

Summons to the Monthly Meeting of the Environmental Committee

Councillors:

Helen Nelson (Chair)
Rhian Evans
Richard Jarvis
Sara Keeton
Emma McNamara
Clare-anna Mitchell
Angela O'Connor
Carrie Townsend Jones

You are **SUMMONED** to the **MONTHLY MEETING** of the **COMMUNITY & SOCIAL DEVELOPMENT COMMITTEE** to be held on Monday, 25 July 2022 at 6.30 pm. Hybrid Meeting to be held at Gower Wildflower Café (Blackhills Lane – SA2 7AR) & via zoom

Steve Heydon Clerk to the Council Dated 21 July 2022

S. heydon



Environmental Committee Meeting Agenda 25 July 2022 at 6.30 pm (Hybrid Meeting Gower Wildflower Café, Blackhills Lane, SA2 7JR and via Zoom)

01	Apologies				
02	Declarations of Interest				
03	Minutes of the Previous Meeting				
04	Actions arising from previous meetings				
05	Co-opted Members				
	 Welcome to members Ennea, Ed and Peter (Jones) - ask them to introduce themselves Co-option of Matt Green 				
06	Budget – Outturn Report				
07	Report from Environment Engagement Officer				
08	Wildflower Planting				
09	Bus Stops				
	- Cleansing - Green Roofs				
10	Bench at Bus Stop near Big Apple				
11	SABA Energy Feasibility Study on Underhill Development				
12	Recruitment				
	- FFN				

Groundsperson (outcome of interview)

Date of next meeting

13



Minutes of Meeting of the Environmental Committee held on 27 June 2022 at 6.30 pm (via Zoom)

Councillors Present: Helen Nelson (Chair), Richard Jarvis, Sara Keeton, Angela O'Connor

& Louise Thomas (Guest)

Co-opted member: Chris Evans

Officers Present: Steve Heydon & Jasmine Weedon

EN2206-01 Apologies:

Councillors: Rhian Evans, Emma McNamara, Clare-anna Mitchell & Carrie Townsend Jones

Co-opted Members: Ed Hall & Ennea Smith

EN2206-02 Declarations of Interest

None

EN2206-03 Minutes of previous meetings

RESOLVED to approve the minutes of the meeting held on 7 June 2022 as a true record.

EN2206-04 Actions arising from previous meetings

RESOLVED to note the report

EN2206-05 Welcome to co-opted members Chris & Ennea, Ed (in their absence.

CHAIR welcomed co-opted members Chris & in their absence Ennea & Ed.

RECOMMEND that Peter Jones be co-opted onto the committee

EN2206-06 Committee Terms of Reference and scope of work

RESOLVED to approve these

EN2206-07 Report from Environment Engagement Officer

Jasmine read her previously circulated report.

Jasmine also gave feedback on MumblesFest – Swansea Council to provide bins with coloured bags and provide a large cage. One person from Swansea Council will be there on the day. A meeting to finalise the details with Swansea Council next week. Litter pick using volunteers post event.

RECOMMEND that an application is made to the Woodland Investment Grant Application.

ACTION – Jasmine to consider Mayals green as a suitable location for wildflower planting.

ACTION - Richard to convene meeting to look into wildflower planting

ACTION- Chris to arrange a meeting with Phil Slater

ACTION - Jasmine to seek volunteers for stage 2 of wildflower turf planting planned for mid-late July.

EN2206-08 What next for the Committee - what are our priorities for 2022/23

IDEAS - Drinking Fountains / Bottle Fillers plus sharing of electric vehicles. Transform culture in Mumbles regarding recycling, waste, etc.

ACTION - Angela to check

ACTION - Steve to send out bottle filler details to committee

ACTION – Steve to check with Swansea Council on when they will do service works to allow siting of bottle fillers in

EN2206-09 Gower Partnership - to be led by Cllr. Sara Keaton

AGREED to defer to next meeting of the committee

EN2206-10 Placemaking – West Cross Top Shops

RESOLVED to allow task & finish group of Helen, Sara & supported by the Clerk to make a recommendation to full council.

