

Environmental Meeting Agenda
3rd, October at 6.30 pm
Virtual Meeting (Zoom) / Hybrid or Norton Stores,
West Cross SA3 5TF

Optional: Pre-meet for committee members at 5:30 Jubilee Gardens and 5:50 SMUGs. The full committee meeting will then commence at 6:30.

- 01 Apologies for Absence**
- 02 Declarations of Interest**
- 03 Minutes of the Previous Meetings of the Committee**
- 04 Welcome to Megan Jordan & Lydia Graham**
- 05 Budget Monitoring Report**
- 06 BUDGET 2023/24**
- 07 Expenditure Transactions Report**
- 08 SMUGS Update**
- 09 Management of MCC Sites**
What the committee wants for these spaces
- 10 Wildlife Planting**
Agreement of Plants
- 11 Street Furniture**
Agreement of Funds
- 12 Dog Poo Issue**
- 13 Lanes Project**

**Minutes of Meeting of the
Environmental Committee
held on 25 July 2022 at 6.30 pm
(Hybrid Meeting Gower Wildflower Café, Blackhills Lane, SA2
7JR and via Zoom)**

Councillors Present: Helen Nelson (Chair), Chris Evans, Rhian Evans, Richard Jarvis, Sara Keeton, Clare-anna Mitchell, Angela O'Connor & Carrie Townsend Jones

Officer Present: Steve Heydon, Paul Beynon & Sydney Lee

EN2207-01 Apologies:

Ed Hall & Ennea Smith

EN2207-02 Declarations of Interest

None

EN2207-03 Minutes of previous meetings

RESOLVED to approve the minutes of the meeting held on 27 June 2022 as a true record.

EN2207-04 Actions arising from previous meetings

AGREED to defer Gower partnership

AGREED to defer Placemaking partnership – looking into fundings.

ACTION - Sara to check with Swansea Council re use of weedkillers as preparation for wildflower displays.

ACTION - Megan to advise on how she feels Jubilee Garden should evolve.

EN2207-05 Co-opted Members

Chair – in their absence – welcomed the co-opted members of the committee: Ed Hall, Ennea Smith and Peter Jones.

EN2207-06 Budget – Outturn Report

RFO presented his report.

RESOLVED to approve his report and recommendations save that committee wanted to carry forward climate support actions sums.

ACTION – Steve to send email regarding wishes for street furniture

ACTION – Steve to speak to Pennard Council re bottle filer

ACTION – Steve to arrange meeting with Paul Relf

EN2207-07 Report from Environment Engagement Officer

EEO was not present to present their report.

EN2207-08 Wildflower Planting

Richard Jarvis suggested that we need a four-year plan on wildflowers

ACTION – Richard to work with others to devise plan.

EN2207-09 Bus Stops

ACTION – Cleansing – outstanding, Clerk to chase

ACTION – Chris Evans to explore possibility of retrospectively fitting green roofs fitted with Swansea Council.

ACTION – Helen Nelson to check with wildflower/grasses supplier to London 2012 Olympics.

EN2207-10 Bench at Bus Stop near Big Apple

Deferred to the next meeting of the committee.

EN2207-11 SABA Energy Feasibility Study on Underhill Development

ACTION – Steve to express disappointment with their report and invite SABRE to a special meeting ASAP – Tuesday, 2 August or 9 August 2022. Cllrs and representatives from Mumbles Community Association to be invited to attend.

ACTION – Carrie to find out grant schemes for public and community buildings re carbon reduction measures.

ACTION – Steve to find out if report has been paid for.

EN2207-12 Recruitment

ACTION – Committee members to make their comments on the EEO job description by the end of the week

RESOLVED to thank Jasmine for all their work for the committee.

Groundsperson (outcome of interview) – Megan is starting on 1 August 2022.

