Minutes of the Special Meeting of Mumbles Community Council held on 16 December 2025 at 6.00pm (Hybrid Meeting at the Ostreme Centre and via Teams)

Members Present: Martin O'Neill (Vice Chair), Ian Scott, Sara Keeton, Pam Erasmus, Rob Marshall, Richard Jarvis, Carrie Townsend Jones, Rebecca Fogarty and Will Thomas (Chair).

Officers Present: Kerry-Leigh Grabham – CO, Paul Beynon – RFO, and Ian Hughes - CSO

SM2512-01 **Apologies for absence:** Cllrs, Cllr Phil Keeton, David Lewis, Angela O'Connor, Francesca O'Brien, Xanthe Keeton, Helen Nelson, Laura Gilbert, and Tim Zhou

SM2512-02 **Declarations of Interest:** Cllr Rebecca Fogarty declared a personal and prejudicial interest in the Underhill Report as it will be considered by Swansea City's Cabinet of which she is a member. Whilst not a Cabinet Member, Cllr Will Thomas declared a personal interest in the agenda as a SCC Councillor as did Cllr Sara Keeton.
In addition, The RFO declared a personal interest in relation to fifth recommendation of the Underhill report, that Council agrees to the change in Job Title for the Assistant Clerk/RFO to Deputy Chief Officer.

SM2512-03 **Public Participation**

Members of the public may make representations, answer questions and give evidence at this meeting in respect of the business on the agenda.

No member of the public was present.

SM2512-04 **Exclusion of Press and Public**

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960, it is proposed that the press and public be excluded for the following item of business due to the confidential nature of the business to be transacted.

The Chair outlined that the remainder of the meeting needed to be in a 'closed session' due to the sensitive nature of information.

RESOLVED that due to the confidential nature of the business to be discussed, the press and public be excluded from the meeting.

Recording of meeting suspended at 6.05pm

SM2512-05 **Underhill Park – Chief Officer Report and Update**

To receive and accept the report and update from the Chief Officer relating to Underhill Park:

a) To approve the recommendations contained within the report

The Chair, Cllr Thomas invited Hannah Hunter to provide an overview of a business plan that she had prepared. This document together with other documents including proposed recommendations had been circulated to councillors prior to the meeting.

Following her presentation Hannah addressed question in relation to her report and a number of councillors provided input in relation to the future use of the Hub and the facilities at Underhill Park.

Cllr Thomas noted that the reports relating to Underhill Park were in draft form and are liable to be updated upon further information coming to light. It was also noted by councillors that in the event of proposals being rejected, alternative options need to be provided to resolve the situation.

Cllr Rob Marshall joined the meeting at 6.16pm

A number of votes were then made in relation to proposed recommendations as set out below:-

RESOLVED To approve **recommendation seven,** that Council approves the Business Development Plan.

In relation to a new committee being created the consensus of the councillors was that all those groups participating at Underhill should be represented within a committee, albeit without necessarily having voting rights. Whilst wishing for different clubs and participants to be represented there was concern that a committee may become too large and unwieldy to manage the day to day running of the facilities.

RESOLVED To approve **recommendation one,** that Council agrees to a new committee to be created, which will consist of four Council members, one of which will be the Chair and co-opted members with no voting rights. These consisting of two members from Mumbles Rugby Club and two from Newton Rangers.
In addition to this committee, it was further agreed that a 'wider' Steering Group should be created. This group would consist of The Committee together with a representative from each constituted group that use Underhill Park facilities. This wider group will meet quarterly.

RESOLVED To approve **recommendation two,** that The Chief Officer is instructed to create terms of reference for the new committee and present them for approval at the next Council meeting

Prior to a vote being taken on recommendation three, Councillors discussed the merits of having reduced opening hours during the winter period.

RESOLVED To approve **recommendation three** that Council agree operating hours should be 9am–9pm daily. Consistent opening hours, especially for the Café/Bar, are essential to build a reliable customer base and revenue, though initial losses may occur.

RESOLVED To approve **recommendation four** that Council encourage clubs to make Underhill their primary venue, relocate key pitches if needed, and organise events to foster club ownership.

Prior to a vote being taken on recommendation five, the CO stated that a new title for the Assistant Clerk would not involve any change such as salary or responsibility but was more compatible to her own new role as CO and would be in keeping with current understanding of the role of CO within local government.

RESOLVED To approve **recommendation five,** that Council agrees to the change in Job Title for the Assistant Clerk/RFO to Deputy Chief Officer.

RESOLVED To approve **recommendation six,** that Council approves in principle the Underhill Staffing Budget.

Prior to a vote on recommendation eight being taken, Council discussed the merits of the three quotes in relation to who should do the recruitment for the Facilities Manager post.