EN2206-11 Report on E Cargo Bike Delivery Service Scheme to Mumbles area

RECOMMEND that we note support of this initiative and will re-visit in a year's time.

EN2206-12 Date of next meeting

July 25th, August 22nd, September 26th, October 24th, November 28th, December TBC

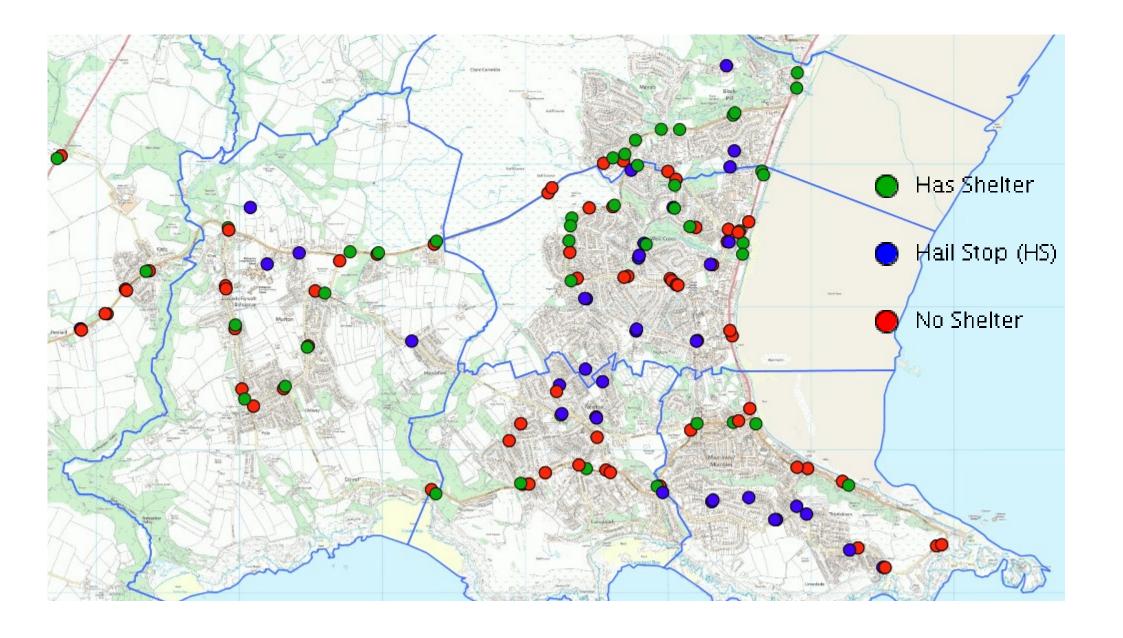
Meeting ended at 8.22 pm

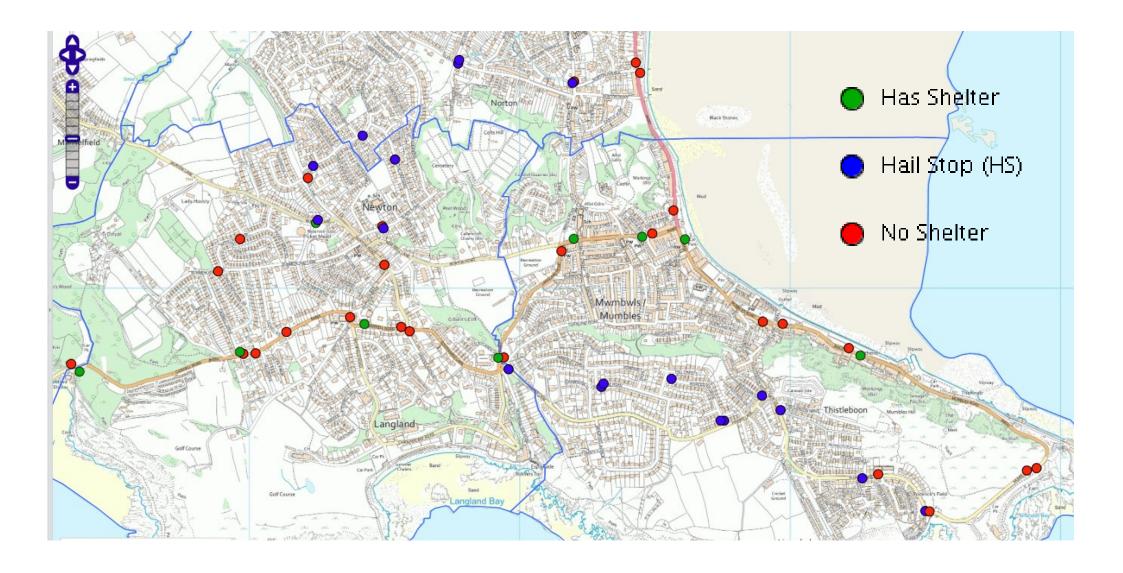
ENVIRONMENTAL COMMITTEE OUTTURN REPORT 2021/22

