

# **Minutes of Meeting of the MumblesFest Task and Finish Group held on 10 July 2023 at 1.30 pm Hybrid Meeting at the Ostreme Centre and via Zoom**

**Councillors Present:** Cllrs Rob Marshall (Chair), Mike Parkin, and Richard Jarvis

**Co-opted Members Present:** Michael Eames

**Officers Present:** Claire Anderson, Paul Beynon, and Ian Hughes

**01 Apologies** Cllrs Rhian Evans and Angela O'Connor

**02 Declarations of Interest**

None

**03 Minutes of the Last Meetings**

**RESOLVED** the minutes of the meeting held on 20 June 2023 were approved as a true record.

**04 Update provided by Claire**

Claire provided a general update, most of which is detailed within the relevant agenda items. All the providers including food stalls and bar tenders have been arranged. Vehicle access prior to the festival has been arranged and local residents will be informed through notices.

Promotion of the event continues with banners being displayed and local schools being contacted for the festival to be included within newsletters.

Additional shelters have been arranged to be on standby in case the weather is inclement.

The promotional video is to be received by Rob from the host on 12 July 2023.

Arrangements are in hand in relation to the school choir singing.

Consideration was given to using stages for the acts performing in the beer tent, but this was rejected as not being practical.

The use of further posters was also discussed, highlighting the various entertainment, range of food, well-priced beer and children's entertainment including free bouncy castles.

**AGREED** Further advertising is to be carried out through Mike and his connection with Mumbles Action. Additionally, Rob will circulate posters with Claire to local hotels, shops, library etc.

**05**

**Sponsorship**

No sponsorship deals have been arranged this year for MumblesFest, but vendors such as bars will be allowed to advertise themselves with banners and posters within the grounds of the festival.

**06**

**Guestlist**

Claire confirmed that there would not be a 'VIP Guestlist', and that any suggestions for guests should be e-mailed to Diane as a matter of urgency.

**AGREED** that 'full' lists of guests to be invited should be forwarded to Diane.

**07**

**Exclusion of Press and Public**

**RESOLVED** that the press and public be excluded from the meeting due to the confidential nature of the business to be transacted.

**08**

**Bar tenders**

The three agreed bars for the 'beer tent, are The Park, Mumbales and The Victoria Inn. In addition, The Dark Horse will be providing a separate cocktail bar.