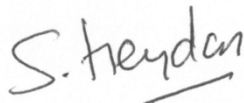


Councillors: Pam Erasmus, Rebecca Fogarty, Gareth Ford, Sara Keeton, Martin O'Neill, Will Thomas & Linda Tyler-Lloyd

You are **SUMMONED** to a **MEETING** of the **COMMUNITY & SOCIAL WELL-BEING COMMITTEE** of Mumbles Community Council to be held on Wednesday, 2 September 2021 at 6 pm, via Zoom.



Steve Heydon
Clerk to the Council
Dated 27 August 2021

AGENDA

- 1. Apologies**
- 2. Declaration of Interests**
- 3. Minutes of the meeting held on 16 June 2021**
- 4. Report on Meeting with Swansea Council regarding Basketball Proposals**
- 5. Update on Skate Park**
- 6. Update on Underhill**
- 7. Langland Bay Tennis Courts – Courts 1 & 2**
- 8. Langland Bay Tennis Courts – Court 3 – Progress**
- 9. Mumbles Gardens (Tennis Courts & Bowls Pavilion)**
- 10. Grant Request from 1st Mumbles Scouts**
Grant application for £19,578 for hall refurbishment
- 11. Grant Application Process**
- 12. Items for social media & Website**

MINUTES of the **COMMUNITY & SOCIAL WELL-BEING COMMITTEE MEETING** of Mumbles Community Council held on Wednesday, 16 June 2021 at 6 pm via Zoom

CS.21.079 Present

Councillors: Pam Erasmus, Rebecca Fogarty, Sara Keeton, Martin O’Neil, & Will Thomas

Co-opted Members: Jason Williams

RECOMMEND that Charlotte Houlton be adopted onto the committee.

CS.21.080 Officer Present

Steve Heydon (Clerk)

CS.21.081 Apologies

Councillors: Gareth Ford & Linda Tyler Lloyd

CS.21.082 Declarations of Interest

None

CS.21.083 Minutes of the Meeting held on 19 May 2021

RESOLVED to approve the minutes as a correct record.

CS.21.084 Update on Skate Park

Awaiting meeting with Swansea Council to ascertain latest position regarding the judicial review.

CS.21.085 Update on Underhill

Awaiting MCA’s solicitors to formally agree documentation.

CS.21.086 Langland Bay Tennis Courts – Courts 1 & 2

Grant application process underway. Tennis Wales will be helping us make the application and the response should be fairly quick. Normally only give grant for one gate. Issue of blocking off alley between courts. Tennis Wales are having a site visit on Friday. Charlotte will join the site meeting. Suggested officer from Swansea Council is invited. Will to arrange.

Discussed court maintenance and management deal. Need to have 3 or more courts. Tennis Wales concerned about the quality of the court and will look.

CS.21.087 Langland Bay Tennis Courts – Court 3 – Progress

Swansea Council have indicated that they will not make a decision until the decision has been made regarding the development of courts 4, 5 & 6.

CS.21.088 Mumbles Gardens (Tennis Courts & Bowls Pavilion)

Setting-up third and final workshop.

CS.21.089 Grant Request from 1st Mumbles Scouts

Grant application for £19,578 for hall refurbishment

AGREED to defer decision until year-end balance on grant budget known.

CS.21.090 Grant Application Process

ACTION – Rebecca to ask Tim for the grant forms he devised.

It was suggested we need an officer to help people through the application process.

ACTION – Revisit idea of having a Community Engagement Officer.

ACTION – Rebecca, Pam & Will to meet to take the project forward.

CS.21.091 Review of the Committee Structure of the Council

Report by Paul Egan, Deputy Chief Executive of One Voice Wales

ACTION - Discussion points to be emailed to Rebecca.

CS.21.092 Financial Report

Not available.

CS.21.093 Items for social media & Website

None.

Meeting Closed at 6.50 pm

Subject: FAO Steve Heydon
Date: Tuesday, 1 June 2021 at 23:28:53 British Summer Time
From: Hardy S.J.
To: Mumbles Community Council
Attachments: hall redevelopment summary_25 05 21.xlsx

Hi Steve,

Hope you are keeping safe and well. You will see that we have submitted a further application for a £19,578 grant towards our 'Redevelopment of Sutton Hall Scout Headquarters' project from your 2021/22 budget.

This particular application is to enable us to put a disabled toilet in the hall. There are three elements:

1. Block up current access to Gents toilets and Stores to increase the disabled toilet footprint (£4,920);
2. Create new entrances to Gents toilets and Stores from Main Hall (£7,818) and
3. The disabled toilet itself (£6,840).

We appreciate that this is quite a large request so you may consider only funding part of this work from your current budget. In this case, Elements 1 and 2 need to be completed at the same time and before Element 3. This equates to £12,738.

