

Summons to the Monthly Meeting of the Environmental Committee

Councillors:

Sara Keeton (Chair) Richard Jarvis (Vice-Chair) Rebecca Child Pam Erasmus Rebecca Fogarty Carrie Townsend Jones Linda Tyler-Lloyd

You are **SUMMONED** to the **MONTHLY MEETING** of the **COMMUNITY & SOCIAL DEVELOPMENT COMMITTEE** to be held on Monday, 28 March 2022 at 6 pm, via Zoom

S. heydon

Steve Heydon Clerk to the Council Dated 24 March 2022



Environmental Committee Meeting Agenda 28 March 2022 at 6 pm Virtual Meeting (Zoom)

- 01 Apologies
- 02 Declarations of Interest
- 03 Minutes of the Previous Meeting
- 04 Actions arising from previous meetings
- 05 Environmental Engagement Officer's Report
- 06 Report from Plastic Free Mumbles Meeting
- 07 E-cargo Bikes Report from Ed.
- 08 SMUGS Water Supply
- 09 Signage for Fairwood Park Pond
- 10 Green Mumbles Fest
- **11** Finance Report
- 12 Website & social media



Minutes of Meeting of the Environmental Committee held on 28 February 2022 at 6 pm by videoconference (Zoom)

Councillors Present: Sara Keeton (Chair), Rebecca Fogarty & Carrie Townsend Jones

Co-opted Members Present: Ed Hall & Enna Smith

Officers Present: Steve Heydon & Jasmine Weedon

- **EN2202-01** Apologies: Richard Jarvis (Vice-Chair) & Pam Erasmus
- EN2202-02 Declarations of Interest

None.

The meeting was temporarily adjourned to allow a presentation about the Severn Vision Project,

EN2202-03 Minutes of previous meetings

RESOLVED to approve the minutes of the meeting held on 24 January 2022 as a true record.

EN2202-04 Actions points arising from previous meetings

ACTION – Cllr Carrie Townsend Jones to speak to `Mark Thomas regarding paths in Castle Woods.

ACTION - EEO to send photos of blocked paths to Cllr Townsend Jones

RESOLVED that the report be noted.

EN2202-05 Environmental Engagement Officer's Report

AGREED that, following due diligence, we invite

RESOLVED that the report be noted.

Signed by Chair

EN22012-06 Partnership Project with Severn Vision

AGREED that EEO and any interested committee members attend the briefing on Thursday, 3 March 2022.

EN2202-07 The Great British Spring Clean

AGREED to do the following litter picks: Saturday, 26 March from 2-4 pm at Washinghouse Brook and Saturday, 9 April 2022 at 10-12 pm at Fairwood Park and register these events at the great British/Welsh Spring Clean.

EN2202-08 Report from Plastic Free Mumbles Meeting

Awaiting site visits for ballot bins. Need to decide on places for drain art.

AGREED to get one drain done and then others will follow.

ACTION – Cllr Rebecca Fogarty to obtain two further quotes.

EN2202-09 Bike Stands in Mumbles

ACITON – Clerk to check on who paid for bike stand and permissions needed.

EN2202-10 Mumbles in the Loop – West Cross Bins

ACTION – Carrie to send Clerk map of sites.

EN2202-11 E-cargo Bikes

ACTION – Chair to produce a resolution by Thursday, 3 March 2022.

EN2202-12 Cigarette Bins – Langland Bay, Southend Gardens, adjacent to Oyster Wharf

Awaiting site visit with Swansea Council to obtain permissions.

EN2202-13 Pond at Fairwood Report

EEO gave a brief update.

AGREED that funds be used from EEO to buy plants for the pond and sets a day to do the planting and Cllr Rebecca Fogarty (as our Governor) approach Mayals Primary School to help with the planting.

EN2202-14 Nature and Us

EEO gave a brief overview of the campaign which we shall be supporting via social media.

Signed by Chair

ACTION – Clerk to check on position regarding pollution monitoring in Mumbles by Swansea Council and check whether offer to provide monitor at Skatepark – made by a few years ago is still available.

EN2202-15 Finance Report

RESOLVED that this be noted.

EN2202-16 Website & social media

EEO to put Nature & Us items of social media.

