

Culture, Tourism & Communications Committee Meeting Agenda 5, October 2022 at 6.30 pm Virtual Meeting (Zoom) / Hybrid

- 01** Apologies for Absence
- 02** Declarations of Interest
- 03** Minutes of the Previous Meetings of the Committee
- 04** Action Points Arising from Previous Minutes
- 05** Budget 2023/24
- 06** Budget Monitoring Report
- 07** Expenditure Transactions
- 08** Income Transaction
- 09** MumblesFest Expenditure
- 10** MumblesFest Timetable
Jobs/ items that need to be in place before MumblesFest 2023
ClickUp Charts
- 11** Database of MumblesFest Contributors & Suppliers
Names, Contacts, Comments, etc
- 12** License for Castle Field
- 13** FIFA World Cup Banner Competition Update
- 14** Scarecrow Competition
- 15** PROPOSED: Bilingual bi-annual newsletter
Amended from 15/8/2022 meeting to removed recycled element.
- 16** Laser Show @ Mumbles Pier

- 17** Extra Community Hubs
- 18** Red Community Project Partnership Email
- 19** Vote Vice-Chair

Email from Red Community Project:

Good afternoon all, Thank you Rebecca for the introduction. I am part of the team at Red Community Project, for those of you who don't know us we work out of our building in Mumbles (The Shared Plate were renting our ground floor until recently) and Linden Church in West Cross. Projects we run included the co-ordination of the Trussel Trust Foodbank in Swansea, Musical Memories Choir for people living with dementia, West Cross Youth Club, Schools wellbeing projects, Red Media film projects, a weekly parent and toddler group, with a monthly parenting workshop, a weekly warm Wednesday brunch in West Cross and a monthly community meal.

In addition to this we run holiday play schemes and activities. Thanks to some funding from the Regional Integration Fund we have secured money to offer free play activities for West Cross in each half term and holiday until March 2024. This October half term (31st October to 6th November) I wondered if Mumbles Community Council would be open to exploring working in partnership with us to offer free play opportunities. We have @ £1,400 funding to cover costs. The benefit would be to link our funding with the communication network and team at the community council. If this is of interest let me know and perhaps a few of us could meet to share ideas of how it could work.

If this isn't possible at this time let me know and we will plan accordingly, however I'd love to meet at some point in to explain further about our plans for the year ahead thanks to the RIF money we have been awarded as there could be other ways we can work together.

In terms of a time to meet about children's play in half term, time is ticking on so if a date next week was possible that would be fantastic. I am available flexibly on Monday 3rd, Wednesday 4th afternoon, or Thursday 6th or Wednesday or Thursday evenings. I can set up a zoom if that is more convenient.

Helen Hunter Co-Director - Red Community Project

Minutes of Meeting of the Culture, Tourism & Communications Committee Wednesday, 22 June 2022 at 2 pm (Hybrid Meeting – Ostreme Centre and via Zoom)

Councillors Present: Rob Marshall (co-Chair), Clare-Anna Mitchell (co-Chair), Richard Jarvis & Angela O'Connor

Officer Present: Steve Heydon & Claire Anderson

CT2206(2)-01 Apologies for Absence

Emma McNamara & Mike Parkin

CT2206(2)-02 Declarations of Interest

Rob Marshall declared a personal interest in item CT2206(2)-03 as he knows the bartenders

Richard Jarvis declared a personal interest in item CT2206(2)-03 as he knows the bartenders

Angela O'Connor declared a personal and prejudicial interest in item CT2206(2)-03 as she works for the parent company that owns National Broadcasting who own Beezy

CT2206(2)-03 MumblesFest 2022 Update

Claire reported that

- Sydney working on additional vendors.
- Sold 560 tickets so far
- Having a meeting tomorrow to discuss health and safety issues including numbers allowed under the licence.
- Promotional opportunity through breezy radio
- Need bands info for social media
- Need locations for four banners

AGREED Meeting with Vic, crew and mumbles ales to discuss them working together

RESOLVED to delegate decision on radio deal on to Clerk and Events Manager, if it is needed to be made towards the next meeting.

RESOLVED to charge vendors £100 for their pitch.

RESOLVED to hire 125 railings at a cost of £1,700.

CT2206(2)-04 Date of MumblesFest 2023

Item deferred to the next meeting of the committee

CT2206(2)-05 VIP invitation List for our events

Item deferred to the next meeting of the committee

Minutes of Meeting of the Culture, Tourism & Communications Committee Tuesday, 5 July 2022 at 2 pm (Hybrid Meeting – Ostreme Centre and via Zoom)

Councillors Present: Rob Marshall (co-Chair), Clare-Anna Mitchell (co-Chair), Pam Erasmus, Richard Jarvis & Mike Parkin

Officer Present: Steve Heydon & Claire Anderson & Sydney Lee

CT2207-01 Apologies for Absence

None.

