

Minutes of Meeting of the Facilities and Property Committee held on 15th July 2026. At The Ostreme Centre 6.30pm and via TEAMS

Councillors Present: Cllrs Will Thomas (Chair), Ian Scott, Carrie Townsend Jones, and Laura Gilbert.

Officers Present: Hanna Hunter – Facilities Manager and Ian Hughes – CSO

F&P 2607-01	Welcome The Chair, Cllr Thomas welcomed everyone to the first meeting of the newly created Facilities and Property Committee.
F&P 2607-02	Apologies: Cllr Richard Jarvis
F&P 2607-03	Declarations of Interest Cllr Thomas declared a prejudicial interest in relation to assets owned by SCC within MCC as a SCC Councillor. Cllr Thomas also declared a personal interest as a coach to the Girls Under 9's at Mumbles Rangers FC. Cllr Gilbert declared a personal interest as a committee member and player with Newton Athletic FC.
F&P 2607-04	Elect Vice Chair for Committee Cllr Thomas proposed Cllr Gilbert as Vice Chair of the committee. This was seconded by Cllr Scott. RESOLVED 'To appoint Cllr Gilbert as Vice Chair of the committee
F&P 2607-05	Recommendations for Co-Opted Committee Members A discussion took place on how best to progress having co-opted members on the committee, in particular whether the committee or representatives of the committee should meet up on a regular basis with local clubs such as football and rugby.

	RESOLVED To defer any decision on co-opted members or meeting with representatives from local clubs until such time as the committee has established itself.
F&P 2607-06	Proposing dates for Future Meetings A discussion took place on the most convenient time to hold future meeting and the frequency of the meetings, RESOLVED: To meet on a monthly basis on the 4th Thursday of each month at 6.30pm.
F&P 2607-07	MCC Pavilion usage policy for current and future potential development. The Chair, Cllr Thomas outlined how organisations will work with MCC over the future usage of The Pavillion at Underhill Park, and how this can be best progressed through initially a short-term memorandum of understanding prior to a long-term memorandum of understanding being established. Hannah explained that she is in the initial stages of preparing a short-term memorandum of understanding with Mumbles Rugby Club, with proposals being submitted between herself and the rugby club. Nothing has been finalised and it will not be contractual with the final document needing to be approved by the committee. The document will contain arrangements such as discounts and who has responsibility for preparing and selling food and drink at events such as Crackers. The proposed arrangement will apply to all users of the Pavillion and whilst the current memorandum of understanding is being prepared in relation to Mumbles Rugby Club a general document can be prepared for all users. A discussion between Councillors suggested a number of uses for the pavilion including whether clubs should have free access to facilities. Ideas to be incorporated into the memorandum of understanding. ACTION Hannah Hunter to prepare a Memorandum of Understanding document for committee members prior to next meeting. RESOLVED: To discuss the Memorandum of Understanding document at the next meeting
F&P 2607-08	£15,000 contribution to Gate at Underhill The Chair, Cllr Thomas outlined how this agenda item had been discussed at Full Council on 14th July 2026 when it was agreed that MCC would make a contribution of £7,500 provided SCC make a contribution of £7,500. The functioning of the gate was discussed by Councillors.

F&P 2607-09	3G Pitch Dugouts The Chair, Cllr Thomas outlined how the current dugouts are not suitable for matches at Underhill. During the discussion that followed it became apparent that dugouts of a certain standard are required for FAW regulations. ACTION: Hannah Hunter to obtain quotes on dugouts prior to next committee meeting. RESOLVED: To discuss quotes and now the acquisition of dugouts can be progressed at next committee meeting.
F&P 2607-10	Asset transfer request for Bowling Green The Chair, Cllr Thomas provided background information to MCC taking responsibility for the running of Mumbles Bowling Green and the associated buildings. There has been a delay on the asset transfer arrangement due to SCC regulations, but it is Cllr Thomas' hope that arrangements will be in place for January 2027, when a long-term lease will be in place together with a peppercorn rent. The maintenance of the green was discussed and details will be need to be finalised prior to January. In addition to the bowling green costs additional maintenance including, surrounding hedges, flower beds and shrubbery will also need to be considered. The consensus of Councillors was that when a lease is agreed it should be for a minimum of 26 years and have break-clauses in place. Legal advice will need to be obtained in relation to these issues. ACTION: Hannah Hunter to write to the three users of the green (Mumbles Croquet Club and the two bowling clubs) requesting that future bowling green maintenance be arranged. RESOLVED: For Cllr Thomas to update the committee at a future meeting, following liaison with SCC.

Meeting finished 6.58pm

Next Meeting 24th September 2026

DRAFT