Meeting ended at 8.01 pm



Report Actions arising from previous meetings

Meeting paper for Environmental Committee – 28 March 2022

Agenda Item: 4

ltem	Actions	Update
EN2109-04	Terms of Reference	
	ACTION - Chair & Vice Chair to draft and circulate	Outstanding – consistency checking in
	before the next meeting.	progress.
EN2109-08	Environmental Officer's Report	
	ACTION – Jasmine to produce a list of outstanding work where councillor's support would be helpful.	In progress – Meeting arranged with Chair/Clerk.
EN2109-09	Green Underhill	
	ACTION – Jasmine & Steve to produce report.	In progress- Report from the monitoring surveyor received. Steve & Jasmine to meet with him to discuss.
EN2201-05	Report on Current Projects	
	ACTION : Grass Verges – Clerk to arrange site visit to six areas and then EEO to order turf urgently.	Outstanding
	ACTION: Carrie site visit to discuss Swansea Council's 'wildflower' schemes.	
	ACTION: Claire to produce social media campaign asking for suggestions for places for flowers.	Not done.
	ACTION : Carrie to obtain further details of railings for Wildlife Signs manufacture.	Completed
	ACTION : Clerk to arrange site visit with Paul Griffiths to path to discuss best solution.	See EN2202-04

	ACTION: Awaiting quote Swansea Council for how	Completed.
	many bus shelter cleans we get for £1,000.	
EN2201-09	Plastic Free Mumbles Meeting	
	ACTION – to get a working group together.	Completed.
	ACTION – Clerk to obtain NRW materials mentioned during the meeting.	Completed.
EN2202-04	Actions points arising from previous meetings	
	ACTION – Cllr Carrie Townsend Jones to speak to `Mark Thomas regarding paths in Castle Woods.	
	ACTION – EEO to send photos of blocked paths to Cllr Townsend Jones	
EN2202-09	Bike Stands in Mumbles	
	ACITON – Clerk to check on who paid for bike	Outstanding
	stand and permissions needed.	
EN2202-11	E-cargo Bikes	
	ACTION - Chair to produce a resolution by Thursday, 3 March 2022.	Outstanding
EN0000 1/		
EN2202-14	Nature and Us	
	ACTION – Clerk to check on position regarding pollution monitoring in Mumbles by Swansea Council and check whether offer to provide monitor at Skatepark – made by a few years ago is still available.	Outstanding
EN2202-16	Website & social media	
	EEO to put Nature & Us items of social media.	Ongoing.

Subject: Re: Question for Environmental meeting 25th April

- Date: Sunday, 20 March 2022 at 16:04:26 Greenwich Mean Time
- From: Mumbles Community Council <council@mumbles.gov.uk>
- To: Rhian Sherrington <rhiansherrington264@gmail.com>

From: Rhian Sherrington <rhiansherrington264@gmail.com>
Date: Wednesday, 16 March 2022 at 18:03
To: Clerk <council@mumbles.gov.uk>
Subject: Question for Environmental meeting 25th April

Hi there

I wish to raise a question for the Mumbles Community Council meeting scheduled for the 25th April.

Last year the Mumbles Festival was fantastic and I am delighted to see from the recent meeting minutes this is being scheduled for 22 September this year.

However the absence of reusable cups for the bar was a notable disappointment. Many community event organisers are now using re-usable cups for their events to eliminate the use of single use plastic (as well as all the waste that is generated and needs cleaning us afterwards) eg green goblet . The scheme works by attendees paying for the reusable cup with their first drink but then getting 'deposit' back at the end when they return it. Often many folks do not return their cup (especially if there is a great image on it - competition idea?) and so this initiative often creates additional income from the event.

Can this committee liaise with whoever is organising this event this year to ensure reusable cups are used by at least the bar, thus noticeable reducing the environmental impact of this event?

I look forward to hearing back from you about this question.