CT2207-02 Declarations of Interest

Rob Marshall declared a personal interest in item CT22-07-04 as he is a customer of the three local bars.

Richard Jarvis declared a personal interest in item CT22-07-04 as he is a customer of the three local bars.

CT2207-03 MumblesFest 2022 Update

Claire gave a verbal update to the committee.

RESOLVED to delegate Events Officer powers to use social media boost if she feels it is needed to increase ticket sales.

CT2207-04 Tender for Drinks Provider

RESOLVED that the recommendation of the RFO should be rejected because:

- i. The committee felt that the tender from hospitality was not complete because it does not set out drink's prices
- ii. The 3 bars have completed the tender properly (save for confirming to amount to be paid to mcc) and within time.
- iii. The tender for the 3 bars offered the best service for the whole community.

RESOLVED to appoint the three bars on the condition that they pay £242 each and supply their own fridges.

CT2207-05 Date of MumblesFest 2023

AGREED that the co-chairs would put forward a resolution to full council.

CT2207-06 VIP invitation List for our events

Rob to supply details to Claire and personally invite those whose emails he could not divulge.

**CULTURE, TOURISM AND COMMUNICATION COMMITTEE
BUDGET MONITORING REPORT TO 31/08/2022**

| Code and Title | Actual to 31/08/2022 | | | Year End Adj £ | Adjusted Net to 31/08 £ | Budget 2022/23 £ | Net Position +/- Under/Over £ | Over/Underspend To be reviewed |
|--|----------------------|---------------|---------------|-------------------|----------------------------|---------------------|----------------------------------|--|
| | Expenditure £ | Income £ | Net £ | | | | | |
| CTC1 - Mumbles Fest | 22,444 | 0 | 22,444 | 0 | 22,444 | 25,500 | 3,056 | |
| CTC3 - Christmas Motifs | 0 | 0 | 0 | 0 | 0 | 6,500 | 6,500 | |
| CTC4 - Christmas Trees | 1 | 0 | 1 | 0 | 1 | 10,000 | 9,999 | |
| CTC5 - Inspection of Southend Tree | 0 | 0 | 0 | 0 | 0 | 600 | 600 | |
| CTC6- New Christmas Motifs (2) | 0 | 0 | 0 | 0 | 0 | 1,200 | 1,200 | |
| CTC7 - New Christmas Lights | 0 | 0 | 0 | 0 | 0 | 1,000 | 1,000 | |
| CTC8 - Community Parties | 0 | 0 | 0 | 0 | 0 | 2,000 | 2,000 | |
| CTC9 - Schools Competition | 0 | 0 | 0 | 0 | 0 | 1,000 | 1,000 | |
| CTC10 - Mumbles Guided Walks | 0 | 0 | 0 | 0 | 0 | 1,500 | 1,500 | |
| CTC11 - Fashion Show | 0 | 0 | 0 | 0 | 0 | 1,500 | 1,500 | |
| CTC12 - Digital Archive | 5,568 | 0 | 5,568 | 0 | 5,568 | 10,000 | 4,432 | |
| CTC13 - Tourism Plan - Improved Signage | 0 | 0 | 0 | 0 | 0 | 2,500 | 2,500 | |
| CTC14 - Floral Decorations | 0 | 0 | 0 | 0 | 0 | 9,500 | 9,500 | |
| CTC15 - Mumbles in Bloom - Contestant | 0 | 0 | 0 | 0 | 0 | 250 | 250 | |
| CTC16 - Mumbles in Bloom - Competition | 0 | 0 | 0 | 0 | 0 | 250 | 250 | |
| CTC17 - Marketing/Publicity - Leaflets and Posters | 375 | 0 | 375 | 0 | 375 | 2,500 | 2,125 | |
| CTC18 - Newsletter Printing | 2,796 | 0 | 2,796 | 0 | 2,796 | 4,200 | 1,404 | |
| CTC19 - Newsletter Distribution | 1,853 | 0 | 1,853 | 0 | 1,853 | 1,200 | -653 | Virment required |
| CTC20 - Newsletter Translation | 0 | 0 | 0 | 0 | 0 | 2,000 | 2,000 | |
| CTC21 - Twinning | 568 | 0 | 568 | 0 | 568 | 1,500 | 932 | |
| CTC22 - Festoon Lighting - Newton Road | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| CTC23 - Event Income | 0 | 14,942 | -14,942 | -4,764 | -10,178 | -5,000 | 5,178 | |
| CTC24 - Banner Stand | 555 | 0 | 555 | 0 | 555 | 0 | -555 | Earmarked reserve fro 2021/22 will cover |
| CTC25 - NHS Day | 0 | 0 | 0 | 0 | 0 | 250 | 250 | |
| CTC26 - Ostreme Busking | 0 | 0 | 0 | 0 | 0 | 1,000 | 1,000 | |
| CTC28 - Festoon Lighting - Mumbles Road | 0 | 0 | 0 | 0 | 0 | 500 | 500 | |
| CTC29 - Cliff Lighting | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| CTC30 - Coffee with Friends | 388 | 0 | 388 | 136 | 252 | 1,000 | 748 | |
| CTC31 - St David's Day Event and Dragon Parade | 0 | 0 | 0 | 0 | 0 | 750 | 750 | |
| CTC32 - Multimedia Consultant | 2,934 | 0 | 2,934 | 417 | 2,517 | 7,500 | 4,983 | |
| CTC33 - Queen's Jubilee Event and Beacon | 2,726 | 0 | 2,726 | 0 | 2,726 | 2,000 | -726 | Virement required |
| Total | 40,208 | 14,942 | 25,266 | -4,211 | 29,477 | 92,700 | 63,223 | |