	Actu	ial to 31/03/2	022	Less 2020/21	Add 2021/22	Final	Budget	Net Position		Earmarked
Code and Title	Expenditure	Income	Net	End Adj	End Adj	Outturn	2021/22	+/- Under/Over	RFO Suggested Actions	Reserve
	£	£	£	£	£	£	£	£		£
ENV1 - Civic Amenities	10,812	0	10,812	-10,812	294	294	19,900		Carry forward as Earmarked Reserve	
ENV2 - Wildflowers	0	0	0	0	0	0	500		Carry forward as Earmarked Reserve	
ENV3 - Jubilee Garden	110	0	110	-102	0	8	650	_	Carry forward as Earmarked Reserve	
ENV4 - Flora in Schools	0	0	0	0	0	0	1,750	·	Carry forward as Earmarked Reserve	
ENV5 - Cleansing SLA	18,847	0	18,847	0	0	18,847	26,500		Carry forward as Earmarked Reserve	
ENV6 - EEO Resources	1,774	0	1,774	0	0	1,774	5,000		Carry forward as Earmarked Reserve	
ENV7 - Community Orchard	724	0	724	-249	0	475	2,000	1,525	Carry forward as Earmarked Reserve for Civic Amenities	1,525
ENV8 - Grass Verge Scheme	95	0	95	0	0	95	2,100	2,005	Carry forward as Earmarked Reserve	2,000
ENV9 - Wildlife Signage Scheme	2,156	0	2,156	-2,156	0	0	2,100	2,100	Carry forward as Earmarked Reserve	2,100
	0	0	0	0	0	0	10,000	10,000	Vire £56 to Climate Emergency.	
ENV10 - Climate Emergency - Support Actions									Balance of £9,944 available to C/F as Earmarked Reserve.	
ENV11 - Castle Woods Paths		0	0	0	0	0	2,500	2,500	Carry forward as Earmarked Reserve	2,500
ENV12 - Planning Applications	0	0	0	0	0	0	2,500	2,500	Carry forward as Earmarked Reserve for Place Plan	2,500
ENV13 - Cleansing Bus Shelters	0	0	0	0	0	0	1,000	1,000	Carry forward as Earmarked Reserve for Civic Amenities	1,000
ENV14 - SMUGS Grant	20,191	0	20,191	-17,823	63	2,431	0	-2,431	Will be funded by grant	
ENV15 - Recycling Container	260	0	260	-260	0	0	0	0		
	56	0	56	0	0	56	0	-56	Vire from Climate Emergency Support	:
ENV16 - Climate Emergency									Actions	
Total	55,025	0	55,025	-31,402	357	23,980	76,500	52,520		45,002

NOTES

- 1. The 2021/21 Year End Adj are invoices paid in 2021/22 which were charged to the 2020/21 accounts.
- 2. The 2021/22 Year End Adj are invoices paid in 2-22/23 which have been charged to the 2021/22 accounts.
- 3. Committee are requested to confirm any year-end virement to be recommended to Council for approval. The RFO's suggested actions are shown above but are only suggestions.
- 4. Committee are requested to confirm the Earmarked Reserves to be recommended to Council for approval. The RFO's suggested actions are shown above but are only suggestions.