EN2207-13 Date of next meeting

26 September 2022.

ENVIRONMENTAL COMMITTEE
BUDGET MONITORING REPORT TO 31/08/2022

Code and Title	Actual to 31/08/2022			Year End Adj £	Adjusted Net to 31/08 £	Budget 2022/23 £	Net Position +/- Under/Over £	Over/Underspend To be reviewed
	Expenditure £	Income £	Net £					
ENV1 - Civic Amenities	294	0	294	294	0	5,000	5,000	
ENV2 - Wildflowers	0	0	0	0	0	500	500	
ENV3 - Jubilee Garden	0	0	0	0	0	500	500	
ENV4 - Flora in Schools	0	0	0	0	0	3,500	3,500	
ENV5 - Cleansing SLA	0	0	0	0	0	17,400	17,400	
ENV6 - EEO Resources	868	0	868	0	868	5,000	4,132	
ENV7 - Community Orchard	0	0	0	0	0	2,500	2,500	
ENV8 - Grass Verge Scheme	0	0	0	0	0	2,100	2,100	
ENV9 - Wildlife Signage Scheme	0	0	0	0	0	0	0	
ENV10 - Climate Emergency - Support Actions	0	0	0	0	0	0	0	
ENV11 - Castle Woods Paths	0	0	0	0	0	4,000	4,000	
ENV13 - Cleansing Bus Shelters	0	0	0	0	0	0	0	
ENV14 - SMUGS Grant	1,163	0	1,163	63	1,100	1,000	-100	
ENV18 - Water Bottle Fillers	0	0	0	0	0	5,800	5,800	
ENV21 - Recycling Bins	0	0	0	0	0	7,000	7,000	
ENV22 - Plastic Free Mumbles Campaign	0	0	0	0	0	500	500	
ENV23 - E Cargo Bikes	0	0	0	0	0	10,000	10,000	
Total	2,325	0	2,325	357	1,968	64,800	62,832	

NOTES

1. Year End Adj are invoices paid in 2022/23 that have been charged back to the 2021/22 budget.

Mumbles Community Council

Environmental Committee - Expenditure Transactions to 31/08/2022 (Between 01-04-2022 and 31-08-2022)

Code Vchr.	Date	22 ENV1 - Civic Amenities - Street Furniture Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
53	17/05/2022	477.12	1Lloyds Current Account		New Recycling Bins	Swansea Council	S	294.17	58.83	353.00
Subtotal for Code: ENV1 - Civic Amenities - Street Furniture								£294.17	£58.83	£353.00
Code Vchr.	Date	86 ENV6 - EEO - Resources Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
109	14/06/2022		1Lloyds Current Account		Washinghouse Brook Woods Repor	Deborah Sazer	X	700.00		700.00
180	22/07/2022		1Lloyds Current Account		Washinghouse Brook Woods Repor	Deborah Sazer	X	168.00		168.00
Subtotal for Code: ENV6 - EEO - Resources								£868.00		£868.00
Code Vchr.	Date	117 ENV14 - SMUGS Grant Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
68	31/05/2022	184.04	1Lloyds Current Account		SMUGS Purchases	Cllr Carrie Townsend Jones	X	62.90		62.90
108	14/06/2022	184.04	1Lloyds Current Account		SMUGS Survey and Report	Deborah Sazer	X	700.00		700.00
110	14/06/2022	184.04	1Lloyds Current Account		SMUGS Training Day	Deborah Sazer	X	350.00		350.00
241	09/08/2022	184.04	1Lloyds Current Account		Welsh Translation	Cartwn Cymru	S	50.00	10.00	60.00
Subtotal for Code: ENV14 - SMUGS Grant								£1,162.90	£10.00	£1,172.90
Subtotal for Cost Centre: Environmental Committee								2,325.07	68.83	2,393.90
TOTALS								£2,325.07	£68.83	£2,393.90

SMUGS – Sustainable Mumbles Urban Green Space

(AKA, Newton Nature Reserve/ Newton Community Garden)

Aims:

- Increase biodiversity
- Conservation
- Make accessible and increase visitors
- Engage disadvantaged groups in the community
- Food growing (Skills and outcomes)

We have an ecology report that is useful and full of important information

Things that need actioning:

- New gates. Both sides? From road: site access and pedestrian. Sign to discourage parking from allotment owners. Could a parking space be included?
- Access – new path/hard standing. Make veg beds accessible
- Re-establish connections with volunteer and community groups
- Historic wall? Is it even there? Do we need to uncover it?
- Signs. Some already around to be installed on the Sea Front (waiting permission from Swansea COuncil.). More on site to tell people what's happening. A 'no parking in front of these gates' sign.
- Access and pathways. Not accessible to all.