NOTES

1. Year End Adj are invoices paid in 2022/23 that have been charged back to the 2021/22 budget.

Mumbles Community Council

Culture, Tourism and Communications Committee - Expenditure Transactions to 31/08/2022 (Between 01-04-2022 and 31-08-2022)

| 2 CTC32 - Multimedia Consultant | | | | | | | | | | |
|---|------------|-------------|-------------------------|-----------|---------------------------------|---------------------------------|----------|-----------|---------|-----------|
| Code Vchr. | Date | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
| 52 | 13/05/2022 | CO2201.S-06 | 1Lloyds Current Account | | Multimedia Consultant | SA1 Creative | S | 416.67 | 83.33 | 500.00 |
| 54 | 17/05/2022 | CO2201.S-06 | 1Lloyds Current Account | | Multimedia Consultant | SA1 Creative | S | 416.67 | 83.33 | 500.00 |
| 146 | 05/07/2022 | CO2201.S-06 | 1Lloyds Current Account | | Multimedia Consultant | SA1 Creative | S | 700.00 | 140.00 | 840.00 |
| 162 | 15/07/2022 | CO2201.S-06 | 1Lloyds Current Account | | Multimedia Consultant | SA1 Creative | S | 700.00 | 140.00 | 840.00 |
| 240 | 09/08/2022 | CO2201.S-06 | 1Lloyds Current Account | | Multimedia Consultant | SA1 Creative | S | 700.00 | 140.00 | 840.00 |
| Subtotal for Code: CTC32 - Multimedia Consultant | | | | | | | | £2,933.34 | £586.66 | £3,520.00 |
| 5 CTC17 - Marketing/Publicity, Leaflets and Posters | | | | | | | | | | |
| Code Vchr. | Date | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
| 113 | 21/06/2022 | | 1Lloyds Current Account | | Underhill Photography and Video | WeCreate | X | 375.00 | | 375.00 |
| Subtotal for Code: CTC17 - Marketing/Publicity, Leaflets and Poster | | | | | | | | £375.00 | | £375.00 |
| 7 CTC18 - Newsletter Printing | | | | | | | | | | |
| Code Vchr. | Date | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
| 244 | 09/08/2022 | | 1Lloyds Current Account | | Newsletter Printing | DWJ Group | X | 2,796.00 | | 2,796.00 |
| Subtotal for Code: CTC18 - Newsletter Printing | | | | | | | | £2,796.00 | | £2,796.00 |
| 8 CTC19 - Newsletter Distribution | | | | | | | | | | |
| Code Vchr. | Date | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
| 236 | 04/08/2022 | | 1Lloyds Current Account | | Newsletter Distribution | SA Flyers | S | 472.98 | 94.60 | 567.58 |
| 265 | 17/08/2022 | | 1Lloyds Current Account | | Newsletter Distribution | SA Flyers | S | 1,380.12 | 276.02 | 1,656.14 |
| Subtotal for Code: CTC19 - Newsletter Distribution | | | | | | | | £1,853.10 | £370.62 | £2,223.72 |
| 33 CTC21 - Twinning | | | | | | | | | | |
| Code Vchr. | Date | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
| 153 | 15/07/2022 | CO2206-06 | 1Lloyds Current Account | | Twinning Visit Havre de Grace | Fogo's Free Tours | X | 120.00 | | 120.00 |
| 160 | 15/07/2022 | CO2206-06 | 1Lloyds Current Account | | Twinning Visit Havre de Grace | Twinning Association of Mumbles | X | 322.30 | | 322.30 |
| 255 | 09/08/2022 | | 1Lloyds Current Account | | Twinning | Cllr Pamela Erasmus | X | 125.78 | | 125.78 |
| Subtotal for Code: CTC21 - Twinning | | | | | | | | £568.08 | | £568.08 |
| 37 CTC4 - Christmas Trees | | | | | | | | | | |
| Code Vchr. | Date | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
| 219 | 02/08/2022 | | 1Lloyds Current Account | | Election Charges | E-on | L | 0.79 | 0.04 | 0.83 |
| Subtotal for Code: CTC4 - Christmas Trees | | | | | | | | £0.79 | £0.04 | £0.83 |
| 42 CTC1 - Mumbles Fest | | | | | | | | | | |
| Code Vchr. | Date | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
| 92 | 07/05/2022 | CO2202-04 | Barclaycard | | Air Pendant Banners | Jac in a Box | S | 98.70 | 19.74 | 118.44 |
| 103 | 14/06/2022 | CO2202-04 | 1Lloyds Current Account | | Loo Hire | City Loo Hire | S | 202.50 | 40.50 | 243.00 |
| 112 | 14/06/2022 | CO2202-04 | 1Lloyds Current Account | | MumblesFest 2022 | PPL PRS Ltd | S | 92.42 | 18.48 | 110.90 |
| 119 | 29/06/2022 | CO2202-04 | 1Lloyds Current Account | | MumblesFest 2022 | Sydney Lee | E | 414.41 | | 414.41 |
| 149 | 05/07/2022 | CO2202-04 | 1Lloyds Current Account | | Mumbles Fest Services | MPM Wristbands | S | 163.00 | 32.60 | 195.60 |
| 150 | 13/07/2022 | CO2202-04 | 1Lloyds Current Account | | Mumbles Fest Services | Gower Events and Equipment Hire | S | 750.00 | 150.00 | 900.00 |