1	Mumbles Road/Lilliput Lane opposite Skatepark	Clear Channel		
2	Mumbles Road Skatepark side	Clear Channel		
3	Mumbles Road, West Cross Inn	Clear Channel		
4 5 6	l inden Avenue Co-on Mayals Road outside 152 Mayals Road, Westport Avenue	Standard bus shelters new or in good order. Standard bus shelters new or in good order. Standard bus shelters new or in good order.		
7	Mayals Road, Clyne Gardens both sides on the road	Standard bus shelters new or in good order.		
	Other in Mayals Road - not photographed	Standard bus shelters new or in good order.		
8	Top of Fairwood Road			
9	Mumbles Road, Oystermouth Square	not in immediate need of attention		
10	Caswell Road, St Peters - spotless (we reckon the housepround residents come out and polish it every day!)	not in immediate need of attention		
11	Langland Corner both sides, one poss both new. No photos as too many people waiting at the stop!	not in immediate need of attention		
12	Fairwood Road junction with Mayals Rd	graded medium. Grubby but not awful		
13	Dairy Car park - too busy to photograph!	graded medium. Grubby but not awful		
14	Caswell Drive, bottom	graded medium. Grubby but not awful		
15	Woolllacott Drive	graded medium. Grubby but not awful		
16	Chestnut Avenue, middle, Common side	graded medium. Grubby but not awful		
17	Chestnut Avenue, Mulberry end, common side	graded medium. Grubby but not awful		
18	Chestnut Avenue Estate side -	grimy and no seat		
19	Highpool -	clean but no roof thus rendering it against trade descriptions to call it a shelter! call it a		
20	Linden Ave/Elm Grove	grubby, no seat, paint dropping off inside of		
21	Linden Avenue, West Cross Community Centre	generally grubby		
22	Mumbles Road, The George	poor		
23	Murton Lane, Picket Mead Very dirty	Very dirty		
24	West Cross top tops - grimy and grim!	grimy and grim		
25	Fairwood Road No photo	Dirty		



Mr Steve Hayden Mumbles Community Council Walters Crescent The Mumbles Swansea SA3 4BB Please ask for:
Gofynnwch am:

Tim Mitchell

Direct Line: 01792 636347 Llinell Uniongyrchol:

E-Mail: tim.mitchell@swansea.gov.uk

Our Ref: 13/03/110/TM Ein Cyf:

Your Ref: Bus Shelter/Authorisation

Date: 22nd November 2018 Dyddiad:

To Whom It May Concern

MUMBLES BUS SHELTERS - CLEANING - AUTHORISATION

The bearer of this letter has been authorised by Mumbles Community Council to undertake the cleaning of local Bus Shelters for the benefit of passengers and residents.

Swansea Council fully supports this initiative and gives permission for this work to be carried out.

Yours sincerely

Catherine L Swain

Integrated Transport Unit Manager Rheolwr yr Uned Trafnidiaeth Integredig

DIRECTORATE OF PLACE • HIGHWAYS & TRANSPORTATION CYFARWYDDIAETH LLEOEDD • PRIFFYRDD A CHLUDIANT

C/O CIVIC CENTRE, SWANSEA, SA1 3SN D/O CANOLFAN DDINESIG, ABERTAWE SA1 3SN

(01792) 636347 transportation@swansea.gov.uk SWANSEA-2DX 82807 http://www.swansea.gov.uk

To receive this information in alternative format, 'e.g. Large Print' please contact the above. I dderbyn yr wybodaeth hon mewn fformat arall, ee print bras cysylltwch â'r person uchod.



Subject: FW: MCC - Additional Cleansing

Date: Tuesday, 1 March 2022 at 15:27:03 Greenwich Mean Time

From: Stuart Rees <Stuart.Rees@swansea.gov.uk>

To: Mumbles Community Council <council@mumbles.gov.uk>

Attachments: image001.jpg, image002.jpg

H Steve,

£1000 will pay for approx. 30 hours work. Can you provide a list of the bus shelters that you want to be cleaned.

We will only charge (by invoice) for the work we complete and it may take a while to complete the 30 hours (as unlikely to be completed in one go over 4 days). It's unlikely that the works will be completed this financial year.

