

## Minutes of Culture, Tourism and Communications Committee

**Held on Wednesday, 23 July 2025 at 6.30pm**  
**Hybrid Meeting at Ostreme Centre and via Teams**

**Councillors Present:** Cllrs. Angela O'Connor (Chair), Rob Marshall (Vice Chair), Richard Jarvis, David Lewis, Martin O'Neill and Tim Zhou.

**Officers Present:** Kerry-Leigh Grabham – Clerk and Paul Beynon – RFO/Assistant Clerk

**CT2507-01      Apologies for Absence**  
Cllr Laura Gilbert

**CT2507-02      Declarations of Interest**  
None

**CT2507-03      Minutes of the Previous Meeting of the Committee**  
To approve the minutes of the meetings held on 11 June 2025 as a true record.

**RESOLVED:** to approve the meeting minutes held on 11 June 2025 as an accurate record.

Cllr O'Connor joined the meeting at 6.35pm.

**CT2507-04      Update on actions from previous meetings.**  
The RFO informed the meeting that the only action outstanding was the proposed Cheese and Wine event and it was agreed to defer this to the September meeting.

**CT2507-05      Budget Monitoring Report to 31/05/2025 - RFO, Paul Beynon**  
Financial reports prepared by RFO, Paul Beynon had previously been distributed to committee members. No questions relating to the budget reports had been provided either to the CSO or the RFO prior to the meeting.

The RFO outlined that it was still early in the financial year but a small number of potential underspends were identified including the Newsletter Printing (CTC18) £1,250, Newsletter Distribution (CTC19) £200 and VE Day 80 Event (CTC46) £750,

No areas of potential overspend were identified at this stage.

The Chair asked if the underspends could be reallocated within the Committee's budget without the need to go to Council for approval.

**ACTION** RFO to check the Council's Financial Regulations to confirm rules regarding the virement of sums within a committee's approved budget,

**RESOLVED** to approve the budget monitoring report to 31 May 2025.

#### **CT2507-06 Budget 2026/27**

The RFO presented the Budget Timetable 2026/27 report to the Committee, the report outlined the actions required to be taken by Council and Committees leading up to the approval of the budget and precept by Council by 31/01/2026.

The RFO stated that the Budget Proposal Form will be circulated to all councillors and staff by 31/07/2025.

**RESOLVED** that the budget timetable be noted and work on any new budget proposals will commence over the summer recess.

#### **CT2507-07 Future Ideas**

The following ideas were discussed as potential new budget proposals for 2026/27

**Boules Tournament** – to re-establish the Boules Tournament which was held in the past at Southend Gardens

**Stumbles Through Mumbles** – this event is arranged by the Lighthouse Theatre at a cost of £10 although it previously received funding from the Council to allow it to be provided free. The provision of further funding to be considered.

**Events in Oystermouth Castle Grounds** – the Council has a premises licence to allow it to hold up to 3 events in the Grounds of Oystermouth Castle where the sale of alcohol is permitted, It was suggested that other events be considered in addition to MumblesFest.

#### **CT2507-08 Raft Race**

The Chair confirmed that a budget of £2,000 had been approved by Council to provide support for the Raft Race and that 2 additional speakers had been hired which will be placed along the Promenade to allow more people to hear the commentary on the Race. Security for the speakers will also be provided,

#### **CT2507-09 Christmas Lights 2025**

Arrangements for the Christmas Lights 2025 were discussed including the use of the additional £5,000 budget for additional lights agreed by Council for 2025/26.

**ACTION** that the Chair and Clerk meet to discuss the Christmas Lights for 2025 and holding a Christmas Card design competition with the winner being used as the Mumbles Community Council Christmas Card.

**CT2507-10 MumblesFest 2026 Date**

The date for MumblesFest 2026 was discussed and it was agreed to hold the event on the first weekend in June 2026 which would be the same weekend as this year.

The date of MumblesFest would be Saturday, 6 June 2026 subject to the Castle Grounds being available and there being no clashes with other events being held in Swansea. Should the 6 June 2026 not be suitable then the alternative date would be Saturday, 13 June 2026

**ACTION** the Marketing and Events Officer to contact Swansea Council to check the availability of the Castle Grounds on 6 June 2025 and whether any other events are planned for that day.

**RECOMMENDED** that MumblesFest 2026 is held on 6 June 2026 or on 13 June 2026 if the first date be unavailable or clashes with other events.

**CT2507-11 Newsletter**

The timing for the 2025 Newsletter was discussed and it was agreed that the Newsletter should be available at the start of December 2025 and contain Christmas wishes from the Council.

Alternative formats were also discussed including 2 pages per Ward and/or Committee.

**ACTION** the Newsletter be ready by early November 2025 for publication at the start of December 2025.

**CT2507-12 Mumbles Folk and Blues Festival**

Cllr Richard Jarvis updated the Committee on the arrangements for the Mumbles Folk and Blues Festival which is planned to take place on Saturday, 4 October 2025. Currently there are 7 venues who are willing to take part in the Festival.

Cllr Jarvis intends writing to each venue next week to confirm the arrangements and ask the venues to book appropriate bands and artists to appear.

It was suggested that the Underhill Park Hub also be used as a venue for the Festival

It was felt that there would be minimal costs involved in arranging the Festival but if there were any costs, Cllr Jarvis would meet the costs from his councillor personal allowance.

It was discussed whether the Council could give a grant of say, £100 to each venue to help with the costs of booking the artists although it was not clear whether the Council had the power to make such payments.

**ACTION** the RFO to contact One Voice Wales to check whether to Council has powers to make payments to bars and public houses.

#### **C02507-13**

#### **Honour of Mumbles Update**

The Clerk informed the Committee that attempts are being made to identify a supplier who can design and produce a certificate to celebrate the Honour of Mumbles. As soon as a supplier is found a framed certificate will be produced and awarded to this year's recipient.

**The meeting ended at 7.28pm.**