| | | | | | | | | | | | |
|-----|------------|-------------|-------------------------|--|----------------------------|---------------------------------|---|--|------------|-----------|------------|
| 151 | 13/07/2022 | CO2202-04 | 1Lloyds Current Account | | Mumbles Fest Services | In House Ents Ltd | S | 815.00 | 163.00 | 978.00 | |
| 164 | 17/07/2022 | CO2202-04 | 1Lloyds Current Account | | Mumbles Fest Performer | John Purton | X | 250.00 | | 250.00 | |
| 165 | 17/07/2022 | CO2202-04 | 1Lloyds Current Account | | Mumbles Fest Performer | Lorraine Crosby Productions Ltd | S | 2,000.00 | 400.00 | 2,400.00 | |
| 166 | 17/07/2022 | CO2202-04 | 1Lloyds Current Account | | Mumbles Fest Performer | Organised Kaos Youth Circus Ltd | X | 600.00 | | 600.00 | |
| 167 | 17/07/2022 | CO2202-04 | 1Lloyds Current Account | | Mumbles Fest Performer | David Morgan | X | 250.00 | | 250.00 | |
| 168 | 17/07/2022 | CO2202-04 | 1Lloyds Current Account | | Mumbles Fest Performer | Conrad Cole | X | 250.00 | | 250.00 | |
| 169 | 17/07/2022 | CO2202-04 | 1Lloyds Current Account | | Mumbles Fest Performer | Simon Toft | X | 250.00 | | 250.00 | |
| 170 | 19/07/2022 | CO2202-04 | 1Lloyds Current Account | | Mumbles Fest Performer | Neil Jones | X | 250.00 | | 250.00 | |
| 171 | 19/07/2022 | CO2202-04 | 1Lloyds Current Account | | Mumbles Fest Performer | Jonathon Baglow | X | 250.00 | | 250.00 | |
| 172 | 20/07/2022 | CO2202-04 | 1Lloyds Current Account | | Mumbles Fest Performer | Kate Westall | X | 250.00 | | 250.00 | |
| 174 | 21/07/2022 | CO2202-04 | 1Lloyds Current Account | | Mumbles Fest Performer | Sian Martin | X | 350.00 | | 350.00 | |
| 175 | 21/07/2022 | CO2202-04 | 1Lloyds Current Account | | Mumbles Fest Performer | Mumbles A Cappella Choir | X | 400.00 | | 400.00 | |
| 179 | 22/07/2022 | CO2202-04 | 1Lloyds Current Account | | Mumbles Fest Services | Silurian Security Services Ltd | S | 3,423.40 | 684.68 | 4,108.08 | |
| 187 | 25/07/2022 | CO2201.S-06 | 1Lloyds Current Account | | Mumbles Fest Salary | Sydney Lee | E | 350.79 | | 350.79 | |
| 188 | 29/07/2022 | CO2202-04 | 1Lloyds Current Account | | Mumbles Fest Services | Total Sound Solutions | S | 3,987.60 | 797.52 | 4,785.12 | |
| 197 | 07/07/2022 | CO2202-04 | Barclaycard | | Mumbles Fest Services | Brandon Hire | S | 1,410.40 | 282.08 | 1,692.48 | |
| 198 | 07/07/2022 | CO2202-04 | Barclaycard | | Mumbles Fest Services | Brandon Hire | X | 300.00 | | 300.00 | |
| 208 | 07/07/2022 | CO2202-04 | Barclaycard | | Mumbles Fest Services | Airbnb | X | 729.71 | | 729.71 | |
| 216 | 02/08/2022 | CO2202-04 | 1Lloyds Current Account | | Mumbles Fest Re-imburement | Rosie Cooze | X | 31.56 | | 31.56 | |
| 221 | 02/08/2022 | CO2202-04 | 1Lloyds Current Account | | Mumbles Fest Re-imburement | Claire Anderson | X | 19.96 | | 19.96 | |
| 223 | 02/08/2022 | CO2202-04 | 1Lloyds Current Account | | Photography | All About the Image | X | 250.00 | | 250.00 | |
| 226 | 02/08/2022 | CO2202-04 | 1Lloyds Current Account | | Mumbles Fest Re-imburement | Claire Anderson | X | 60.95 | | 60.95 | |
| 238 | 09/08/2022 | CO2202-04 | 1Lloyds Current Account | | Mumbles Fest Printing | SA1 Creative | S | 35.00 | 7.00 | 42.00 | |
| 239 | 09/08/2022 | CO2202-04 | 1Lloyds Current Account | | Mumbles Fest Services | Amberon Ltd | S | 441.45 | 88.29 | 529.74 | |
| 248 | 09/08/2022 | CO2202-04 | 1Lloyds Current Account | | Mumbles Fest Services | Commercial Marquee Hire | S | 2,130.80 | 426.16 | 2,556.96 | |
| 273 | 25/08/2022 | CO2201.S-06 | 1Lloyds Current Account | | RFO Salary | Paul Beynon | E | 127.25 | | 127.25 | |
| 279 | 18/08/2022 | CO2202-04 | 1Lloyds Current Account | | Food Vouchers | Mumbales Ltf | X | 36.00 | | 36.00 | |
| 280 | 19/08/2022 | CO2202-04 | 1Lloyds Current Account | | Food Vouchers | The Victoria | X | 57.00 | | 57.00 | |
| 281 | 19/08/2022 | CO2202-04 | 1Lloyds Current Account | | Food Vouchers | Gower Dough Co Ltd | S | 56.67 | 11.33 | 68.00 | |
| 282 | 24/08/2022 | CO2202-04 | 1Lloyds Current Account | | Mumbles Fest Services | EPM Creative Marketing | X | 1,662.30 | | 1,662.30 | |
| 286 | 07/08/2022 | CO2202-04 | Barclaycard | | Mumbles Fest Services | Brandon Hire | S | -52.90 | -10.58 | -63.48 | |
| 292 | 07/08/2022 | CO2202-04 | Barclaycard | | Mumbles Fest Services | Brandon Hire | S | -250.00 | -50.00 | -300.00 | |
| | | | | | | | | Subtotal for Code: CTC1 - Mumbles Fest | £22,443.97 | £3,060.80 | £25,504.77 |