Can you confirm that you are agreeable to the overall proposal. We can provide an official quote if required?

Cofion / Regards,



Stuart Rees.

Cleansing Operational Area Manager / Rheolwr Ardal Weithredol Glanhau

Parks & Cleansing / Parciau a Glanhau

2 01792 635600

⊠ stuart.rees@swansea.gov.uk

⊠ <u>stuart.rees@abertawe.gov.uk</u>

Croesewir gohebiaeth yn y Gymraeg a byddwn yn ymdrin â gohebiaeth Gymraeg a Saesneg i'r un safonau ac amserlenni.

We welcome correspondence in Welsh and will deal with Welsh and English correspondence to the same standards and timescales.

From: Mumbles Community Council < council@mumbles.gov.uk >

Sent: 25 February 2022 17:28

To: Stuart Rees < Stuart.Rees@swansea.gov.uk>

Subject: MCC - Additional Cleansing

CAUTION: External email - Do not click links/open attachments unless you recognise the sender and know the content is safe

Hi Stuart

I have been asked to ask you the following question:

If we invested a further £1,000 - approximately how many bust shelters could be cleaned?

Best wishes

Steve

Information and Data Protection Policy

Mae'r e-bost hwn ac unrhyw ffeiliau a drosglwyddir gydag ef yn gyfrinachol ac at ddefnydd yr unigolyn neu'r corff y cyfeiriwyd hwy atynt yn unig. Os ydych wedi derbyn yr e-bost hwn drwy gamgymeriad, dylech hysbysu'r gweinyddydd yn y cyfeiriad canlynol: gweinyddydd@abertawe.gov.uk

Bydd yr holl ohebiaeth a anfonir at y Cyngor neu ganddo yn destun cofnodi a/neu fonitro yn unol â'r ddeddfwriaeth berthnasol

Croesewir gohebiaeth yn y Gymraeg a byddwn yn ymdrin â gohebiaeth Gymraeg a Saesneg i'r un safonau ac amserlenni.

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All communications sent to or from the Council may be subject to recording and/or monitoring in accordance with relevant legislation

We welcome correspondence in Welsh and will deal with Welsh and English correspondence to the same standards and timescales.

Information and Data Protection Policy

Underhill Park Mumbles

Description

Energy Feasibility study 2122.060-RT ME01 Rev 0



10 Pentreporth Road

Morriston

Swansea

SA6 6AB

01972 792323

WWW.SABACONSULT.WALES



1. Introduction

1.1 Aim of study

In October of 2020 a feasibility report was undertaken investigating 4no options to provide the Underhill Park development with both space heating and domestic hot water. All options are UK Building Regulation Compliant.

The options investigated included the following,

• Gas fired boiler and hot water plant

This option consisted of gas boilers to serve that buildings under floor heating system in all changing room and community hub with 2no gas fired water heaters for domestic hot water demand.

• LPG fired boiler and hot water plant

This option consisted of LPG fired boilers to serve that buildings under floor heating system with 2no LPG fired water heaters for domestic hot water demand.

• Air Source Heat Pumps (ASHP)

This option consisted of external ASHP condenser units to serve a heating buffer vessel to serve an underfloor heating system with separate ASHP condenser units to serve the buildings domestic hot water demand.

System efficiency for this system would be to a COP of 2.5:1

Ground Source Heat Pumps (GSHP)

This option consisted of external GSHP condenser units fed from proposed ground loops under the playing fields to serve a heating buffer vessel to serve an underfloor heating system with separate GSHP condenser units to serve the buildings domestic hot water demand.

System efficiency for this system would be to a COP of 3.5:1



1.2 Feasibility Assessment Parameters

Within the Heating & Hot Water Feasibility Study issued October 2020 the options were appraised utilising energy demand data procured from current building regulation legislation calculations (BRUKL'S) which would calculate based on a 7 day, 9am – 5pm usage. Although it has be since established that the usage of the building will be significantly lower with mainly weekday evening and weekend usage only, therefore the figures in this report have been amended to suit.