Best wishes Rhian Sherrington Newton resident

Information and Data Protection Policy

ENVIRONMENTAL COMMITTEE BUDGET MONITORING REPORT TO 28/02/2022

	Actu	ual to 28/02/2	022	Year	Adjusted	Budget	Net Position	Over/Underspend
Code and Title	Expenditure	Income	Net	End Adj	Net to 28/02	2021/22	+/- Under/Over	To be reviewed
	£	£	£	£	£	£	£	
	10.010							
ENV1 - Civic Amenities	10,812	0	10,812	10,812	0	19,900		
ENV2 - Wildflowers	0	0	0	0	0	500		£500 to be C/F to 2022/23
ENV3 - Jubilee Garden	110	0	110	102	8	650	642	£500 to be C/F to 2022/23
ENV4 - Flora in Schools	0	0	0	0	0	1,750	1,750	£1,750 to be C/F to 2022/23
ENV5 - Cleansing SLA	12,369	0	12,369	0	12,369	26,500	14,131	£9,200 to be C/F to 2022/23
ENV6 - EEO Resources	1,774	0	1,774	0	1,774	5,000	3,226	£1,000 to be C/F to 2022/23
ENV7 - Community Orchard	724	0	724	249	475	2,000	1,525	£1,000 to be C/F to 2022/23
ENV8 - Grass Verge Scheme	95	0	95	0	95	2,100	2,005	
ENV9 - Wildlife Signage Scheme	2,156	0	2,156	2,156	0	2,100	2,100	
ENV10 - Climate Emergency - Support Actions	0	0	0	0	0	10,000	10,000	£2,000 to be C/F to 2022/23
ENV11 - Castle Woods Paths	0	0	0	0	0	2,500	2,500	
ENV12 - Planning Applications	0	0	0	0	0	2,500	2,500	£2,500 to be C/F to 2022/23
ENV13 - Cleansing Bus Shelters	0	0	0	0	0	1,000	1,000	
ENV14 - SMUGS Grant	19,034	0	19,034	17,823	1,211	0	-1,211	
ENV15 - Recycling Container	260	0	260	260		0	0	
ENV16 - Climate Emergency	56	0	56	0	56	0	-56	
Total	47,390	0	47,390	31,402	15,988	76,500	60,512	

NOTES

1. Year End Adj are invoices paid in 2021/22 that have been charged back to the 2020/21 budget.

2. All virement approved by Council in 2021/22 has now been included in the Budget 2021/22 column

3. All Earmarked Reserves agreed at Council on 14/12/2021 have now been included in the Budget 2021/22 column

Mumbles Community Council

Environmental Committee - Expenditure Transactions to 28-02-2022

(Between 01-04-2021 and 28-02-2022)

Code Vchr.	Dete	22 ENV1 Minute	- Civic Amenities - Stree Bank		Desseintisn	Quantian	Vet Trees	Net	Mat	Tatal
venr.	Date	winute	Dalik	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
9	16/04/2021	477.12	1Lloyds Current Account		New Recycling Bins	Broxap	S	9,103.20	1,820.64	10,923.84
71	27/05/2021	477.12	1Lloyds Current Account		Bin Vinyls	Swansea Council	S	1,708.86	341.77	2,050.63
						Subtotal for Code: ENV1 - Civic Amenities - Stre	et Furniture	£10,812.06	£2,162.41	£12,974.47
Code		25 ENV3	- Jubilee Garden							
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
24	21/04/2021		Barclaycard		Plants	Penlan Perennials Nursery	х	25.60		25.60
25	21/04/2021		Barclaycard		Plants	RHS Plants	S	58.23	11.64	69.87
26	21/04/2021		Barclaycard		Plants	Naturescape	S	26.66	5.33	31.99
						Subtotal for Code: ENV3 - Jubilee Garden		£110.49	£16.97	£127.46
Code		29 ENV5	- Cleaning SLA							
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
473	07/01/2022	CO2111-08	1Lloyds Current Account		Cleaning SLA	Swansea Council Subtotal for Code: ENV5 - Cleaning SLA	Х	12,369.00 £12,369.00		12,369.00 £12,369.00
Code			- EEO - Resources							
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
59	14/05/2021		1Lloyds Current Account		Reimbursement	Madison Bowden-Parry	х	13.00		13.00
	06/08/2021	218.07	1Lloyds Current Account		Coffee Cups	Branded Coffee Cups Ltd	x	1,008.00		1,008.00
	20/08/2021		1Lloyds Current Account		Mumbles Market	Uplands Market	х	40.00		40.00
	07/08/2021	316.07	Barclaycard		Family Fun Days	Learning Bugs	S	31.95	6.80	38.75
195	07/08/2021	316.07	Barclaycard		Family Fun Days	Catering 24	S	11.20	2.24	13.44
196	07/08/2021	316.07	Barclaycard		Family Fun Days	Landlife Wildflowers	S	17.49	3.50	20.99
197	07/08/2021	316.07	Barclaycard		Family Fun Days	NHBS Ltd	S	35.41	7.08	42.49
198	07/08/2021	316.07	Barclaycard		Family Fun Days	NHBS Ltd	Х	19.99		19.99
202	07/08/2021	316.07	Barclaycard		Family Fun Days	Field Studies Council Ltd	Х	56.00		56.00
203	07/08/2021	316.07	Barclaycard		Family Fun Days	Learning Bugs	S	41.47	9.18	50.65
204	07/08/2021		Barclaycard		Projector Screen	Amazon	S	79.16	15.83	94.99
205	07/08/2021		Barclaycard		Phone Tripod	Amazon	S	9.74	1.95	11.69
257	07/09/2021	042.01	Barclaycard		Bat Walk	NHBS Ltd	S	62.50	12.50	75.00
258	07/09/2021	042.01	Barclaycard		Bat Walk	NHBS Ltd	Х	6.60		6.60
264	07/09/2021	316.07	Barclaycard		Family Fun Days	NHBS Ltd	S	13.75	2.75	16.50
285	15/10/2021	218.07	1Lloyds Current Account		Loyalty Cards	Jam Jar Print	S	38.50	7.70	46.20
287	21/10/2021		1Lloyds Current Account		Hall Hire	Ostreme Community Association	Х	156.00		156.00
332	05/11/2021		1Lloyds Current Account		Hoodies	Ennea Smith	Х	42.97		42.97
	07/11/2021		Barclaycard		Castle Acre Village Green	Wild Native Bulbs	S	17.90	3.58	21.48
	07/11/2021		Barclaycard		Castle Acre Village Green	Wild Wales Seeds	Х	16.98		16.98
	07/11/2021		Barclaycard		Castle Acre Village Green	Wild Wales Seeds	Х	6.98		6.98
	07/11/2021		Barclaycard		Castle Acre Village Green	Wild Native Bulbs	S	17.20	3.44	20.64
438	17/12/2021	042.01	1Lloyds Current Account		Sharps Boxes	Value Products Ltd	S	13.75	2.75	16.50