My ideas:

- More planting. Keep developing and adding to. (Celtic Wildflowers for stock)
- Establish pond – more planting. (Dried out in the summer.)
- Undercover communal space. With green roof and water collection. Would make the space usable in all weathers.
- New, robust shed. Decorated. Create interest in space. Secure storage for tools. With water collection.
- Benches
- Greenhouse – not a good idea! Donate to a school? Plug plants will be more effective. But new EEO will also have ideas/opinions on this.
- Log wall – create some shade around pond. Create habitat.
- Bins.
- More use of the bird feeding stations.
- Notice board, to keep community informed.

Jubilee Gardens

- Developed for the Jubilee, 10+ years ago. Left to get quite overgrown.

- 'Raised beds' installed in the centre, but are overgrown and overrun with grass. They're very low, so if not noticed pose a tripping hazard.
- I have had a large out-grown *Griselinia littoralis* taken down. This has opened up the space and flooded it with light. This will allow us more scope for planting and hopefully attract more people to it

Things that need actioning:

- What the community want done with it? Hoping to get more of an idea of this at the Environmental Committee Meeting.

My ideas:

- More planting. Thinking some community foraging opportunities? Raspberries, soft fruit bushes, rhubarb? Or could keep it more decorative/ornamental.
- Take out the central raised beds, replace with hard standing and install benches.
- Signs! Pointing people into the garden. It does look like it's part of the neighbours garden and only seems to be used by dog owners as a doggy toilet.
- Bins
- Thinning out of the surrounding shrubbery.
- Remove the Winged Elm saplings
- Clear/weed bed along boundry fence, ready for mulching and planting.
- Remove (to SMUGS) or compost large wooden 'benches' as they're all rotting

Newton Community Orchard

- community engagement.
- Seems some people go there as fruit disappears.
- Signage is good, but could do with some both ends?
- Does anyone know if someone else is doing work there? Looks like grass has been cut.

Things that need actioning

- Bottom entrance. Gate?
- Better access – impossible to get into with anything with wheels
- Benches

My jobs

- Strim wild flower areas.
- Winter pruning

Langland Tennis Courts

- I keep on top of litter and leaves.

Environmental Committee

List of Street Furniture for spend in 2022/23 budget

Summary:

1.1 We have £5,000 in this year's budget for "civic amenities" / street furniture.

1.2 My aim was to draw up a 'long-list' of civic amenities for this year, and possibly into next year too (assuming that there would be a budget line next year).

1.3 All MCC cllrs were asked for suggestions, and we've had replies from all 4 wards. There have also been suggestions from some members of the public.

1.4 The suggestions include (see table below for detail):

- **8** noticeboards
- **4** benches
- **5** suggestions for picnic tables
- **2** suggestions for cycle parking
- **2** suggestions for green walls

1.5 Regarding bins, I've included in the table below the suggestions for bins that we have so far.

However, I propose to discuss bins at the Oct 24th meeting. There is a separate budget for recycling bins (£7,000) and we would need to factor in the extra cost of emptying. So please disregard the suggestions regarding bins in this meeting. They are included just FYI, and we'll come back to this in more detail later.

1.6 Regarding costs, Paul will be able to check these. The approximate costs that I've included in this paper are from research I did myself, and are **just for indicative purposes only**. The final costs could be higher or lower, and would need to be made through the MCC procurement policy.

Recommendations for Committee:

- A) That MCC funds seven of the eight noticeboards (those in **yellow**) at a total cost of circa £2,800. This includes two in Mayals, two in West Cross, two in Newton and one in Oystermouth ward.
- B) That MCC funds 5 new benches (those in **green**) at a total cost of £1,750
- C) This costs us £4,550 approximately.
- D) That the £10,000 in the Environment Committee budget line "e-cargo bikes" (which we decided not to progress this year) is transferred to equally to civic amenities (so + £5,000) and to recycling bins (so + £5,000). This would bring our TOTAL civic amenity budget this year to £10,000 this year.