1.2.1 2020 Energy Costs

Budget capital costs with both Heating and Hot Water costs detailed were based on the following unit rates of energy,

Electricity 15.0p/kWhGas 3.5p/kWhLPG 6.5p/kWh

Please note, running cost within this report do not include for daily standing charge fees.

1.2.2 2020 (Feasibility Figures)

October 2020

Туре	Capital Cost	Heating Cost (Annum)	Hot Water Cost (Annum)	Total Running Cost (Annum)
GAS	£159,801.75	£306.25	£3,675.00	£4,287.50
LPG	£157,301.75	£568.75	£6,825.00	£7,962.50
ASHP	£261,940.25	£525.00	£6,300.00	£7,350.00
GSHP	£271,940.25	£375.00	£4,500.00	£5,250.00

As it can be seen, the cheapest running cost for the building was the use of gas fired boiler and hot water plant. This resulted in no payback achievable when installing Air or Ground Source Heat pump technology to the building.

1.2.3 2022 (Current Figures)

Since October 2020, the unit rate of energy has significantly increased with rates currently at the following.

Electricity 30.0p/kWhGas 7p/kWhLPG 8p/kWh



Based on current energy demand figures, the revised running costs are as follows.

July 2022

Туре	Heating Cost (Annum)	Hot Water Cost (Annum)	Total Running Cost (Annum)
GAS	£612.50	£7,350.00	£7,962.50
LPG	£700.00	£8,400.00	£9,100.00
ASHP	£1,050.00	£12,600.00	£13,650.00
GSHP	£750.00	£9,000.00	£9,750.00

With the increase in unit rate of energy, there is still no payback achievable in installing Air or Ground Source Heat pump technology over gas fired boiler plant.



2. Alternative Options Investigated

During the design development stage, there was a request to investigate the use of direct electric hot water showers and heaters and omit the current gas fired hot water plant to remove the requirement of gas to the building. This would result in all hot water within the building being heating via direct grid supplied electricity.

Unfortunately, this option did not satisfy Building Regulations on CO₂ requirements and would have seen uncomfortably high electricity cost for the hot water heating in comparison to gas hot water plant.

Based on today's 30p/kWh grid supplied electricity, the hot water heating running costs would have been to the following,

Туре	Hot Water Cost (Annum)	
Grid Electricity	£31,500.00	



3. Direct Electric Heating with Gas Fired Hot Water (Current)

During the design development stage it was decided to omit the gas fired boiler plant and underfloor heating to reduce capital costs. It its place, direct electric heaters were specified throughout the building, with high level convector heaters within the changing rooms and floor standing convectors in the community hub.

With this change from gas boilers to direct electric heating, together with the increase in unit rate of electricity from 15p/kWh to 30p/kWh the revised heating energy demand is as follows.

Туре	Heating Cost
Grid Electricity	£2,625.00

Hot water is still being generated via gas fired plant with a running cost based on 7p/kWh as below.

Туре	Hot Water Cost	
Gas	£7,350.00	



4. Photovoltaics

4.1 Overview

Photovoltaic (PV) systems use solar cells to convert sunlight to electricity. The PV cell consists of one or two layers of a semi-conducting material, usually silicon. When light shines on the cell it creates an electrical field across the layers, causing electricity to flow. The greater the light intensity, the greater the flow of electricity. Building integrated photovoltaics are used to generate electricity. Each PV cell provides a small amount of electricity so a large number form an array with a greater output. PV is usually installed in parallel with the grid although stand-alone generation is not uncommon, particularly in isolated areas. Framed PV modules can either be roof mounted, free-standing, or integrated into the roof or facades of buildings. The best locations in the northern hemisphere for PV systems are on buildings with a roof or wall that faces within 45° of south, with systems elevated at 30-40°.

4.2 Panels for Energy Production

Current Photovoltaic Panels can provide approximately 1kWh per 5m2 installed.

4.3 Energy Generation

1kWh system or 5m2 installed, will generate approximately 3,500kWh per annum within the UK.

4.4 Panel Cost

The installed cost for 5m2 of panels is approximately £7,500.