RESOLVED To approve **recommendation eight,** that Council approves the quote from MCC's current HR Advisor to carry out the recruitment for the Facilities Manager post.

b) To authorise the Chief Officer to progress the agreed actions and report back to Council as required

RESOLVED To approve the Chief Officer to progress the agreed actions and report back to Council as required.

Meeting Finished at 7.20pm

Next meeting: Full Council Meeting on 13th January 2026

Cofnodion cyfarfod arbennig Cyngor Cymuned y Mwmbwls a gynhaliwyd ar 16 Rhagfyr 2025 am 6pm (cyfarfod hybrid yng Nghanolfan Ostreme a thrwy gyfrwng Teams)

.

Aelodau yn bresennol: Martin O'Neill (Is-gadeirydd), Ian Scott, Sara Keeton, Pam Eras
Marshall, Richard Jarvis, Carrie Townsend Jones, Rebecca Fogarty a Will Thomas (Ca

Swyddogion yn bresennol: Kerry-Leigh Grabham – Prif Swyddog, Paul Beynon – Swydd
Cyfrifol, ac Ian Hughes - Swyddog Cymorth Pwyllgorau

SM2512-01 **Ymddiheuriadau am absenoldeb:** Y cynghorwyr Phil Keeton, David Lewis, Angela O'Conn
O'Brien, Xanthe Keeton, Helen Nelson, Laura Gilbert, a Tim Zhou

SM2512-02 **Datganiadau o fuddiant:** Gwnaeth y Cynghorydd Rebecca Fogarty ddatganiad o fuddian
rhagfarnus yn adroddiad Underhill yn rhinwedd y ffaith mai Cabinet Dinas Abertawe fydd
gan ei bod yn aelod ohono.
Er nad yw'n aelod o'r cabinet, gwnaeth y Cynghorydd Will Thomas ddatganiad o fuddiant p
agenda gan ei fod yn Gynghorydd Cyngor Dinas a Sir Abertawe, ac felly hefyd y Cyngh
Keeton.
Yn ogystal â hyn, gwnaeth y Swyddog Ariannol Cyfrifol ddatganiad o fuddiant personol me
â phumed argymhelliad adroddiad Underhill, sef bod y cyngor yn cytuno i newid teitl s
Cynorthwyol/y Swyddog Ariannol Cyfrifol i Ddirprwy Brif Swyddog.

SM2512-03

Cyfranogiad y cyhoedd

Gall aelodau'r cyhoedd wneud sylwadau, ateb cwestiynau a rhoi tystiolaeth yn y cyfarfod
perthynas â'r materion ar yr agenda.

Nid oedd unrhyw aelod o'r cyhoedd yn bresennol.

SM2512-04

Gwahardd y wasg a'r cyhoedd

Yn unol â darpariaethau Deddf Cyrff Cyhoeddus (Derbyn i Gyfarfodydd) 1960, cynigiwyd bod
cyhoedd yn cael eu gwahardd o'r eitem fusnes ganlynol oherwydd natur gyfrinachol y bu
drafod.

Amlinellodd y cadeirydd fod angen cynnal gweddill y cyfarfod mewn 'sesiwn gaeedig' oherw
sensitif yr wybodaeth.

PENDERFYNWYD bod y wasg a'r cyhoedd yn cael eu gwahardd o'r cyfarfod oherwydd natur gyfrinac
i'w drafod.

Gohiriwyd y recordiad o'r cyfarfod am 6.05pm

SM2512-05

Parc Underhill – adroddiad y Prif Swyddog a'r wybodaeth ddiweddaraf

Cydnabod a derbyn adroddiad y Prif Swyddog a'r wybodaeth ddiweddaraf ynghylch Parc U

a) Cymeradwyo'r argymhellion sydd wedi'u cynnwys yn yr adroddiad

Gwahoddodd y Cadeirydd, y Cynghorydd Thomas, Hannah Hunter i roi trosolwg o gynllun b
oedd hi wedi'i baratoi. Roedd y ddogfen hon ynghyd â dogfennau eraill, gan gynnwys argy
arfaethedig, wedi'u dosbarthu i'r cynghorwyr cyn y cyfarfod.

Yn dilyn ei chyflwyniad, atebodd Hannah gwestiynau mewn perthynas â'i hadroddiad a rhod
o gynghorwyr fewnbwn mewn perthynas â'r defnydd o'r Hyb a'r cyfleusterau ym Mharc Und
dyfodol.