488 18/0)1/2022		1Lloyds Current Account		PFM Clipboards	Ennea Smith Subtotal for Code: ENV6 - EEO - Resources	Х	16.99 £1,773.53	£79.30	16.99 £1,852.83
Code		87 ENV7	- Community Orchard					,		
	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
27 21/0	04/2021		Barclaycard		Mesh Tree Guards	Farm Forestry Co Ltd	S	249.30	49.86	299.16
172 06/0	08/2021		1Lloyds Current Account		Tree Work	Embark Treecare	х	475.00		475.00
						Subtotal for Code: ENV7 - Community Orchard		£724.30	£49.86	£774.16
Code			6 - Climate Emergency	.	-	a		•• ·		
Vchr. D	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
208 20/0	08/2021		1Lloyds Current Account		Climate Emergency Meeting	West Cross Community Centre	Х	56.00		56.00
						Subtotal for Code: ENV16 - Climate Emergency		£56.00		£56.00
Code	_		4 - SMUGS Grant							
Vchr. D	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
6 16/0	04/2021		1Lloyds Current Account		Planning Fee	Robert Bowen Planning and Development Ltd	Х	147.50		147.50
48 11/0)5/2021		1Lloyds Current Account		Ecology Assessment	Deborah Sazer	х	300.00		300.00
139 23/0	07/2021		1Lloyds Current Account		Ecology Assessment	Deborah Sazer	х	300.00		300.00
335 09/1	1/2021		1Lloyds Current Account		SMUGS Grant	Anthony O'Donoghue	х	3,310.00		3,310.00
351 26/1	1/2021		1Lloyds Current Account		SMUGS Grant	Anthony O'Donoghue	Х	5,860.00		5,860.00
367 07/1	1/2021		Barclaycard		SMUGS Grant	Naturescape	S	10.40	2.09	12.49
368 07/1	1/2021		Barclaycard		SMUGS Grant	Primrose	S	89.98	17.99	107.97
369 07/1	1/2021		Barclaycard		SMUGS Grant	Wild Garden Seeds	Х	12.50		12.50
371 07/1	1/2021		Barclaycard		SMUGS Grant	Water Gardening Direct	S	183.32	36.66	219.98
372 07/1	1/2021		Barclaycard		SMUGS Grant	Pondkeeper	S	106.87	21.37	128.24
373 07/1	1/2021		Barclaycard		SMUGS Grant	CJ Wildbird Foods Ltd	S	99.11	19.84	118.95
374 07/1	1/2021		Barclaycard		SMUGS Grant	CJ Wildbird Foods Ltd	х	20.00		20.00
375 07/1	1/2021		Barclaycard		SMUGS Grant	Viovet	S	4.23	0.85	5.08
376 07/1	1/2021		Barclaycard		SMUGS Grant	Wild Native Bulbs	S	55.25	11.05	66.30
377 07/1	1/2021		Barclaycard		SMUGS Grant	Plant World Seeds	х	4.05		4.05
378 07/1	1/2021		Barclaycard		SMUGS Grant	Wild Flower Shop	S	112.46	22.49	134.95
379 07/1	1/2021		Barclaycard		SMUGS Grant	RSPB	S	187.18	37.45	224.63
383 07/1	1/2021		Barclaycard		SMUGS Grant	RSPB	Х	16.97		16.97
450 07/1			Barclaycard		SMUGS Grant	Riverside Woodcraft Ltd	S	40.79	8.16	48.95
452 07/1	2/2021		Barclaycard		SMUGS Grant	RSPB	S	3.29	0.66	3.95
453 07/1	2/2021		Barclaycard		SMUGS Grant	RSPB	х	32.99		32.99
454 07/1	2/2021		Barclaycard		SMUGS Grant	CJ Wildbird Foods Ltd	Х	37.49		37.49
456 07/1	2/2021		Barclaycard		SMUGS Grant	Rhino Greenhouses Direct	S	821.67	164.33	986.00
458 07/1	2/2021		Barclaycard		SMUGS Grant	Garden Buildings Direct	S	299.25	59.85	359.10
467 04/0			1Lloyds Current Account		SMUGS Grant	Anthony O'Donoghue	х	1,350.00		1,350.00
482 18/0			1Lloyds Current Account		SMUGS Grant	JL & AL Clement	S	309.00	61.80	370.80
487 18/0			1Lloyds Current Account		SMUGS Grant	Coeden Fach	Х	245.00		245.00
546 07/0			Barclaycard		SMUGS Grant	Landlife Wildflowers	S	192.91	38.59	231.50
552 07/0			Barclaycard		SMUGS Grant	Greentech	S	63.00	12.60	75.60
557 07/0			Barclaycard		SMUGS Grant	Tool Station	S	33.32	6.66	39.98
558 07/0			Barclaycard		SMUGS Grant	WoodBlocx	S	259.83	51.97	311.80
559 07/0			Barclaycard		SMUGS Grant	Primrose	S	266.65	53.33	319.98
560 07/0)2/2022		Barclaycard		SMUGS Grant	Rainclear Systems	S	928.50	185.70	1,114.20
						Subtotal for Code: ENV14 - SMUGS Grant		£15,703.51	£813.44	£16,516.95