4.5 Panel Payback

Based on current electricity rate of 30p/kWh, 5m2 can "offset" approximately £1,050 per annum, therefore providing a payback of approximately 7 years if the energy were to be fully utilised within the building.

4.6 Proposal for Underhill Park

4.6.1 Feed in Tariff

Unfortunately, due to Western Powers current protocols, "Feed in Tariffs" would not be available to the client on this site.

4.6.2 40m2 Photovoltaic System

Although no feed in tariffs are available for Underhill Park, if the client were to install 40m2 of Photovoltaic Panels, approximately 8kW/h of peak electricity could be generated. To put into perspective, this is enough electricity to heat 2no changing rooms when the panels are receiving full sunlight.



Parciau & Glanhau/ Parks & Cleansing Home Farm, Parc Singleton, Abertawe SA2 8QJ Home Farm, Singleton Park, Swansea SA2 8QJ

Q U O T A T I O N



From: JOHN HOPKINS

RESPONSE OFFICER PARKS DIVISION

john.hopkins@swansea.gov.uk

01792 280210

To: Cllr Will Thomas

Date: 12th July 2022

Quotation Ref. 6013-22

Re: Apple bus stop – 3m Bench

Thank you for your recent enquiry. I have pleasure in submitting the following quotation which I trust you will find acceptable

- To produce and supply 1 no 3m blue seat/black frame moulded park bench
- Engraving of top slat (wording supplied)
- Construct 3.5m base
- Installation

Total £ 1483.00

Condition of Quotation

• The quoted price will remain open for 1 month, after which will be subject to review.

Work cannot commence without an Official Order. Please refer to Quotation Number when placing an order. Quotation assumes operations within normal working hours.

I look forward to receiving your instructions in due course.

Yours sincerely John Hopkins

MUMBLES COMMUNITY COUNCIL JOB DESCRIPTION

Job Title	ENVIRONMENTAL	Grade	Starting at Point
	ENGAGEMENT		11 of the Local
	OFFICER		Government Pay
			Spine of April 2019
Reporting To	The Clerk	Hours	18.5
		Working Pattern	Requires flexibility
		_	on the part of the
			post-holder.

Purpose of the Role

The Environmental Engagement Officer will promote environmental and ecological sustainability and undertake activities to maintain and enhance the natural environment across the Community Council area of Mayals, Newton, Oystermouth and West Cross.

You will be expected to work independently and to work outdoors but will be required to work at times in the Community Council office and to attend daytime and evening meetings as required.

Key Duties and Responsibilities

- 1. To identify all public green spaces including woodland, shoreline, back lanes in the Mumbles Community Council area which would benefit from clearing and/or replanting.
- 2. To prioritise green spaces for action.
- 3. To engage with local community groups, council officers such as the Countryside Access Officer and Environment Officer, the Environment Centre and other relevant groups and organisations.
- 4. To oversee and direct the work of the cleansing team contracted by MCC.
- 5. To work with local schools, colleges and universities on Environmental projects and to encourage them to get involved in regular outdoor activities.
- 6. To take responsibility for the Community Orchards.

- 7. To set up groups of volunteers to look after key areas, e.g back lanes, Castle Woods.
- 8. To organize community activities such as beach cleans, litter picks and clearing and planting in key areas.
- 9. To undertake regular minor maintenance and clearing of paths, particularly in Underhill and Castle Woods in consultation with Swansea Council
- 10. To advise the Council on actions to take to maximise sustainability, reduce the carbon footprint and safeguard natural habitats
- 11. To work with the Marketing, Editorial and Events Planner to promote and manage the annual Mumbles in Bloom competition.
- 12. To arrange and deliver environmental activities such as natural history walks, woodland walks, dawn chorus or night walks
- 13. To attend meetings of the Environmental Well-being committee, or other appropriate committees and full council as required. This would involve evening work.
- 14. To attend the events being held throughout the year. This would involve evening and weekend working.
- 15. To attend regular meetings with the Chair of the Environmental Well-being Committee and the Clerk to plan the work programme and report on progress.
- 16. To undertake other duties from time to time which are commensurate with the level and grading of the post.

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