Nododd y Cynghorydd Thomas mai ar ffurf drafft oedd yr adroddiadau sy'n ymwneud â Phar
ac y byddant yn cael eu diweddaru wedi i wybodaeth bellach ddod i'r amlwg. Nododd cyngho
pe bai'r cynigion yn cael eu gwrthod, bod angen darparu opsiynau eraill i ddatrys y sef

Ymunodd y Cynghorydd Rob Marshall â'r cyfarfod am 6.16pm

Yna cynhaliwyd nifer o bleidleisiau mewn perthynas â'r argymhellion arfaethedig fel y nod

PENDERFYNWYD cymeradwyo **argymhelliad saith**, sef bod y cyngor yn cymeradwyo'r
Datblygu Busnes.

O ran creu pwyllgor newydd, y consensws oedd y dylai pob grŵp sy'n defnyddio Unde
eu cynrychioli mewn pwyllgor, er na fyddai hynny o reidrwydd yn rhoi'r hawl iddynt b
Er eu bod yn dymuno i wahanol glybiau a chyfranogwyr gael eu cynrychioli, roedd pryd
pwyllgor fod yn rhy fawr ac anhylaw i reoli'r gwaith o redeg y cyfleusterau o ddydd i

PENDERFYNWYD cymeradwyo **argymhelliad un**, sef bod y cyngor yn cytuno i greu pwyllg
â phedwar aelod. Y cadeirydd fydd un o'r aelodau hynny ynghyd ag aelodau cyfetholed

â'r hawl i bleidleisio. Bydd yr aelodau hyn yn cynnwys dau aelod o Glwb Rygbi'r Mwmb
o'r Newton Rangers.
Yn ogystal â'r pwyllgor hwn, cytunwyd ymhellach y dylid creu grŵp llywio 'ehangach'
grŵp hwn yn cynnwys y pwyllgor ynghyd â chynrychiolydd o bob grŵp wedi'u cyfans
defnyddio cyfleusterau Parc Underhill. Bydd y grŵp ehangach hwn yn cyfarfod bob c

PENDERFYNWYD cymeradwyo **argymhelliad dau**, sef bod y Prif Swyddog yn cael ei gyfa
greu cylch gorchwyl ar gyfer y pwyllgor newydd a'i gyflwyno i'w gymeradwyo yng ng
nesaf y cyngor

Cyn pleidleisio ar argymhelliad tri, trafododd y cynghorwyr y manteision o gwtogi'r oriau a
gaeaf.

PENDERFYNWYD cymeradwyo **argymhelliad tri,** sef bod y cyngor yn cytuno y dylai'r un
agor rhwng 9am a 9pm bob dydd. Mae oriau agor cyson, yn enwedig ar gyfer y Caffi
hanfodol er mwyn adeiladu refeniw a sylfaen ddibynadwy o gwsmeriaid, er y gelli
colledion cychwynnol.

PENDERFYNWYD cymeradwyo **argymhelliad pedwar ,** sef bod y cyngor yn annog cly
ddefnyddio Underhill fel lleoliad canolog, gan adleoli caeau allweddol os oes angen, a
digwyddiadau i feithrin perchnogaeth y clwb.

Cyn pleidleisio ar argymhelliad pump, dywedodd y Prif Swyddog na fyddai teitl newydd ar g
Cynorthwyol yn golygu unrhyw newid o ran cyflog na chyfrifoldeb, ond y byddai'n fwy cydn
newydd ei hun fel Prif Swyddog ac y byddai'n gydnaws â'r ddealltwriaeth gyfredol o rôl y Prif
fewn llywodraeth leol.

PENDERFYNWYD cymeradwyo **argymhelliad pump**, sef bod y cyngor yn cytuno i newid t
y Clerc Cynorthwyol/ y Swyddog Ariannol Cyfrifol i Ddirprwy Brif Swyddog.

PENDERFYNWYD cymeradwyo argymhelliad chwech, sef bod y cyngor yn cymeradwyo
Staffio Underhill mewn egwyddor.

Cyn pleidleisio ar argymhelliad wyth, trafododd y cyngor rinweddau'r tri dyfynbris mewn pe
phwy ddylai ymgymryd â'r gwaith o recriwtio Rheolwr Cyfleusterau.

PENDERFYNWYD cymeradwyo **argymhelliad wyth**, sef bod y cyngor yn cymeradwyo d
Ymgynghorydd Adnoddau Dynol presennol Cyngor Cymuned y Mwmbwls i ymgymryd
o recriwtio Rheolwr Cyfleusterau.

**b) Awdurdodi'r Prif Swyddog i fwrw ymlaen â'r camau gweithredu y cytunir arnynt ac a
i'r cyngor yn ôl yr angen**

PENDERFYNWYD cymeradwyo'r Prif Swyddog i fwrw ymlaen â'r camau gweithredu y cytuni
adrodd yn ôl i'r cyngor yn ôl yr angen.

Daeth y cyfarfod i ben am 7.20pm

Y cyfarfod nesaf: Cyfarfod Cyngor Llawn ar 13 Ionawr 2026