Code

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
11	23/04/2021	481.12	1Lloyds Current Account		Recycling Container	Cllr Gareth Ford	х	110.00		110.00
12	23/04/2021	481.12	1Lloyds Current Account		Recycling Container	Cllr Gareth Ford	Х	150.00		150.00
						Subtotal for Code: ENV15 - Recycling Container		£260.00		£260.00
Code		121 ENV8	- Grass Verge Scheme							
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
77	07/05/2021	479.12	Barclaycard		Rotovator	Knight and Brenchley Ltd	S	55.83	11.17	67.00
78	07/05/2021	479.12	Barclaycard		Turf Cutter	Knight and Brenchley Ltd	S	39.17	7.83	47.00
						Subtotal for Code: ENV8 - Grass Verge Scheme		£95.00	£19.00	£114.00
Code		122 ENV9	- Wildlife Signage Sche	me						
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
8	16/04/2021	480.12	1Lloyds Current Account		Welsh Translation	Cartwn Cymru	S	36.00	7.20	43.20
36	21/04/2021	480.12	Barclaycard		Wildlife Signage	Shelley Signs Ltd	S	2,120.00	424.00	2,544.00
						Subtotal for Code: ENV9 - Wildlife Signage Scheme	е	£2,156.00	£431.20	£2,587.20
						Subtotal for Cost Centre: Environmental Committee		44,059.89	3,572.18	47,632.07
						TOTALS		£44,059.89	£3,572.18	£47,632.07

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