Story of Mumbles – Digital Archive	18,000	
Floral Decorations	9,600	
Newsletter Printing	1,750	
Newsletter Distribution	200	
Twinning	1,000	
St David’s Day Event	750	
Festoon Lighting – Mumbles Road	1,000	
Warm Hubs	2,000	

Multimedia Consultant	8,400	
MumblesFest - Expenditure	29,400	
MumblesFest - Income	-7,900	
VE Day 80 Event	1,850	
Grow MumblesFest	10,000	
Improve Mumbles Christmas Lights	15,000	
Honour of Mumbles	250	
Baby Loss Awareness Week	400	
Culture, Tourism and Communications - Draft Budget 2025/26	116,100	

CT2411-08

Honour of Mumbles

Cllr Thomas provided some background to The Honour of Mumbles which included previously one male and one female being selected and being honoured together with members of their family/friends at a formal function.

Cllr Thomas considered as an alternative to have one or two nominees honoured during MumblesFest and being presented with a certificate by the Chair of MCC or the committee. The cost of such an event would be in the region of £250 and could be borne through the virement of funds from an underspent budget.

Cllr Thomas had received feedback from the public that a separate committee should be created from outside MCC to select the nominees. However the view of Cllr Thomas was that Councillors were elected by the whole of the MCC Area for such decisions to be made; this view was supported by the other Councillors.

It was proposed that nominations for the Honour of Mumbles be recommended to Councillors by the public and that nominations who are proposed and seconded by councillors go to Full Council for the final decision to be made on awarding the honour.

A discussion took place on whether the Honour of Mumbles should be expanded to include a 'Freedom of Mumbles' Award but this was rejected for at least the time being.

RECOMMENDED; that the public make recommendations for nominees to be considered for The Honour of Mumbles Award. Each nominee will require a proposer and seconder from Councillors to go forward to a Full Council Committee Meeting where either one or two nominees will be awarded The Honour of Mumbles. The award will be presented by the Chair of MCC/Culture Committee during the MumblesFest Festival.

Any financial cost incurred will be covered through a future virement from an underspent budget.

Cllr Thomas left the meeting at 2.52pm

CT2411-07 **Essence of Mumbles Update**

Cllr Zhou outlined that the competition will finish this week and in line with last month's resolution a feedback session with Cllr O'Neill will take place once the competition award ceremony is completed.

RESOLVED: Cllr Zhou to provide feedback to committee in January 2025 following the awards to competition winners.

CT2411-09 **Baby Loss Awareness**

The Chair, Cllr O'Connor outlined how she had been made aware of baby loss awareness and that arranging for part of the Ostreme to be illuminated during significant periods such as awareness days. Such events could be advertised through Social Media and The MCC Website. The cost should be within £400 with funding being provided through the virement of funds.

ACTION; Claire Anderson to seek a quote within seven days for the cost of the illumination.

RECOMMENDATION: That a section of The Ostreme Centre be illuminated during significant periods to highlight Baby Loss Awareness.

CT2411-10 **Christmas Events**

Claire Anderson briefly set out events for the Christmas Period as detailed below:-

- **Thursday, Nov 28th** from 4pm onwards – Christmas in Mumbles. Light switch on/road closure
- **Friday, December 6th from 1.30pm -4pm** – Christmas Afternoon Tea at Newton Village Hall
- **Tuesday December 10th**, 12-2pm, Christmas Coffee with Friends
- **Thursday, December 12th**, 1.30-3.30pm Ostreme Centre, Mumbles Christmas Cheer (Oystermouth Community Gathering)
- **Friday, December 13th**, 5-7pm - West Cross Community Party, DJ, party food, wreath making etc

- **Friday, December 20th**, 7-10pm West Cross Christmas Quiz

CT2410-12

Exclusion of Press and Public

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960, it is proposed that the press and public be excluded for the following items of business due to the confidential nature of the business to be transacted.

RESOLVED that due to the confidential nature of the business to be discussed, the press and public be excluded from the meeting.

CT2410-13

MumblesFest 2025 – Closed Session

Discussion on progress of MumblesFest 2025

The meeting ended at 3.13pm.

Next Meeting on 22 January 2025