I attach an updated version of our costings (now in Excel format, which I hope you can read). Can I highlight the following:

1. The cost of the new roof has increased from £5,000 (my original guesstimate) to £10,440. Not only was mine a significant underestimate, we also need to repair rotten fascia boards, cover with plastic and replace a large amount of guttering and down pipes. We have agreed this quotation and are waiting for the work to start.
2. We have also decided to replace all the obsolete fluorescent tubes with modern, low energy, more economical LED ones. Our Electrician also suggested that we should replace the current emergency lighting system, which is also dated. The cost has increased from £1,000 to £2,040. We have agreed this quotation and the work is starting this week.
3. We are waiting to be given a start date for the entrance ramp work.
4. The total project cost is now £77,497 of which we are contributing £17,000 and seeking grants of £13,198 from other sources.
5. The work/equipment from the COVID-19 resilience grant is now completed/purchased. We are hoping to reopen next week, subject to any changes in Government rules.

Please don't hesitate to contact me if you need further information.

Regards,
Steve.

Sent from my iPad

[Information and Data Protection Policy](#)

PROPOSED WORK ON SUTTON HALL

25/05/2021

ITEM OF WORK	COST PROJECTION	NOTES	SOURCE OF FUNDING	STAGE OF APPLICATION
New roof	£10,440		Group	
Entrance ramp, handrails, lights	£6,942	Recover VAT ?	MCC	
Block up current access to Gents & Stores to increase disabled toilet footprint	£4,920	Recover VAT ?	MCC	
Disabled toilet	£6,840	Recover VAT ?	MCC	
Refurbish Gents toilets	£7,440		MCC	
Refurbish Ladies toilets	£7,200		MCC	
Refurbish Entrance Hall	£4,440		MCC	
Create new entrances to Gents and Stores from the Main Hall	£7,818		MCC	
Disabled lift to stage	£8,500		Lottery	Re-submitting in June 21
Strengthen stage under lift	£200		Lottery	Re-submitting in June 21
Broadband and contract	£850		Lottery	Re-submitted
5 laptops	£2,000		Lottery	Re-submitted
New kitchen units	£1,648		Tesco	Submitted
Installation of kitchen	£1,000	Estimate	Group	
Hand sanitisers and refills	£456		COVID-19 resilience	Received
Safety signage	£75		COVID-19 resilience	Received
Hall clean plus products	£400		COVID-19 resilience	Received

Outside tidy up	£300		COVID-19 resilience	Received
Laser printer, cartridges and paper	£468		COVID-19 resilience	Received
Redecorate inside plus materials	£1,000	Estimate	Group	
Repair/redecorate outside plus materials	£1,000	Estimate	Group	
New fridge	£120		Group	
Heater servicing	£150		Group	
Clear out store room (skip, man with a van etc.)	£250		Group	
Resurface stage floor	£500	Estimate	Group	
Replace 4 window units	£500		Group	
Replace all fluorescence tube lighting and emergency lighting. PAT test. Replace Leaders' Room socket.	£2,040		Group	
TOTAL	£77,497			
CONTRIBUTIONS			%	
MCC	£45,600			58.8
Lottery	£11,550			14.9
Tesco	£1,648			2.1
COVID-19 resilience	£1,699			2.2
Group	£17,000			21.9
TOTAL	£77,497			100.00

#107

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Tuesday, June 01, 2021 11:26:08 AM
Last Modified: Tuesday, June 01, 2021 11:33:42 AM
Time Spent: 00:07:33
IP Address: 109.149.121.109

Page 1: Overview

Q1

Name of Organisation

1st Mumbles Scout Group

Q2

Name and official position of person in your organisation to contact about this application.

Steve Hardy - Group Scout Leader/Group Chairman

Q3

Contact Information

Email Address **s.j.hardy@swansea.ac.uk**
Phone Number **07967 808875**

Q4

Alternative Contact Name and Position

Andi Lyden - Group Treasurer

Q5

Alternative Contact Information

Email Address **alyden63@gmail.com**
Phone Number **07918 638380**

Q6

Name of project

Redevelopment of Sutton Hall Scout Headquarters

Q7

Amount of grant requested

£19,578

Page 2: About the project

Q8

What is the purpose of the project? (In not more than 150 words)

In our first application in 2020, we talked about the importance of Scouting and Guiding in Mumbles for over a century. We explained that Sutton Hall, which is the HQ for both organisations in Mumbles, is in desperate need of modernisation including making it 'disabilities friendly'. The application for MCC funding was towards this renovation project. We were very grateful to receive a grant of £6,942 from your 2020/21 budget to provide for an entrance ramp, railings and lighting. This work is due to start shortly. The next stage of the project for which we are applying for a grant towards is to install a Disabled Toilet. This requires some reconfiguration of the Entrance Hall with new entrances to the Gents Toilets and Stores in order to provide a suitable footprint for this toilet.