Code 78 CTC24 - Banner Stand

| Vchr. | Date | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
|-------|------------|-----------|-------------------------|-----------|--------------|---|----------|---|---------|---------|
| 69 | 31/05/2022 | CO2111-07 | 1Lloyds Current Account | | Banner Stand | Robert Bowen Planning and Development Ltd | X | 555.00 | | 555.00 |
| | | | | | | | | Subtotal for Code: CTC24 - Banner Stand | £555.00 | £555.00 |

Code 94 CTC12 - Digital Archive

| Vchr. | Date | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total | |
|-------|------------|--------|-------------------------|-----------|---------------------------|-------------------------|----------|--|-----------|----------|-----------|
| 176 | 22/07/2022 | 343.08 | 1Lloyds Current Account | | Heritage Co-ordinator | Gower Unearthed | X | 1,000.00 | | 1,000.00 | |
| 177 | 22/07/2022 | | 1Lloyds Current Account | | Santampa Video | Gower Unearthed | X | 100.00 | | 100.00 | |
| 178 | 22/07/2022 | | 1Lloyds Current Account | | Santampa Video | MW Productions | X | 400.00 | | 400.00 | |
| 199 | 07/07/2022 | | Barclaycard | | Digital Archive Equipment | Authentic M&H Goods Ltd | X | 133.49 | | 133.49 | |
| 200 | 07/07/2022 | | Barclaycard | | Digital Archive Equipment | Amazon | S | 58.59 | 11.72 | 70.31 | |
| 202 | 07/07/2022 | | Barclaycard | | Digital Archive Equipment | Apple | S | 15.83 | 3.17 | 19.00 | |
| 246 | 09/08/2022 | | 1Lloyds Current Account | | Digital Archive Website | Community Websites Ltd | S | 3,860.00 | 772.00 | 4,632.00 | |
| | | | | | | | | Subtotal for Code: CTC12 - Digital Archive | £5,567.91 | £786.89 | £6,354.80 |