- E) If this additional money is granted, then the recommendation is that MCC funds three picnic tables (those in [blue](#)). Two would be in West Cross and one in Oystermouth at a cost of circa £3,000.
- F) Finally, MCC spends circa £2,500 on new cycle parking infrastructure across the 4 wards as suggested by member of the public Chris Sherrington. This would cost approx. 15 [sheffield stands](#), enabling cycle parking for 30 bikes.

The costs in this list which are not funded in this round include:

- A third noticeboard for Mayals which Helen N and Cllr Chris Evans could fund separately.
- A Fixtures board for Mumbles major sporting clubs, located in the village center. We need a better agreement of likely design and cost. Once we know this, the cost of the fixture board could either to go as a proposal to full council to come from the contingency budget or from the Environment Committee’s civic amenities budget next year.
- Southend garden picnic tables and tables at Blackpill. These need more discussion.
- Greenwalls could be from other funding pots. All need a lot more discussion and looking at alternative sources of funding.

Table 1 – what cllrs asked for

What	Location	Ward	Cost	Suggested by
Notice board	Entrance to Fairwood Road Park by Sherbourne.	Mayals	£400	Helen N
Notice board	On Fairwood Rd, near F’wood park at bottom corner.	West Cross	£400	ClareAnna
Notice board	Bottom of Mayals – Clyne Common (by gate)	West Cross	£400	
Notice board	Mill Lane or Lido	Mayals	Helen N and Chris E to pay from their budget	Helen N
Notice board	Skatepark	Mayals	£400	Pam
Notice board	Entrance to Underhill by bus stop	Oystermouth	£400	Carrie
Notice Board	Slade Road Newton Wall Mounted.	Newton	£400	Ian
Notice board	Highmead Park On Posts	Newton	£400	
Notice board/	In the middle of the village, possibly by the Ostreme.	Oystermouth	Around £1,000 Will	Will

Fixtures list.	Discussed in the Finance Committee		thinks for a good one. Possibly from contingency	
Signage	There are signs to go on the railings along the prom. They are in the office and need to be put up!	Oystermouth	N/A	Carrie
GREEN WALL	Top shops west cross (potentially part of Place-making scheme)	West Cross	TBC	Rebecca
GREEN WALL	Next to M&S by chippie (potentially could be funded by M&S?)	Oystermouth	TBC	Fran and Angela
Bench	Outside Marks and Spencer as people eat sandwiches on steps	Oystermouth	£350	Fran and Angela
Bench	Bench at the Norton Community Orchard	Oystermouth	£350	
Bench	Bench at the SMUGS site	Oystermouth	SMUGS budget	
Picnic tables	Bench and picnic table at new WX park	West Cross	£350 £1,000	Rhian
Picnic tables	Benches and picnic table at Yalton Park	West Cross	£350 £1,000	Rhian
Picnic tables	Bench and picnic tables at Mumbles Hill Nature Reserve	Oystermouth	£350 £1,000	Will
Picnic tables	More benches and tables at Southend gardens More?? (CTJ)	Oystermouth	£1,000	Pam
Picnic tables	Replace picnic benches at Blackpill?	Mayals	£1,000	Suggested by resident mike butt on social media Sent to me by Emma McNamara
Cycle parking	<i>"It would be great to have cycle parking further down on Newton Road - perhaps at either end of the row of parking spaces that run from the fishmongers up towards Tesco. Mumbles Road is also really lacking in places to park bicycles, but there are quite a few spaces that would be</i>	All 4 wards	£150 per rack	Email from member of the public to Helen N as Chair of Environment Committee. Chris Sherrington: Standards for Public Cycle Parking, from the

	<i>suitable for Sheffield stands, such as outside the Co-op.</i>			Bicycle Association, Sustrans and Secured by Design, could be helpful. https://www.bicycleassociation.org.uk/wp-content/uploads/2021/06/05132-Cycle-Parking-and-Security-Standards-June-2021-REV-5.pdf
Cycle parking	Blackpill, the pier, Langland, Rotherslade.	All 4 wards	£150 per rack	Cllr. Chris Evans
Bin	Litter bin at the top of West Cross, Cross Acre Square	West Cross	TBC	Rhian
Bin	At the square, Cross Acre, West Cross. Kids		TBC	?
Bin	Bottom of Clyne common	Mayals	TBC	Helen N
	Litt Common by bin -			