Q9

Date / Time

26/07/2021

Start date of project

Q10

Date / Time

02/09/2022

End date of project

Q11

Who will benefit from the project?

Our Hall is used by the Scout and Guide Associations for the specific purpose of providing those Associations' aims and objectives. These youth and adult members will clearly benefit from the improvements. Making our Hall more 'disabled friendly' will also enable those Associations to potentially recruit more members with disabilities. We recently had a physically disabled Cub who had to be carried up and down the concrete stairs to the Gents toilets. We anticipate that these improvements will also make our Hall a more viable and attractive option for other local clubs/groups/societies, mainly but not exclusively adults, who are looking for a venue. Over the last few years, we have received a number of tentative enquiries from other local clubs wanting to relocate. Until now we have been reluctant to open up the Hall to other groups in view of its rather 'sad' condition. Nevertheless, our Hall has been used very effectively by Kings Road Surgery during the pandemic to roll out their vaccination programme. We

Q12

How many people living in the MCC area will benefit from the project? (clearly specify estimated numbers)

Currently we have approximately 150 local Beavers, Cubs, Rainbows, Brownies, Guides and Leaders and a further ~10 in the keep fit class. We would estimate that at least 50 more local users could result from making the facilities more widely available. Although the number of additional users is very important, just as important is the social benefit to the community. For example, although the drop-in centre may not attract a large number of participants, the benefits of such a facility are clear to see.

Q13

How will you monitor both the numbers participating and meeting of project objectives?

The Scout and Guide Sections keep their own attendance records, from which current numbers will be made available for scrutiny. The Project Manager and our Hall Development Group (consisting of a Leader, our Treasurer, one previous Leader and two ex-Executive members) run, monitor and discuss progress on the overall project and how the project objectives are being met. They will continue to monitor overall numbers and investigate and approach other potential Users in order to estimate the likely increase in numbers.

Q14

What is the total cost of the project?

£77,497

Q15

What amount of funding are you requesting from MCC?

£19,578

Q16

What amount of funding are you requesting from other bodies?

£14,897

Q17

When will you hear the result of this application?

Within the next 3 months

Q18

What is the amount of funding you are investing from your organisation's own sources?

£17,000

Q19

MCC is very conscious that any grant awarded is raised directly from householders in our area, if some of them were to say why should our money be spent on this what would your answer be? (in not more than 150 words).

Since their origins over 100 years ago, the Scouting and Guiding movements have always been at the heart of Mumbles life. Furthermore, Sutton Hall is a valuable asset to the village. Opened in 1976, the Hall has many of its original features and is rather outdated and 'tired' generally. It is in desperate need of renovation/improvement, for example the roof, the toilets and the kitchen all need extensive work. Also, the hall lacks adequate disabled facilities. The total cost of this redevelopment, to bring Sutton Hall into the 21st Century, is £77,497 with £45,600 being sought from MCC over a three year period. In addition to improving the facilities for current users, It will also provide the opportunity for more extensive use by other local organisations/clubs/societies. This grant will be used to create the additional space needed for a disabled toilet and install the toilet.

Q20

What is the purpose of your organisation? (in not more than 150 words - if you are enclosing a copy of your constitution and this answers this question, please note below)

The purpose of Scouting (taken from Policy, Organisation and Rules, The Scout Association, May 2021):

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

Similarly, for Guiding (taken from Girlguiding.org.uk):

Through fun, friendship, challenge and adventure we empower girls to find their voice, inspiring them to discover the best in themselves and to make a positive difference in their community.

Q21

Yes

Does your organisation have a website?

Q22

If yes, please give details

www.1stmumblesscoutgroup.com

Q23

Yes

Is your organisation a registered charity?

Q24

Yes

Do you have a written constitution?

Q25

If yes, please attach copy

constitution.docx (44KB)

Q26

No

Can your company reclaim VAT?

Page 4: Major Capital Projects

Q27

Respondent skipped this question

Please provide a business plan to indicate that the income generated by the new/improved facilities will cover the revenue costs of such use. This business plan should include SWOT analysis and detailed estimates of hours of use and the pricing policy for such use.

Grant Application

Q28

Respondent skipped this question

Please provide a copy of the tender document/specification that has been submitted to three building contractors/design architects.

Q29

I confirm that

I am authorised to sign this declaration and that to the best of my knowledge all information within this application is accurate.

,

I understand that the grant must be spent for the purpose for which it is awarded otherwise it may be subject to repayment in part or in whole.

,

I accept the terms and conditions of grant.

Q30

Respondent skipped this question

I attach a copy of our most recently accounts.

Q31

Respondent skipped this question

I attach copies of our last 3 bank statements

Q32

Respondent skipped this question

I attach all quotes/estimates that we have.

Q33

How did you hear about MCC Grants?

From the MCC website