Code 140 CTC30 - Coffee with Friends

| Vchr. | Date | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
|-------|------------|-----------|-------------------------|-----------|---------------------|-------------------------------|----------|-------|-----|-------|
| 3 | 12/04/2022 | CO2110-17 | 1Lloyds Current Account | | Coffee with Friends | Ostreme Community Association | X | 68.00 | | 68.00 |
| 47 | 06/05/2022 | CO2110-17 | 1Lloyds Current Account | | Hall Hire | Ostreme Community Association | X | 68.00 | | 68.00 |

| | | | | | | | | | |
|--|------------|-----------|-------------------------|---------------------|-------------------------------|---|---------|--|---------|
| 73 | 31/05/2022 | CO2110-17 | 1Lloyds Current Account | Coffee with Friends | Claire Anderson | X | 24.20 | | 24.20 |
| 76 | 31/05/2022 | CO2110-17 | 1Lloyds Current Account | Hall Hire | Ostreme Community Association | X | 68.00 | | 68.00 |
| 214 | 02/08/2022 | CO2110-17 | 1Lloyds Current Account | Hall Hire | Ostreme Community Association | X | 68.00 | | 68.00 |
| 215 | 02/08/2022 | CO2110-17 | 1Lloyds Current Account | Hall Hire | Ostreme Community Association | X | 68.00 | | 68.00 |
| 227 | 02/08/2022 | CO2202-04 | 1Lloyds Current Account | Reimbursement | Claire Anderson | X | 24.70 | | 24.70 |
| Subtotal for Code: CTC30 - Coffee with Friends | | | | | | | £388.90 | | £388.90 |

Code 153 CTC33 - Queen's Jubilee Event and Beacon

| Code Vchr. | Date | Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
|--|------------|--------|-------------------------|-----------|----------------------|---------------------------------|----------|-------------------|------------------|-------------------|
| 39 | 07/04/2022 | | Barclaycard | | Flags and Bunting | One Stop Promotions Ltd | S | 150.85 | 30.17 | 181.02 |
| 96 | 31/05/2022 | | 1Lloyds Current Account | | Jubilee Event | City of Swansea Pipe Band | X | 300.00 | | 300.00 |
| 104 | 14/06/2022 | | 1Lloyds Current Account | | Beacon Lighting | Mark Deal Plumbing Services | S | 190.00 | 38.00 | 228.00 |
| 105 | 14/06/2022 | | 1Lloyds Current Account | | Reimbursement | Claire Anderson | X | 63.99 | | 63.99 |
| 107 | 14/06/2022 | | 1Lloyds Current Account | | Photograhpy Services | All About the Image | X | 180.00 | | 180.00 |
| 111 | 14/06/2022 | | 1Lloyds Current Account | | Beacon Lighting | Organised Kaos Youth Circus Ltd | X | 250.00 | | 250.00 |
| 127 | 07/06/2022 | | Barclaycard | | Flags and Bunting | One Stop Promotions Ltd | S | 287.25 | 57.45 | 344.70 |
| 141 | 05/07/2022 | | 1Lloyds Current Account | | Jubilee Event | EPM Creative Marketing | X | 1,225.00 | | 1,225.00 |
| 148 | 05/07/2022 | | 1Lloyds Current Account | | Jubilee Event | Claire Anderson | X | 78.71 | | 78.71 |
| Subtotal for Code: CTC33 - Queen's Jubilee Event and Beacon | | | | | | | | £2,725.80 | £125.62 | £2,851.42 |
| Subtotal for Cost Centre: Culture, Tourism and Communication Committee | | | | | | | | 40,207.89 | 4,930.63 | 45,138.52 |
| TOTALS | | | | | | | | £40,207.89 | £4,930.63 | £45,138.52 |

Mumbles Community Council

Culture, Tourism and Communications Committee - Income Transactions to 31/08/2022 (Between 01-04-2022 and 31-08-2022)

| Code Vchr. | Date | 95 CTC23 - Event Income Minute | Bank | Cheq. No. | Description | Supplier | Vat Type | Net | Vat | Total |
|--|------------|-----------------------------------|-------------------------|-----------|--------------------------|-----------------------------------|----------|-------------------|-----|-------------------|
| 5 | 18/05/2022 | | 1Lloyds Current Account | | Mumbles Fest Income | Eventbrite | X | 4,763.72 | | 4,763.72 |
| 8 | 06/07/2022 | CO2202-04 | 1Lloyds Current Account | | Mumbles Fest Income | Gower Dough Co Ltd | X | 100.00 | | 100.00 |
| 9 | 08/07/2022 | CO2202-04 | 1Lloyds Current Account | | Mumbles Fest Income | OC Cake Company Ltd | X | 100.00 | | 100.00 |
| 10 | 12/07/2022 | CO2202-04 | 1Lloyds Current Account | | Mumbles Fest Income | Goggi Authentic Pakistani Cuisine | X | 100.00 | | 100.00 |
| 11 | 15/07/2022 | CO2202-04 | 1Lloyds Current Account | | Mumbles Fest Sponsorship | Bullion Rum Ltd | X | 500.00 | | 500.00 |
| 12 | 20/07/2022 | CO2202-04 | 1Lloyds Current Account | | Mumbles Fest Income | Gate Receipts | X | 3,722.79 | | 3,722.79 |
| 13 | 26/07/2022 | CO2202-04 | 1Lloyds Current Account | | Mumbles Fest Income | Eventbrite | X | 5,071.38 | | 5,071.38 |
| 17 | 22/08/2022 | CO2202-04 | 1Lloyds Current Account | | Mumbles Fest Income | Mumbales Ltf | X | 242.00 | | 242.00 |
| 18 | 23/08/2022 | CO2202-04 | 1Lloyds Current Account | | Mumbles Fest Income | Cru 42 | X | 242.00 | | 242.00 |
| 19 | 23/08/2022 | CO2202-04 | 1Lloyds Current Account | | Mumbles Fest Income | Nellie May Fish and Chips | X | 100.00 | | 100.00 |
| Subtotal for Code: CTC23 - Event Income | | | | | | | | £14,941.89 | | £14,941.89 |
| Subtotal for Cost Centre: Culture, Tourism and Communication Committee | | | | | | | | 14,941.89 | | 14,941.89 |
| TOTALS | | | | | | | | £14,941.89 | | £14,941.89 |

