

## Minutes of Meeting of the Finance Committee held on 26 September 2022 at 6.30 pm Virtual Meeting (Zoom) / Hybrid

**Councillors Present:** Ian Scott, Will Thomas, Phil Keeton, Helen Nelson, Michael Parkin, Carrie Townsend Jones

**Officer Present:** Steve Heydon & Sydney Lee

**FN2209-01 Apologies:**

Francesca O'Brian

**FN2209-02 Declarations of Interest**

None

**FN2209-03 Minutes of the Previous Meetings**

**RESOLVED** to approve the minutes of the meeting held on 18 July 2022 as a true record.

**FN2209-04 Action Points Arising from Previous Meetings**

**FN2209-05 Councillor Review of Bank Reconciliations**

**RESOLVED** Three councillors; Helen Nelson, Phil Keeton and Michael Parkin have been identified to undertake a review of Bank Reconciliations completed for each quarter as recommended by the RFO.

**FN2209-06 Ostreme Centre Budget Report**

**RECOMMENDED** Down to Earth Report to be provided by RFO

**ACTION** - Helen Nelson suggests a plan B surrounding the budget.

**FN2209-07 Ostreme Alterations to Minor Hall**

**ACTION-** Clerk to send over RFO's Down to Earth Report

**RECOMMENDED** Architecture Schematic to be circulated to new councillors.

**FN2209-08 Sport Information Board**

**RECOMMENDED** Establishing cost, location, naming, and type for fixtures board.

Cllr Michael Parkin declared a personal interest in the Fixtures Board.

**ACTION-** Who will carry the fixtures board forward.

**FN2209-09 Training Budget**

**RECOMMENDED** proper training plan presented and the inclusion of a non-mandatory requirement.

**FN2209-11 Finance Application from Grange School**

**ACTION-** Clerk to arrange meeting with school.

**FN2209-12 Councillors Individual Fund Policy**

Moved to top of next meeting's agenda

**ACTION:** Invite RFO to next meeting on 17 October.