MumblesFest 2022 - Outturn

| Expenditure | Net £ | VAT £ | Gross £ | Details |
|---------------------------------|------------------|-----------------|------------------|--|
| Artists and Performers | | | | |
| Lorraine Crosby Productions Ltd | 2,000.00 | 400.00 | 2,400.00 | |
| Hotel | 729.71 | 0.00 | 729.71 | |
| The Shuffle | 250.00 | 0.00 | 250.00 | |
| The Skiffs | 250.00 | 0.00 | 250.00 | |
| Mugwumps | 250.00 | 0.00 | 250.00 | |
| Kate Westall | 250.00 | 0.00 | 250.00 | |
| Shoal of Bass | 250.00 | 0.00 | 250.00 | |
| Ursine Princes | 250.00 | 0.00 | 250.00 | |
| The Flames | 250.00 | 0.00 | 250.00 | |
| Mumbles Acapella | 250.00 | 0.00 | 250.00 | |
| Schools Choir | 150.00 | 0.00 | 150.00 | Conductor |
| Organised Kaos | 600.00 | 0.00 | 600.00 | |
| Sian Martin | 350.00 | 0.00 | 350.00 | Host |
| Total | 5,829.71 | 400.00 | 6,229.71 | |
| Equipment and Services | | | | |
| City Loo Hire | 675.00 | 135.00 | 810.00 | 10 x Portable Toilets |
| PPL/PRS | 92.42 | 18.48 | 110.90 | Music Licence |
| Amazon - Jac in the Box | 98.70 | 19.74 | 118.44 | 6 x Pendant Banners |
| St John Ambulance | 217.70 | 43.54 | 261.24 | First Aid |
| Total Sound Solutions | 3,987.60 | 797.52 | 4,785.12 | Staging and Lighting |
| Commercial Marquee | 2,130.80 | 426.16 | 2,556.96 | 2 x Marquees and Divider |
| Brandon Hire | 1,357.50 | 271.50 | 1,629.00 | Crowd Control Barriers |
| Silurian Security | 3,423.40 | 684.68 | 4,108.08 | Security and Stewards |
| Swansea Council | 781.62 | 156.32 | 937.94 | Waste Management |
| Gower Events and Equipment Hire | 750.00 | 150.00 | 900.00 | 30 x Picnic Tables |
| All About The Image | 250.00 | 0.00 | 250.00 | Photographer |
| MPM Wristbands | 163.00 | 32.60 | 195.60 | 4,000 Wristbands |
| In House Ents | 815.00 | 163.00 | 978.00 | Bouncy Castle x 2 |
| Swansea Council | 0.00 | 0.00 | 0.00 | Electricity - awaiting invoice |
| Sydney Lee | 765.20 | 0.00 | 765.20 | Additional Clerical Support |
| Swansea Council | 0.00 | 0.00 | 0.00 | Road Closure - awaiting invoice |
| Amberon | 441.45 | 88.29 | 529.74 | Road Closure |
| SA1 Creative | 35.00 | 7.00 | 42.00 | Lanyards and Card Holders |
| EPM Creative | 1,083.00 | 0.00 | 1,083.00 | Pop Up Shelters |
| EPM Creative | 304.30 | 0.00 | 304.30 | Water |
| EPM Creative | 275.00 | 0.00 | 275.00 | Premises Licence |
| Paul Beynon | 127.25 | 0.00 | 127.25 | Salary 16/07/2022 |
| Rosie Cooze | 31.56 | 0.00 | 31.56 | Earplugs, Eco Cups and String |
| Claire Anderson | 9.96 | 0.00 | 9.96 | Cable Ties |
| Claire Anderson | 60.95 | 0.00 | 60.95 | Gazebo and Decoations |
| Mumbales | 36.00 | 0.00 | 36.00 | Drinks Vouchers |
| The Victoria | 57.00 | 0.00 | 57.00 | Drinks Vouchers |
| Gower Dough Company | 56.67 | 11.33 | 68.00 | Food Vouchers |
| Goggi's Cuisine | 36.00 | 0.00 | 36.00 | Food Vouchers |
| Tuckers Butchers | 25.00 | 0.00 | 25.00 | Food Vouchers - wants MCC to donate to charity |
| Cru42 | 21.00 | 0.00 | 21.00 | Drinks Vouchers |
| Total | 18,108.08 | 3,005.16 | 21,113.24 | |
| Marketing and Publicity | | | | |
| DWJ Group | 316.00 | 63.20 | 379.20 | Banners |
| SA1 Creative | 15.00 | 3.00 | 18.00 | Posters |
| Facebook Boost | 0.00 | 0.00 | 0.00 | £30 - awaiting invoice |
| Total | 331.00 | 66.20 | 397.20 | |

MumblesFest 2022 - Outturn

| Expenditure | Net £ | VAT £ | Gross £ | Details |
|---------------------------|-------------------|-----------------|-------------------|---|
| Income | | | | |
| Ticket Pre Sales | -5,071.38 | 0.00 | -5,071.38 | |
| Gate Receipts | -3,722.79 | 0.00 | -3,722.79 | |
| Gower Dough Company | -100.00 | 0.00 | -100.00 | Vendor Fee |
| Get Caked | -100.00 | 0.00 | -100.00 | Vendor Fee |
| Goggi Cuisine | -100.00 | 0.00 | -100.00 | Vendor Fee |
| Nellie May Fish and Chips | -100.00 | 0.00 | -100.00 | Vendor Fee |
| Mumbles Coffee | -100.00 | 0.00 | -100.00 | Vendor Fee |
| Gower Gelato | -100.00 | 0.00 | -100.00 | Vendor Fee |
| Tuckers Butchers | -100.00 | 0.00 | -100.00 | Vendor Fee |
| Cru 42 | -242.00 | 0.00 | -242.00 | Drinks Supplier Fee |
| The Victoria | -242.00 | 0.00 | -242.00 | Drinks Supplier Fee |
| Mumbales | -242.00 | 0.00 | -242.00 | Drinks Supplier Fee |
| Sponsorship | -500.00 | 0.00 | -500.00 | Bullion Rum |
| Total Income | -10,720.17 | 0.00 | -10,720.17 | |
| Total Cost | | | | |
| | 13,548.62 | 3,471.36 | 17,019.98 | |
| Budget | 20,500.00 | | | MumblesFest £25,500 less Event Income -£5,000 |
| Available | 6,951.38 | | | |

MumblesFest 2022

Food Traders Booked

- Gower Dough Company – Pizza
- Nellie's Fish and Chips
- GG's Gelato (Behind the footpath)
- Phil Tucker – BBQ
- Mumbles Coffee
- Village Crepes
- Goggi's Cuisine (curry)
- Get Caked (Behind the footpath)

Food vendors must:

- Use ECO friendly packaging
- Must accept food vouchers
- Must have enough stock to trade until the end of the event (12pm – 10pm)
- Ensure they have enough Staff to run a busy trailer
- Must wait until the castle field is empty before moving trailers off site
- Must fill out power forms and terms and conditions

Also booked:

- Silurian Security 8 guards, 4 stewards
- Commercial Marquees – beer tent and kid's tent
- Total Sound – stage and lighting (including tower light)
- Picnic Benches x 30
- Face painting
- Bouncy Castles x 2 manned
- Organised Kaos
- Brandon Hire – Crowd control barriers (waiting to confirm quote)
- South Wales Police have been informed
- City Loo – portaloos x 10 (1 disabled portaloos and 1 disabled loo in toilet block)
- Waste Management/recycling - Swansea Council (working with Environmental Committee on this – contact is Stuart Rees)
- Graham Smith Photographer
- St Johns Ambulance
- Siany Martin – Host
- Jasmine EEO will also lead bug hunts for those interested on the day at the top of the hill.
- Banners in production – arriving tomorrow or Wednesday.
- Wristbands

Other:

- A safety risk assessor to take the stress of crowd control and risk out of our hands at the event has been taken on.
- How many Cllrs/Staff will be present to help at the event?

- Please could Cllrs ask around for sponsors for the event - £100 for a banner on the railings in front of the stage.
- Angela has secured a main sponsor for £500 – Bullion Rum.
- All Banners up
- Social media video and boosting arranged
- Lanyards in design
- Food and drink tokens in design
- Resident's letters ready to be posted
- Ongoing electrical issues sorted
- Almost all paperwork in hand
- VIP List needed by tomorrow – only 2 guests received so far
- Road closure in hand with CCS